



Università degli Studi di Udine

Decree of the Rector 31 July 2013 no. 410

Annex 1

Announcement of public selection, based on qualifications and a research project, to award one research fellowship of 18 months duration, according to section 22 of L.240/2010, co-financed by the European Social Fund (DIANET Project – *incoming*).

Disclaimer: This is not an official translation, the official text is the Italian version (Decree of the Rector 31 July 2013 no. 410)

MISSING/OMISSIS

1. Purposes

The purpose of this announcement is the development of human potential in research for the benefit of the scientific and academic system of the Friuli Venezia Giulia region, through research initiatives conducted by foreign researchers who can benefit from the synergies and connections of the Network made up of the member universities of the Alps-Adriatic Rectors' Conference, of the Danube Rectors' Conference, and other public or private research institutions maintaining institutional relations with them.

In line with EU regulations, the University of Udine pursues the objective of providing equal opportunities to male and female candidates.

2. Fellowships to conduct research activities

A public selection is hereby announced for one fellowship of 18 months duration to conduct research activity.

The financial resources for eighteen months (18 months) of fellowship, come from the 2007/2013 European Social Fund Operational Programme of the Autonomous Region Friuli Venezia Giulia.

The candidate must submit a research project according to the procedures provided for in item 4.2.

3. Eligible candidates and admission requirements

Eligible candidates for the research fellowship as mentioned in this announcement, must, within the date of submission of the application:

a) possess at least one of the following university degrees awarded by one of the member Universities of the Network, as per Annex A) which is an integral part of this announcement:

I. second-cycle university degree – equivalent or equipollent to the following Italian university degrees:

i. "diploma di laurea" – university degree according to the system in force before D.M.509/1999;

ii. "laurea specialistica" – master's degree according to the system come into force with D.M.509/1999;

iii. "laurea magistrale" – master's degree according to the system come into force with D.M.270/2004.

II. Ph.D. degree (third-cycle university degree);

III. degree awarded by medical schools of specialisation (third-cycle university

degree). With regard to the eligibility of candidates possessing degrees by foreign universities

which are not equipollent, the examining board will decide on the equivalence of their degrees for the sole purposes of the selection.

b) hold a non-Italian citizenship. In case of dual citizenship, one of which is Italian, the latter prevails

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RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

COMPILATORE DEL PROCEDIMENTO: Raffaella Medeot – assegni.rice@uniud.it PEC amce@postacert.uniud.it

Vicolo Florio, 4 - 33100 Udine (Italia) - +39 0432 556371 vox - +39 0432 556299 fax - <http://www.uniud.it>

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Università degli Studi di Udine

- therefore making its holder ineligible for the selection (L.218/1995, on reform of the Italian system of private international law, section 19, paragraph 2);
- c) be domiciled (permanent resident) on the territory of one of the member Institutions of the Network as per Annex B), which is an integral part of this announcement. This requirement must be possessed also at the start of the project;
 - d) not be older than 40 years on the date of application submission;
 - e) have conducted, in the three years immediately before the date of publication of this announcement, and for at least six months, documented postgraduate (secondcycle level) research activity, at universities, research centres, companies, laboratories or other public or private institutions, in fields pertaining to the research project that is being submitted for selection.

The following are excluded from applying:

1. those who have already been awarded research fellowships in accordance with L.240/2010, for a total of four years, even if non-continuous, with the exclusion of the period when the fellowship coincided with the Ph.D. course, not exceeding its legal duration;
2. those who hold another fellowship, who are enrolled in Bachelor or Master degree courses (first and second-cycle university degree courses), medical schools of specialisation as per D.Lgs.368/1999, postgraduate continuing education courses (Italian "Master"), in Italy or abroad, who have an employment contract and, in the case of permanent employees, this entails unpaid leave in accordance with the provisions of the law and of the current collective bargaining agreement;
3. those who hold scholarships or fellowships of any kind, with the exception of those awarded by Italian or foreign institutions with the aim of integrating the research activity with a period spent abroad;
4. those who are related within the fourth degree of consanguinity or affinity: -to the Rector, the Director or a member of the Board of Directors of the University of Udine - to the scientific supervisor or to a professor of the Department where the research is to be conducted;
5. those who are permanent employees of universities, of public institutions of research and experimentation, of the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA), of the Italian Space Agency (ASI), or of institutions that award scientific specialisation degrees ("diploma di perfezionamento scientifico") which are equipollent to Ph.D. degrees in accordance with section 74, paragraph 4 of D.P.R.382/1980.

4. Application for the selection procedure and submission of research project

The applications for the selection procedure shall be submitted with the hereunder listed documents, mandatorily using the appropriate forms enclosed with this announcement:

- 1 application form for the selection procedure with research project;
- 2 self-certifications of the candidate – sections 46 and 47 of D.P.R.445/2000 (Annex 1.A);
- 3 Curriculum Vitae in European format using the template that can be found at: <http://europass.cedefop.europa.eu/en/home> >> Curriculum Vitae (Italian or English edition), dated, signed and explicitly authorizing the processing of personal data according to D.Lgs.196/2003;
- 4 adhesion form, dated and signed;
- 5 photocopy of valid passport or identification document.

Only if provided by the research project, the hereunder listed documents shall also be submitted:

6. declaration of commitment by the member institution of CER – Coordinamento degli Enti di Ricerca / Coordination of Research Institutions (Annex 2) and/or possible other partner institutions/centres (Annex 3 or 3bis) – please submit one form for each institution/centre involved;

All forms are in attachment of this announcement

All forms and documents shall be written either in Italian or in English. No other languages are allowed.

