

# 1. HOW TO REGISTER

1. Connect to the following address <https://uniud.esse3.cineca.it/Home.do> and click on Registration in the "Reserved Area". Who is already registered on the site of the University of Udine must skip this step and see the document "How to enroll to the application".

2. In order to proceed with the registration select "Web Registration" at the bottom of the page.

| Activity              | Section                        | Info | Status |
|-----------------------|--------------------------------|------|--------|
| A - Registrazione Web |                                |      |        |
|                       | Codice Fiscale                 |      |        |
|                       | Dati Personali                 |      |        |
|                       | Indirizzo Residenza            |      |        |
|                       | Indirizzo Domicilio            |      |        |
|                       | Recapito                       |      |        |
|                       | Dati Bancari Rimborso          |      |        |
|                       | Scelta Password                |      |        |
|                       | Riepilogo Registrazione Utente |      |        |
|                       | Riepilogo Credenziali          |      |        |

3. Insert your Tax Identification Number or select "Foreign student without an Italian Tax Identification Number" if you have not one

4. Insert the required personal data (for foreign applicants the fiscal code is automatically generated)

**Registration: Personal data**

In this web form you can enter or change your personal data and your place of birth

Personal data

Name\* [Redacted]  
Surname\* [Redacted]  
Date of birth\* 01/10/1964 (dd/mm/yyyy)  
Gender\*  Male  Female  
Nationality\* UNITED STATES  
Country:\* United States  
City not listed\* New York  
Fiscal code\* KNTCRK64R01Z404P (Fiscal code automatically generated)  
Warning: The fiscal code is automatically generated;

5. Enter the information about your Permanent address (is necessary to insert the starting date validity of the permanent address).

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**Registration: Permanent address**

In this web page you can enter or change your permanent address

Permanent address

Country\* Ireland  
The town entered was not found among those listed.\* Dublin  
Postal Code [ ] only in Italy  
Locality [ ]  
Address\* Dublin Street (street, square, road)  
Street no.\* 1  
Starting date validity 01/01/2015 (gg/mm/aaaa)  
Starting date validity is automatically generated. Check if it is correct.  
Telephone 0000000000  
Does the domicile address coincide with the permanent address?\*  Y  N

If the permanent address does not coincide with domicile address, please enter information about your Domicile address (is necessary to insert the starting date validity of the domicile address).

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**Registration: Domicile address**

In this web page you can enter or change your domicile address.

Domicile address

C/o [ ]  
Country\* Italy  
Province\* Udine  
Town/City\* Udine  
Postal Code\* 33100 only in Italy  
Locality [ ]  
Address\* via Udine (street, square, road)  
Street no.\* 1  
Starting date validity 01/01/2015 (gg/mm/aaaa)  
Starting date validity is automatically generated. Check if it is correct.  
Telephone 0000000000

6. Enter the information about your Delivery address, email and mobile.

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**Registration: Delivery details**

In this web page you can enter or change your delivery address.

Delivery address

Permanent address  Domicile address  
Delivery address\* [ ]  
Email\* name.surname@surname.ir (if you have not one, please enter xxxxx)  
if you cannot find your international area code you can write it here (e.g.: for UK insert +44)  
International area code [ ]  
International area code\* +353 (International area code - number)  
Mobile\* 0000000000 Write maximum of 16 characters including the international area code  
I authorize to receive text messages on my mobile about events, presentations and appointments organized by the University\*  Y  N  
I give my consent at the University to processing of my personal data in accordance with the D. Lgs. 196/2003\*  Y  N

7. We suggest you to select "Not specified" in the field about your bank account details.

8. You have to create a personal password that meets the specified requirements.

9. A summary of the data so far entered will be presented. Please control the data and click on the confirm button (at the bottom of the page). If you need, you can make changes selecting "Edit Personal Data".

10. The registration ended. The system reports your user name in order to login.

| Name | NAME |
| Surname | SURNAME |
| E-mail | name.surname@surname.ir |
| Username | name.surname |

 Below the table, it says 'The access keys have been sent successfully to the e-mail address you provided:'. There is a 'Login' button. The left navigation menu is the same as in the previous screenshots."/>

Note that if you did not insert any e-mail address, the warning message above appears. In order to login and enroll to the application, click on "Login".

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**Registration: Registration completed**

All the required information has been entered correctly. In order to access to the personal area you need to login entering the username displayed below and your password. Please, write down these data safely for future accesses.

**Personal Authorization Details:**

|          |                      |
|----------|----------------------|
| Name     | <input type="text"/> |
| Surname  | <input type="text"/> |
| E-mail   | <input type="text"/> |
| Username | <input type="text"/> |

**Warning:**  
It was not possible to send the access keys to your email

**Guest**

- Personal Area
  - Registration
  - Login
  - Forgotten password
- Facilities
- Teaching
- Exams
- International mobility
  - Application Form for Incoming students
- Company accreditation
  - Accreditation request

op.dneca.it/ldap/Authn/UserPassword

Assegnati PICA - Università di U... Customer Portal - Login Citrix XenApp - Applic... Sistema TITULUS - Uni...

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servizi online cercapersone Cerca nel sito english

HOME ATENEO DIDATTICA RICERCA SERVIZI INTERNATIONAL QUALITÀ

**Area riservata utenti uniuud**

Per accedere a questa parte del sito devi farti riconoscere, inserendo il tuo nome utente e la tua password.

Oppure:

Accedi a: Esse3 PREPROD, Sistema Esse3 - PREPROD

[Recupero username e/o password](#)

**UNIVERSITÀ DEGLI STUDI DI UDINE**  
via Paladio 8, 33100 Udine  
tel. +39 0432 556111  
fax +39 0432 507715  
p.n.a 01071600206  
c.f. 00014550307

> urp - urp@uniud.it  
> PEC di ateneo  
numero verde 800241433

> albo ufficiale  
> amministrazione trasparente  
> atti di notifica  
> bandi di gara  
> credito  
> elenco siti tematici  
> note legali  
> privacy policy  
> concorsi  
> bilanci  
> accesso editor