

Additional Notice to the study Prospectus for the academic year 2024/2025 concerning the admission requirements to a first (bachelor) and second (master) cycle degree course, or to a single cycle master degree course for prospective students holding an education qualification obtained abroad

GENERAL INFORMATION

The requirements for enrolment in degree courses at the University of Udine are applicable to all students holding a foreign qualification, regardless of their nationality, both for qualifications issued in member states of the European Union (EU) and in non-EU states.

A yearly quota of positions reserved to non-EU students residing abroad is determined for every study course. The quota for the academic year 2024/2025 is available for consultation in attachment no. 1 of this notice.

Students residing abroad (in non-EU countries) must file their PRE-ENROLMENT application online, through the UNIVERSITALY web portal <https://www.universitaly.it/first-steps>

The UNIVERSITALY portal provides for differentiated pathways and actions for different users, that is, students, higher-education institutes, diplomatic missions, and Italian police authorities, allowing each user to supplement its own part, thus simplifying and dematerialising the enrolment procedures.

The student, after having gained accreditation and uploaded the necessary identification and academic documents, can access the course programmes proposed by the University of Udine and choose the degree course of interest: https://www.uniud.it/en/education/offer/courses?set_language=en

The student can handle online all the stages that are necessary for the subsequent enrolment: from the sending of the preparatory documentation to the application for a visa.

The University of Udine directly manages, together with the student, all the preliminary procedures: assessment of the qualifications, verification of the enrolment requirements, and subsequent issuing of the pre-acceptance letter.

The diplomatic missions activate the visa issuing process for the student already pre-selected by the University of Udine; the student's pre-enrolment is confirmed through the Universitaly portal.

The police authorities can access the UNIVERSITALY portal in order to carry out the procedures for issuing a residence permit and for the checks, they are competent for.

Once the pre-enrolment procedures have been carried out, the student is issued with a "D"-class ENTRY VISA in Italy for STUDY reasons – "Enrolment at the University".

Within eight days from their arrival in Italy with a D-class "national" visa for STUDY (enrolment at the University), students must apply for a residence permit for STUDY with the competent police authority in the city where they intend to establish their dwelling.

Registration rules:

- candidates requesting a study visa for Italy will be able to complete enrolment at the University of Udine exclusively for the degree course indicated on the University portal;
- transfers to degree courses within the University of Udine are not foreseen, as are transfers to other Italian universities during the first year of enrolment;
- only candidates resident in non-EU countries who will register on the University portal the pre-enrolment application **no later than 15th July 2024** will be evaluated; applications registered on the University portal after 15th July 2024 will not be evaluated;
- holding the "Declaration of value" or the "Cimea Statements" does not affect the assessment for enrolment at the University of Udine.

ADMISSION REQUIREMENTS FOR ACCESSING A FIRST-CYCLE DEGREE COURSE OR A SINGLE-CYCLE MASTER'S COURSE

Prospective students holding a foreign study qualification who want to access a **first-cycle degree course or a single-cycle master's course** must comply with the procedure for assessing the final qualifications of a foreign high school. The procedure does not transform the foreign qualification into an Italian qualification, but it allows access to first-cycle or single-cycle courses, if the foreign study qualification features simultaneously all the following characteristics:

- a) final official qualification of a high school education in the foreign education system of reference;
- b) qualification allowing access, within the foreign education system of reference, to first-cycle courses of the same nature (e.g., academic);
- c) qualification achieved after an overall education of at least 12 years of schooling;
- d) in case a national test or a final examination is required in order to access higher education, said requirement is necessary for accessing the Italian courses, too.

Procedure of recognition for access to university studies in Italy:

a) Verify the online form, which you can find on the following web page: <https://cimea.diplome.eu/udine/#/auth/login>, on the basis of the issue Country of your high school diploma; in order to apply for the CIMEA services, you must register and log in here: <https://mywallet.cimea-diplome.it/#/auth/register>;

b) Alternatively, a Declaration of value of the high school diploma may be accepted*.

*document certified by the Italian diplomatic authorities abroad.

After obtaining the recognition for access to university studies in Italy, which allows you to enrol in university courses, follow the admission procedures provided for the degree course you selected.

Information on admission/enrolment rules and regulations, deadlines, tests is listed in the Prospectus, which is published every year in June. **ENROLMENTS OPEN ON JULY 2024.**

The procedure described above is required for the prospective students holding a foreign qualification issued by a Schooling Institution of the European Union or of a non-EU country.

ADMISSION REQUIREMENTS FOR ACCESSING A SECOND-CYCLE DEGREE COURSE

Prospective students holding a foreign qualification who want to access a **second-cycle degree course** must comply with the procedure for assessing **the final qualifications of foreign first-cycle studies (bachelor's degree), or single-cycle university qualifications (single-cycle master's degree)**. The procedure does not transform the foreign qualification into an Italian qualification, but it allows to access second-cycle courses, if the foreign university qualification features simultaneously all the following characteristics:

- a) official first-cycle qualification in the foreign education system of reference, issued by an official institution of the foreign system;
- b) qualification allowing access, within the foreign education system of reference, to second-cycle courses of the same nature.