The applications shall be submitted (opening hours Monday to Friday – from 11:00 to 12:00) **within 30 days from the date of publication of this announcement in the Official Bulletin of the Autonomous Region Friuli Venezia Giulia**. The application shall be sent by registered post with acknowledgement of receipt, or by other postal service certifying the shipping date, to "Magnifico

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Università degli Studi di Udine

Rettore – Area Servizi per la Ricerca – Ufficio Formazione per la Ricerca – Via Palladio 8, 33100 UDINE -Italy". The date postmarked by the accepting post office will be considered the submission date. The application form and the relative annexes however must be received by the University of Udine within ten days from the deadline as indicated in this paragraph.

As an alternative to registered post, the application can be sent through a registered e-mail service (such as the Italian PEC) to the address: amce@postacert.uniud.it In this case the documents which otherwise must be signed by hand, shall be signed by the candidate with his/her digital signature. Please note that each file and/or folder, compressed in ZIP or RAR format cannot be larger than 5 MB).

The electronic documents without digital signature shall not be considered as signed, in conformity with the current legislation. Similarly, no electronic copies of analogic documents sent through the registered e-mail service shall be accepted. Static, not directly modifiable formats must be used, without macroinstructions or executable program codes, preferably pdf and tif, or non-proprietary formats such as odf, txt and xml. Proprietary formats instead must not be used (doc, xls, etc.). We remind that the acknowledgement of receipt is sent directly from the registered e-mail service provider, and that calling the university offices or sending further e-mails to ascertain the receipt which is inherently certified, is therefore unnecessary, as is unnecessary sending subsequent hardcopy forms and documents.

Documents and forms submitted after the application deadline shall not be considered.

For further information please contact: assegni.rice@uniud.it (tel. 0432.556377, 0432.556383), stating in the email subject: "Dianet fellowship".

The signature to the application form does not require authentication, if appended in the presence of the clerk in charge or accompanied by a non-authenticated photocopy of valid passport or identification document of the signer (section 38, paragraph 3 of D.P.R.445/2000).

The above mentioned application and the therein contained self-certifications are exempt from stamp duty according to section 1, L. 370/1988, and to section 14, paragraph 2, of the Table annexed to D.P.R.642/1972.

The application must contain all the necessary indications to unambiguously identify the selection to which the candidate wants to apply. For this reason the candidate must write the following on the envelope:

UFFICIO FORMAZIONE PER LA RICERCA

SELEZIONE PER ASSEGNO DI RICERCA DIANET – INCOMING.

In the application the candidate must indicate the mailing address chosen for the purposes of the selection procedure and must promptly communicate in written form any possible variation.

The University of Udine shall not be liable if the candidate cannot be reached or if communications are lost due to wrong indication of the domicile (permanent residency) or mailing address chosen for the purposes of the selection or due to the missing or late communication of their variation, nor due to possible post or telegraph errors for which the University of Udine is not at fault.

The candidate who is recognised as differently abled must specify in the application the necessary aid for his/her disability, according to L.104/1992.

The candidate who wants to exercise the right as per L. 413/1993, must declare his/her conscientious objection to animal experiments.

4.1 Submission of academic qualifications and published works

The candidate must enclose with the application form all the documents, qualifications and published works that he/she deems useful for the purposes of the selection, and a list thereof in a single copy, using the enclosed Annex 1.A.

The citizens of EU member States can submit the above mentioned original documents or true copies thereof or copies certified as true to the originals through self-certification affidavit according to section 19 and 47 of D.P.R.445/2000.

They can also prove their possession of the qualifications and documents through self-certification or self-certification affidavit according to section 46 and 47 of D.P.R.445/2000.

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CF80014550307 P.IVA 01071600306 ABI 02008 CAB 12310 CIN R c/c 000040469443



Università degli Studi di Udine

The citizens of non-EU States, legally residing in Italy according to the provisions in force, can use self-certifications as per above mentioned sections of D.P.R.445/2000 solely for status, personal qualities and facts that can be certified or attested by Italian public institutions, without prejudice to the special provisions contained in the laws, in the regulations on immigration control and status of the foreigner, and in the international agreements between Italy and the country of origin of the declarant.

The certifications issued by the public administration as per status, personal qualities and facts are valid and can be used solely among private bodies. With public institutions and providers of public services, certificates and affidavits are substituted by self-certifications and self-certification affidavits (section 40 of D.P.R.445/2000)

With the exception of the cases foreseen in the above paragraphs, status, personal qualities and facts are documented through certificates or attestations issued by the competent authority of the foreign State, accompanied by a translation into Italian authenticated by the Italian consulate certifying its compliance to the original documents.

The published works must be submitted in the original language and, except for selections in language subject areas, accompanied by a translation in one of the following languages: Italian, Latin, French, English, German and Spanish, certified as in compliance with the original text and drawn by the competent diplomatic or consular representation, or by an official translator.

Works published in Italy must comply with the obligations provided by D.P.R.252/2006. Works published abroad must state the date and place of publication. Compliance with these obligations must be certified by adequate documentation, enclosed with the application, or by self-certification of the candidate.

Reference to documents and published works already submitted to the University of Trieste for other selections is not allowed.

The University of Udine reserves the right to verify the truthfulness of the selfcertifications contained in the application for the selection and in the curriculum. If the content of the self-certifications is found to be untruthful, the declarant shall forfeit any benefits resulting from the provisions made on the basis of the false statements, without prejudice to the provisions of section 76 of D.P.R.445/2000. The withdrawal of the fellowship can be decided at any time, with reasoned resolution, even after the fellowship contract has entered into force.

4.2 Research project

The research project shall provide for a duration of 18 months, and shall mandatorily end by 30th April 2015.

The candidates must undertake to spend at least 90% of the project duration at a research centre of Friuli Venezia Giulia: the research activity shall mandatorily be conducted at a Department of this University, and possibly at the regional premises of the member Institutions of CER -Coordinamento degli Enti di Ricerca / Coordination of Research Institutions (<http://www.area.trieste.it/opencms/opencms/area/it/CER/>). The remaining part of the project duration can be spent working at other research centres, such as the member universities of the Alps-Adriatic Rectors' Conference, of the Danube Rectors' Conference, or other public or private research centres maintaining institutional relations with a member of the above Conferences and located in the area defined in Annex B); other research centres located in Friuli Venezia Giulia are excluded.

The Department hosting the fellow researcher shall support the activities provided for in the project, guaranteeing access to and use of the facilities, materials and services necessary to implement the project, and offering scientific supervision through its permanent and temporary teaching and research personnel, who shall thus undertake the role of scientific supervisor of the research fellow. The chosen scientific supervisor shall not be a member of any examining board for the selection procedures of any action funded by the DIANET project of this University.

The project can furthermore provide for the presence of one or more research centres, as above mentioned, contributing to the research by offering their technical and scientific know-how, facilities and services as deemed necessary, and by hosting the research fellow at their premises. The research centre shall provide the research fellow with the appropriate declaration, signed by the legal

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CF80014550307 P.IVA 01071600306 ABI 02008 CAB 12310 CIN R c/c 000040469443



Università degli Studi di Udine

representative or by a delegate, stating its commitment to give the research fellow access to and use of its facilities during his/her period of research stay, and provide him/her with a scientific supervisor.

The following details must be included in the project:

- research title
- Scientific-Disciplinary Sector or Public Selection Sector
- Department and scientific supervisor
- list and information of the research institutions involved in the project specifying the scientific supervisor
- description of the objectives to be achieved
- description of the research, including methods to be used
- preliminary time schedule of the research activities

The project must be undersigned by the candidate and countersigned for validation by the scientific supervisor of the Department where the project will be conducted. The research project and its annexes are an integral part of the application.

4.3 Exclusion from the selection procedure and withdrawal

Candidates are admitted with reserve to the selection procedure for which they have applied. Exclusion from the selection procedure due to lack of necessary requisites is decided with reasoned Rector's Decree.

To withdraw from selection after submitting their applications, candidates must send written notice to "Magnifico Rettore dell'Università degli Studi di Udine – Area Servizi per la Ricerca, Ufficio Formazione per la Ricerca – Via Palladio 8, 33100 UDINE -Italy", enclosing a photocopy of valid passport or identity document.

5. Examining board

The examining board is composed of a minimum of three members chosen among the permanent university professors and researchers. Members of the examining board must not be related within the fourth degree of consanguinity or affinity to the candidates.

The examining board is nominated with Rector's Decree before the selection procedure takes place.

The members of the examining boards for the DIANET project shall not take part in other activities regarding the implementation of the project (for instance scientific supervision of the candidates).

6. Evaluation criteria

The total score will be based on a maximum of 100 points. The evaluation is divided in two phases. In the first phase academic qualifications and published works are evaluated according to the criteria provided by the board (max 50 points). Only texts published or accepted for publication from 2010 shall be evaluated.

In the second phase the research project is evaluated (max 50 points) according to the following criteria:

- 1) value of the research project;
- 2) quality of the research project, with a focus on methods and time schedule of the activities.

Candidates with a score of or above 35/50 in the evaluation of academic qualifications and published works shall be evaluated for the research project, which must receive a score of at least 35/50.

Those candidates who receive at least 35/50 in both evaluation phases, and who therefore have a total score of or above 70/100, shall be included in the ranking list.

7. Results of the evaluation and ranking list

At the end of the selection procedure the examining board will draw up the general merit ranking list. Should two or more candidates receive the same score, the research fellowship will be awarded to:

- the female candidate

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Università degli Studi di Udine

- the youngest candidate
- the candidate holding a PhD degree or degree awarded by medical schools of specialisation

Within 30 days from the submittal by the board, the selection proceedings and the ranking list of the candidates will be approved with Rector's Decree which will be published in the Official Bulletin of the University on the University website: http://www.uniud.it/ateneo/normativa/albo_ufficiale.

8. Awarding and regulation of the research fellowship

The candidates awarded with the research fellowship will be informed through registered post with acknowledgement of receipt.

The research fellowship is awarded to the winner of the selection through a specific contract, which is not a contract of employment and does not give any right to be employed by universities.

The research activity shall start on the first day of the month following the one when the contract is signed.

The start of the research activity may be postponed in case of serious and documented reasons. The payment of the fellowship will accordingly start on the day when the research actually starts.

In any case the research activity shall start no later than 1st November 2013.

The gross amount of the research fellowship is Euro 29.050,50 and is paid by monthly instalments.

This amount is exempt from tax withholding and includes social security contributions to be paid by the research fellow. The fiscal and social security treatment of the research fellowship is in accordance with the provisions of section 4, L.476/1984, and of paragraph 26 et seq., section 2, L.335/1995 as amended.

In case of further funds available at the Department where the research activity is conducted, the fellowship can be renewed within the limits of the current legislation for further periods of at least 12 months. The request for fellowship renewal must be made by the Department involved at least 1 month before the contract expires. In any case the renewal period cannot be financed through the European Social Fund.

Payments will be made to the current account of the research fellow.

The fellowship holder must insure himself against accidents in the workplace for the whole project implementation period.

The research fellowship cannot be held contemporarily with other fellowships and scholarships of any kind, with the exception of those awarded by Italian or foreign institutions with the aim of integrating the research activity of the holders with a period spent abroad.

The fellowship holder can carry out another activity, subject to prior approval by the Scientific supervisor.

9. Duties of the research fellowship holder

The fellowship holder shall comply with the disciplinary and safety measures in force at the host institution and at the possible partner institutions. The fellowship holder shall moreover comply with the plan of activities provided by the project.

The research activity shall be conducted as follows:

- a) in a continuous and not merely occasional way and in coordination with the overall activity of the host institution;
- b) in close relation with the implementation of the research programme;
- c) in an autonomous way, within the limits of the arranged programme, without any pre-established work schedule.

The holder of the research fellowship must submit to the Department and to the Area Servizi per la Ricerca – Ufficio Formazione per la Ricerca of the University of Udine, the following documents:

- a three-monthly report on the conducted activities, undersigned by the research fellow and validated by the scientific supervisor, within 20 days from the end of the relative period.

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Università degli Studi di Udine

- the final report of the ESF project, undersigned by the research fellow and validated by the scientific supervisor and by the supervisor of the partner institutions, if applicable, within 30 days from the end of the research period. The research final report must show that the objectives provided by the project have been achieved, listing any corrective action taken without compromising the successful outcome of the project.

Should the research fellow not comply with the provisions of the fellowship contract, the Head of the Department shall immediately inform the University.

Should the research fellow fail to submit the reports on the conducted activities within the time limits provided by the third paragraph of this item, an injunction will be issued to comply within 10 days. Should the research fellow still not comply, the University reserves the right to terminate the contract and request the complete or partial return of the amount paid to the research fellow.

Should the Department, on proposal of the scientific supervisor, express a negative judgement on the activity of the research fellow, the University may decide to terminate the contract.

10. Early termination of the project

Early termination of the project, with recognition of the expenses incurred up to the termination date, is allowed only if one of the following occurs:

- a) permanent health reasons of the researcher, certified by the public health service, which do not allow the prosecution of the research project;
- b) serious family reasons, duly documented, which do not allow the prosecution of the project;
- c) signing by the fellowship holder of an employment contract or contract for service with better conditions than the one signed for the research activity under way. The certificates relevant to a) and b) must be submitted by the fellowship holder together with the declaration of early termination of the project.

The documentation relative to the new employment contract or contract for service referred to in c), must accompany the project final financial statement of the expenses incurred.

Early termination of the contract for other reasons than those listed in items a), b) and c) will result in forfeiture of the fellowship and associated obligation to repay the amounts received up to time of termination.

11. Suspension of the project

The research project may be suspended in the following cases:

- a prolonged and duly documented illness which entails the suspension of the fellowship;
- maternity leave. During the compulsory maternity leave, the contribution paid by the INPS (Italian National Social Security Service) in accordance with section 5 of D.M. of 12th July 2007, will be complemented by the University up to the entire amount of the research fellowship, according to L.240/2010.

An absence for a period of less than 30 days in one year is not considered to be a suspension of the project.

12. Results and patents / Property rights

The outcomes of the research project, such as any patents and industrial property rights, together with any related economic exploitation rights, belong to the University of Udine, possibly in co-ownership (for their respective quotas of inventive contribution) with other research centres or institutions involved in the project. In all cases the current legislation on the subject, in particular D.Lgs.30/2005 "Industrial Property Code" as amended, and the University's internal regulations on the subject are applied, without prejudice to the right of the research fellow to be acknowledged as author/inventor. The owners of the research outcomes shall give them widespread dissemination, expressly mentioning that they have been achieved thanks to the funds of the 2007/2013 European Social Fund Operational Programme of the Autonomous Region Friuli Venezia Giulia.

13. Access to the proceedings and data processing

All personal data supplied by the candidates are used solely for the purposes of the selection

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CF80014550307 P.IVA 01071600306 ABI 02008 CAB 12310 CIN R c/c 000040469443



Università degli Studi di Udine

procedure and, if applicable, for drawing up the fellowship contract and managing the consequent relations between the fellowship holder and the University of Udine.

The published works submitted for admission to the selection procedure are used solely for the purposes of candidates' evaluation and for drawing up the relative merit ranking list.

The controller of these data, including the data stored in the computer and paper databases, is the Università degli Studi di Udine, Via Palladio 8 – 33100 UDINE.

Candidates are guaranteed the rights provided by D.Lgs.196/2003.

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Università degli Studi di Udine

Application form / research project (DIANET project – *incoming*)

Al Magnifico Rettore dell'Università
degli Studi di Udine
Via Palladio, 8
33100 Udine - Italy

RE: APPLICATION AND RESEARCH PROJECT FOR A 18 (EIGHTEEN) MONTHS FELLOWSHIP TO CONDUCT RESEARCH ACTIVITY IN ACCORDANCE WITH SECTION 22 L. 240 OF 30TH DECEMBER 2010, CO-FINANCED BY THE EUROPEAN SOCIAL FUND (DIANET PROJECT –INCOMING).

The undersigned _____ (*name/surname*), born
in _____ on ___/___/____ citizenship _____,
(permanent resident) in _____ province/region/Land _____
Country _____ address _____
Italian tax code (*if you have one*) _____

ASKS

to participate in the selection for a research fellowship sponsored and coordinated by the University of Udine, as per announcement issued with Rector's Decree no. ____/2013, with the purpose of conducting, at the Department of _____, the following Research Project, validated by the scientific supervisor.

1. **Title of research project:**

2. **Scientific-Disciplinary Sector / Public Selection Sector:**

3. **Scientific Department:**

Department of _____

Address _____,



Università degli Studi di Udine

Details of Scientific Supervisor:

Surname and name:

Work contact details (address, telephone, e-mail, fax):

Italian tax code:

Position and scientific sector:

4. **Research Institution of CER** – *if applicable* (if more than one, please give details for each one)

Name:

Address ,

Supervisor:

5. **Other research institutions/centres involved in the project** – *if applicable* (if more than one, please give details for each one)

Name:

Address ,

Supervisor:

6. **Description of objectives to be achieved** (*max 4.000 characters - spaces included*):

7. **Description of research, indicating the methods to be used** (*max 2.000 characters - spaces included*):



Università degli Studi di Udine

8. Preliminary time schedule of the research activities, **indicating the days or percentage of activity for each site of research** ¹ (*at least 90% of project duration must be conducted at research institutions/centres of F.V.G. Region*):

Department of...

CER research institution - *if applicable*:

Research centre (out of FVG) - *if applicable*:

Enclosed are no. ___ declarations of commitment by partner research institutions/centres.

The candidate

Signature

Dr. _____

The scientific supervisor of the research project

*Stamp of the Department and signature of the
supervisor*

Prof. _____

Date _____

¹ For the sole purpose of project funding, the days of activity can be quantified in 200/per year, to be divided between research activities at the Department, at the foreign research centre and at possible other partner institutions involved.



Università degli Studi di Udine

Moreover, the candidate DECLARES

To acknowledge and accept the provisions contained in the announcement issued with Rector's Decree no. _____/2013.

The undersigned declares to be informed that the personal data supplied with this form will be used solely for the purposes of the selection procedure, and, if applicable, for drawing up the fellowship contract and managing the consequent relations between the fellowship holder and the University of Udine.

The candidate encloses, as provided by the Announcement, the following documents and forms:

1. Self-certification - sections 46 and 47 of D.P.R.445/2000 - Annex 1.A;
2. Curriculum Vitae in European format using the template that can be found at: <http://europass.cedefop.europa.eu/en/home>, dated, signed and explicitly authorizing the processing of personal data according to D.Lgs.196/2003;
3. declaration of commitment by the member institution of CER (Annex 2) and possible other partner institutions/centres (Annex 3) – *please submit one form for each institution/centre involved*;
4. adhesion form, dated and signed;
5. photocopy of valid passport or identification document and of Italian tax code (if you have one).

The candidate requests that all communications regarding the selection procedure be forwarded to the following mailing address: _____, tel. _____, e-mail _____ and undertakes to promptly communicate to the University of Udine any possible variation of contact details.

The candidate

Signature

Date



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ANNEX no. 1.A

SELF-CERTIFICATION and SELF-CERTIFICATION AFFIDAVIT
(sections 46 and 47 of D.P.R.445/2000)

Re: SELECTION FOR A 18 (EIGHTEEN) MONTHS FELLOWSHIP TO CONDUCT RESEARCH ACTIVITIES IN ACCORDANCE WITH SECTION 22, L. 240 OF 30TH DECEMBER 2010, CO-FINANCED BY THE EUROPEAN SOCIAL FUND (DIANET PROJECT –INCOMING).

The undersigned _____ (*name/surname*), born in _____ on ___/___/_____ citizenship _____, domiciled (permanent resident) in _____ province _____ address _____ Italian tax code (*if you have one*) _____

Aware of the criminal liability in case of false statement in accordance with section 76 of D.P.R. 445 of 28th December 2000, and aware that, if the content of the self-certification is found to be untruthful by the University of Udine, the declarant shall forfeit any benefits resulting from the provisions made on the basis of the false statements, in accordance with section 75 of D.P.R.445/2000, pursuant to and in accordance with section 46 of D.P.R. 445/2000;

DECLARES:

1. to possess an Italian degree:

- second-cycle university degree ("diploma di laurea" before D.M.509/1999) in _____, at the University of _____, on _____, with a final mark of ____ / ____, title of thesis _____;
- second-cycle university degree ("laurea specialistica" or "magistrale" after D.M.509/1999) in _____, class _____, at the University of _____, on _____, with a final mark of ____ / ____, title of thesis _____;
- Ph.D. degree (third-cycle university degree) in _____, area scientifica _____, at the University of _____, on _____, title of thesis _____; and not to / to have been a PhD fellowship from _____ to _____;
- medical/scientific specialisation ("specializzazione di area medica", "diploma di perfezionamento scientifico") in _____, scientific area _____, at the University of _____, on _____;
- license to practice as _____ awarded on _____;
- other _____

to possess a degree awarded by a foreign university/institution:

AREA SERVIZI PER LA RICERCA

RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

COMPILATORE DEL PROCEDIMENTO: Raffaella Medeot – assegni.rice@uniud.it PEC amce@postacert.uniud.it
Vicolo Florio, 4 - 33100 Udine (Italia) - +39 0432 556371 vox - +39 0432 556299 fax - <http://www.uniud.it/>
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Master degree (second-cycle university degree) in _____, at the University of _____, on _____, with a final mark of ____ / _____, title of thesis _____;

(if the degree received a "provvedimento di riconoscimento" by an Italian university, please specify)

Ph.D. degree (third-cycle university degree) in _____, scientific field _____, at the University of _____, on _____, title of thesis _____; and not to / to have been awarded a PhD fellowship from _____ to _____;

(if the degree received a "provvedimento di riconoscimento" by an Italian university, please specify)

other _____;

2. to be enrolled in:

the _____ year of PhD course in _____ and to undertake, in case of selection, to terminate the relative fellowship, if applicable;

the _____ year of medical specialisation / first- or second-cycle university course / postgraduate continuing education course (Italian "Master") in _____ and to undertake, in case of selection, to terminate the relative enrolment;

other _____;

3. to be domiciled (permanent resident) in _____ and to undertake to maintain the same domicile at the start of the project;

4. to have conducted, in the last three years and for at least six months (even if non-continuous), documented postgraduate (second-cycle level) research activity in fields pertaining to the project and relevant for the purposes of the evaluation:

- from _____ to _____

at: _____

type of activity – purpose of the assignment: _____

- from _____ to _____

at: _____

type of activity – purpose of the assignment: _____

- from _____ to _____

at: _____

type of activity – purpose of the assignment: _____

...

And to consequently enclose the following documents:

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| | |
|------|--|
| L1 | |
| L2 | |
| L3 | |
| etc. | |

5. to have participated in the following conferences, courses or seminars:

| | |
|------|--|
| C1 | |
| C2 | |
| C3 | |
| etc. | |

6. to be the (co-)author of the following published works:

| | |
|------|--|
| P1 | |
| P2 | |
| P3 | |
| P4 | |
| etc. | |

7. not to be related within the fourth degree of consanguinity or affinity to the scientific supervisor or to a professor of the Department where the research is to be conducted, or to the Rector, the Director or a member of the Board of Directors of the University of Udine;

8. to hold / to have held a fellowship to collaborate to research activity as per L. 240/2010 at the following Universities or Research Institutions:

- _____ from ____ to ____;
- _____ from ____ to ____;

9. Not to be permanent employee of universities, of public institutions of research and experimentation, of the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA), of the Italian Space Agency (ASI), or of institutions that award scientific specialisation degrees ("diploma di perfezionamento scientifico") which are equipollent to Ph.D. degrees in accordance with section 74, paragraph 4 of D.P.R.382/1980.

The undersigned moreover declares, as self-certification affidavit in accordance with sections 19 and 47 of D.P.R.445/2000, that:

- a) the photocopies of the documents as per items 5 (research activity), 6 (participation in conferences...) and 7 (published works) of this Annex are true to the originals;
- b) the works published in Italy comply with the obligations provided for by D.P.R.252/2006.

Date

Signature



Università degli Studi di Udine

Annex 2) Declaration of commitment by member Institution of CER

**TO BE PRINTED ON HEADED PAPER
OF THE RESEARCH INSTITUTION**

Al Magnifico Rettore dell'Università
degli Studi di Udine
Via Palladio, 8
33100 Udine - Italy

RE: DECLARATION OF COMMITMENT TO ACCEPT THE CANDIDATE TO THE SELECTION FOR A 18 (EIGHTEEN) MONTHS FELLOWSHIP TO CONDUCT RESEARCH ACTIVITY IN ACCORDANCE WITH SECTION 22 L. 240 OF 30TH DECEMBER 2010, CO-FINANCED BY THE EUROPEAN SOCIAL FUND (DIANET PROJECT –INCOMING).

We declare that *(name of CER Research Institution)*, member of the Coordinamento degli Enti di Ricerca / Coordination of Research Institutions of Friuli Venezia Giulia, undertakes to accept the participation of *(name and surname of candidate)* to the Research Project titled *(title of submitted research project)*, in the following period:

The Institution has decided to participate in the project because:

(reasons) and undertakes to support the activities provided for in the Project, guaranteeing access to and use of its facilities, materials and services necessary to implement the project, and a service of scientific supervision of the candidate.

We provide the identification details of the research institution:

REGISTERED NAME AND LEGAL STATUS OF THE RESEARCH INSTITUTION

| | |
|---|---------|
| Name: | |
| Address of registered office: | |
| Legal status: | Type: |
| Telephone: | Fax: |
| Website: | E-mail: |
| Legal representative (place and date of birth): , | |

PREMISES HOSTING THE CANDIDATE (if different from registered office)

| | |
|----------------------|---------|
| Name: | |
| Address of premises: | |
| Telephone: | E-mail: |

AREA SERVIZI PER LA RICERCA

RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

COMPILATORE DEL PROCEDIMENTO: Raffaella Medeot – assegnri.rice@uniud.it PEC amce@postacert.uniud.it
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Università degli Studi di Udine

SCIENTIFIC SUPERVISOR

| |
|---|
| Name: |
| Italian tax code: |
| Type of contract: |
| Educational qualification: |
| Position held at the Institution: |
| Contact details (<i>telephone, mail</i>): |

Yours faithfully.

(PLACE, DATE)

*Signature of legal representative or delegate
(and stamp of the Research Institution)*



Università degli Studi di Udine

Annex 3) Declaration of commitment by Research Institution

**TO BE PRINTED ON HEADED PAPER
OF THE RESEARCH INSTITUTION**

Al Magnifico Rettore dell'Università
degli Studi di Udine
Via Palladio, 8
33100 Udine - Italy

RE: DECLARATION OF COMMITMENT TO ACCEPT THE CANDIDATE TO THE SELECTION FOR A 18 (EIGHTEEN) MONTHS FELLOWSHIP TO CONDUCT RESEARCH ACTIVITY IN ACCORDANCE WITH SECTION 22 L. 240 OF 30TH DECEMBER 2010, CO-FINANCED BY THE EUROPEAN SOCIAL FUND (DIANET PROJECT –INCOMING).

We declare that *(name of partner University/Research institution)*, undertakes to accept the participation of *(name and surname of candidate)* to the Research Project titled *(title of submitted research project)*, in the following period:

The Institution has decided to participate in the project because:

(reasons) and undertakes to support the activities provided for in the Project, guaranteeing access to and use of its facilities, materials and services necessary to implement the project, and a service of scientific supervision of the candidate.

We declare that *(the University / Research Institution)*:

- is a member of the Alps-Adriatic /Danube Rectors' Conference since *(year)*;
- maintains institutional relations with *(Name of University / Research Institution)* member of the Alps-Adriatic /Danube Rectors' Conference since *(year)*.

We provide the identification details of the research institution:

REGISTERED NAME AND LEGAL STATUS OF THE RESEARCH INSTITUTION

| | |
|---|---------|
| Name: | |
| Address of registered office: | |
| Legal status: | Type: |
| Telephone: | Fax: |
| Website: | E-mail: |
| Legal representative (place and date of birth): , | |

AREA SERVIZI PER LA RICERCA

RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

COMPILATORE DEL PROCEDIMENTO: Raffaella Medeot – assegni.rice@uniud.it PEC amce@postacert.uniud.it
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Università degli Studi di Udine

PREMISES HOSTING THE CANDIDATE *(if different from registered office)*

| | |
|----------------------|---------|
| Name: | |
| Address of premises: | |
| Telephone: | E-mail: |

SCIENTIFIC SUPERVISOR

| |
|--|
| Name: |
| Italian tax code (if applicable): |
| Type of contract: |
| Educational qualification: |
| Position held at the Institution: |
| Contact details <i>(telephone, mail)</i> : |

Yours faithfully.
(PLACE, DATE)

*Signature of legal representative or delegate
(and stamp of the Research Institution)*

AREA SERVIZI PER LA RICERCA



Università degli Studi di Udine

1. To possess the following academic qualification (please select the higher title only):

- University diploma or school of specialization
- 3 years university degree
- 2/3 years master degree
- Post degree master
- Post degree specialization including specialization courses
- Ph.D

2. How did you find out about the program? (select one answer only)

- posters/fliers
- internet
- newspapers
- radio/television commercials
- youth centre
- job centre
- employment agencies
- by phone/letter
- through info provided by Region/Province/Town (info centres, call centres, free phone numbers, fairs)
- through teachers at school/university
- through friends/aquaintances
- through relatives
- through the company I am currently working for/I used to work for
- through trade unions
- through embassy/consulate
- other (please specify):

3. To be currently (please select one answer only, go to the relevant section and fill it in, then go to the last page and fill it in):

- Employed** - please fill in SECTION "A"
- First time job seeker / students / not employed** - please fill in SECTION "B"
- Unemployed or enrolled in the mobility list** - please fill in SECTION "C"



SECTION "A" - EMPLOYED

1. What is your current job title? (if you have two or more jobs please select the option relevant to your main activity)

Employed as:

- Manager
- Civil servant (including secondary school teachers, army officer)
- Clerk (including secretary, typist, EDP officer, building surveyor, designer, planner, photographer, lab technician, sales representative, insurance broker, investment broker, teacher)
- general worker, general operative
- apprentice
- working from home

Self employed as:

- entrepreneur
- self employed (lawyer, doctor etc.)
- shopkeeper, tradesman
- term contract worker
- cooperative member
- assistant

2. Type of contract (if you have two or more contracts please select the option relevant to your main activity)

- permanent contract
- fixed term contract
- seasonal contract
- on-the-job training contract
- starter contract
- apprentice contract
- co.co.co. term contract work
- co.co.pro contract work
- contract for occasional work
- partnership contract
- no contract because self-employed
- no contract because helper in a family business
- no contract – only an informal agreement with the employer
- currently doing an apprenticeship/stage/internship
- other (please specify)

3. You work:

- full-time
- part-time

4. How many hours do you work per week on average?

- from 1 to 15 hours
- from 16 to 20 hours
- from 21 to 35 hours
- from 36 to 40 hours
- 41 hours or more



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5. Which is your working activity?

Agricoltura

- agriculture, forestry, fishery

Industry

- mining
- food industries
- beverage industries
- tobacco industries
- textiles industries
- clothing/leather and fur products industries
- leather articles production and similar
- woodworks and cork industries (excluding furnitures), straw articles
- paper and paper products industries
- print and reproduction of recordings
- coke and oil byproducts
- chemicals products
- basic pharmaceutical products and pharmaceutical products
- rubber and plastic products
- non metallic mineral products
- metallurgy
- metal products (excluding machinery and equipment)
- electromedical products, measurement equipment and clocks/computers
- production of electrical machines and non-electrical home machines
- production of nca machinery and equipment
- production of vehicles, trailers, and semis
- production of other means of transportation
- furniture production
- other manufacturing industries
- servicing, repairing and installation of machinery and equipments
- providers of electricity, gas, steam and aircon
- providers of water, sewage, refuse disposal service and sanification
- building industry

Service sector

- wholesale and retail; servicing of vehicles and motorcycles
- transportation and storage
- food and accommodation services
- information and communication services
- finances and insurance activities
- real estate services
- professional, scientific and technical activities
- renting, travel and business services
- public administration and defense; social security
- education
- health and social services
- art, sport and entertainment
- other activities and services
- housekeeping; services and products for families and cohabitation
- extraterritorial organizations and institutions



Università degli Studi di Udine

7. How many people are employed by the company/institution/organization you are working for?

- from 1 to 5 from 6 to 9 from 10 to 15
 from 16 to 49 from 50 to 499 from 250 to 499
 more than 499

SECTION "B" - First time job seeker / students / not employed

1. Are you currently looking for a job?

- YES NO

2. How long have you been looking for a job? (*please complete this question if you are a first time job seeker*)

- less than 6 months 6 to 11 months
 12 to 24 months more than 24 months

3. Have you been actively looking for a job in the past 4 weeks?

(*for instance: have you applied for a position, asked friends and relatives about possible working opportunities, visited public or private employment agencies?*)

- YES NO

4. Did you work for at least 1 hour last week? (*paid work or regular unpaid work for a family member*)

- YES NO

5. Would you be available to work without notice?

- Yes, with less than 2 weeks notice
 Yes, with more than 2 weeks notice
 No



SECTION "C" - UNEMPLOYED OR ENROLLED IN THE MOBILITY LIST

1. Are you currently looking for a job?

- YES NO

2. How long have you been looking for job?

- less than 6 months 12-24 months 6-11 months more than 24 months

3. Have you been actively looking for a job in the past 4 weeks?

(for instance: have you applied for a position, asked friends and relatives about possible working opportunities, visited public or private employment agencies?)

- YES NO

4. Did you work for at least 1 hour last week (paid work or regular unpaid work for a family member)

- YES NO

5. As far as your last position is concerned, what was your job title? (please refer to your last job – in case you had more than one job please refer to your main job)

Employed as:

- manager
 civil servant *(including secondary school teachers, army officers)*
 clerk *(including secretary, typist, EDP officer, building surveyor, designer, planner, photographer, lab technician, sales representative, insurance broker, investment broker, teacher)*
 general worker
 apprentice
 working from home

Self employed as:

- entrepreneur
 self employed *(lawyer, doctor etc.)*
 shopkeeper, tradesman
 casual worker
 cooperative member
 assistant

6. Type of last contract (if you have two or more contracts please select the option relevant to your main activity)

- permanent contract
 fixed term contract
 seasonal contract
 on-the-job training contract
 starter contract
 apprentice contract
 term contract work
 contract work
 contract for occasional work



Università degli Studi di Udine

- partnership contract
- no contract because self-employed
- no contract because helper in a family business
- no contract – only an informal agreement with the employer
- currently doing an apprenticeship/stage/internship
- other (*please specify*)

7. As far as your last job is concerned did you work:

- full-time
- part-time

8. As far as your last job is concerned how many hours did you work per week?

- from 1 to 15 hours
- from 16 to 20 hours
- from 21 to 35 hours
- from 36 to 40 hours
- 41 hours or more

AREA SERVIZI PER LA RICERCA

RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

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Università degli Studi di Udine

Note according to D.Lgs 196/2003 (italian law)

Dear Sir/Madam,

We wish to inform you that the Legislative Decree 196/2003 ("Code regarding the protection of personal data", hereinafter referred to as the Code) regulates the personal data processing.

According to this decree, the personal data processing must be based on principles of correctness, legality, transparency and protect your privacy and rights.

Under Article 13 of the Code, we inform you of the following:

1. The information you provide will be used for the purposes set forth in the L.R. 76/1982 and subsequent amendments, and the European Union Regulations of the European Social Fund. The Region reserves the right to use external data processing providers and to transfer the data to these providers who undertakes to use them solely for the processing procedure.
2. These data may also be used for statistical and scientific research purposes pursuant to Article 12 of Legislative Decree 267/2000 and Legislative Decree 322/1989, and subsequent amendments, in compliance with Directive n.9/Comstat of 2004 and the ethics and conduct code for the processing of personal data for statistical and scientific purposes (Provision n. 2 of 16 June 2004 issued by the Italian Data Protection Authority).
3. The data will be processed electronically, in particular, the data will be processed using instruments that guarantee security and confidentiality, through automation processes suitable to store, manage and transmit them, in environments where access is controlled, and also using methods to link them, according to criteria of quality, quantity and time - recurring or defined from time to time - to the data of other subjects.
4. The conferment of data is required, because it responds to obligations arising from Community regulations and national rules. Failure to provide such data results in the exclusion from the selection procedures.
5. The data will not be disclosed to third parties, other than those mentioned in point 1. above and if not required by regulations, nor will it be circulated for advertising or other purposes other than data processing regulated by the current legislation.
6. The data are collected by institutions/companies providing the activities referred to in this application, and will be transmitted to the Central Directorate of Employment, Education, University and Research (Direzione Centrale del Lavoro, Formazione, Università e Ricerca).
7. The data controller is the Autonomous Region Friuli Venezia Giulia Central Directorate of Employment, Education, University and Research, Via San Francesco, 37 - 34100 Trieste, in the person of its Director pro tempore.
8. The data processing operators includes the employees of the organizations/companies offering the training, in charge of collecting and recording data, the employees of the Regional Offices responsible for granting the funds and employees assigned to the office of the Head of the data processing.

At any time you can exercise your rights towards the data controller, as required by Article 7 of the Code, by contacting the Central Directorate of Employment, Education, University and Research, Via San Francesco, 37 - 34100 Trieste, tel. 040/3775247 and 040/3775287.

We would like to point out that you may ask to be informed of the availability of personal data that concerns you, their origin, processing logic and purpose; you may ask to delete or amend your data into anonymous form or to block the data processed in violation of the law, ask for the rectification or the integration of personal data concerning you, all free of charge.

Date,

signature

AREA SERVIZI PER LA RICERCA

RESPONSABILE DEL PROCEDIMENTO: SANDRA SALVADOR

COMPILATORE DEL PROCEDIMENTO: Raffaella Medeot – assegni.rice@uniud.it PEC amce@postacert.uniud.it
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