Procedure of recognition for access to university studies in Italy:

a) Verify the online form, which you can find on the following web page: <https://cimea.diplome.eu/udine/#/auth/login> , on the basis of the issue Country of your university degree; in order to apply for the CIMEA services, you must register and log in here: <https://mywallet.cimea-diplome.it/#/auth/register> ;

b) Alternatively, a Declaration of value of the university degree may be accepted*.
*document certified by the Italian diplomatic authorities abroad.

3) After obtaining the recognition for access to university studies in Italy, which allows you to enrol in university courses, please contact the University Mobility and International Relations Office by sending an email studenti@uniud.it and attach the following documents:

- a) Application form
- b) CIMEA Statements* or Declaration of value** of the foreign bachelor degree¹
(might be sent also after the pre-evaluation in Esse3 portal procedure)
- c) Transcript of records of the foreign bachelor degree
- d) Syllabus*** of your foreign bachelor degree
- e) Copy of a valid identity document: ID/Passport and Italian valid permit of stay (if applicable)

* issued online by CIMEA (<https://cimea-diplome.it/>)

** issued by Italian diplomatic authorities abroad

*** detailed description of studied subjects.

The attached documents will be forwarded to the Teaching Committee in charge, in order to evaluate the admission criteria listed in the study plan of the Master's Degree Course you selected. You will be informed of the results of your application within one month.

The student shall necessarily wait for the outcome of the pre-evaluation of his/her academic curriculum and subsequently follow the admission procedures, provided for the chosen degree course, listed in the relevant **Study Prospectus**, by paying careful attention to the admission rules. **ENROLMENTS OPEN ON JULY 2024.**

The procedure described above is required for the prospective students holding a foreign qualification issued by a Higher Education Institution of the European Union or of a non-EU country.

ITALIAN LANGUAGE PROFICIENCY TEST

(The test applies to future students both residing in EU and non-EU countries):

The University of Udine has the task of verifying linguistic competence of the candidates for access to degree courses. In order to have access to first, second or single-cycle degrees taught in Italian, all international students must have a certified knowledge of the Italian language with a minimum level of B2 or equivalent as an entry requirement². For the bachelor degree course in Sports Science, the Italian language proficiency must be of at least a B1 level or equivalent.

¹ Candidates applying for a study visa for Italy, unable to present by the 15th July 2024 the Declaration of Value or the CIMEA Statements of the foreign university qualification, can apply for pre-evaluation without them. Incomplete pre-evaluation application will be evaluated with reservation status. Actual enrolment can only be completed after sending to the Mobility and International Relations Office the Declaration of Value or CIMEA Statements for the foreign university qualification.

² The teaching committee keeps the right to apply lower linguistic requirement than the minimum level generally required (B2 level for both Italian and English).

For courses taught entirely in the English language, the Italian language proficiency is not required, but a certified knowledge of the English language with a minimum level of B2 or equivalent is being required. For the master degree course in Management engineering, the English language proficiency must be of at least a B1 level or equivalent.

The University of Udine offers five master degree courses taught entirely in English language: **International marketing, management and organization, Economics, Artificial intelligence and Cybersecurity, Industrial Engineering for sustainable manufacturing and Management Engineering.**

For courses partially taught in English, the required levels for both the Italian and the English languages remain the same, B2 or equivalent.

The language requirement is not decisive for the enrolment only for degree courses having a national planned access. However, a foreign student passing the admission test for a degree course having a national planned access, but lacking the required language certification shall be granted the possibility of obtaining the certification of achievement of the minimum level required until September 30th of the following year.

The degree courses having a nationally planned access are the following:

Primary Teacher Education (LM-85 bis)
Architectural Sciences (L-17)
Medicine and Surgery (LM-41)

Medical Professions:

- Nursing (L/SNT1)
- Professional Education (L/SNT2)
- Physiotherapy (L/SNT2)

Inter-University degree courses organized by the University of Udine and the University of Trieste, with a joint degree

Courses held in Udine:

- Midwifery (L/SNT1)
- Nursing and midwifery sciences (LM/SNT1)

Courses held in Trieste:

- Biomedical Laboratory Techniques (L/SNT3)
- Techniques in Medical Radiology by Images and Radiotherapy (L/SNT/3)
- Health Assistance (L/SNT4)

Exemption from the Italian language proficiency test

Students who are subject to the limitation of specific quotas of positions reserved for citizens requesting a visa and citizens residing abroad, but who have achieved a certificate of proficiency of the Italian language with a minimum B2 level of the European Council, are exempted from the Italian language proficiency test. The certificate must have been issued within the CLIQ quality system (Italian Language Certification of Quality), gathering all the current certification authorities (the University of Perugia for foreign students, the University of Siena for foreign students, the University of Rome Three, the "Dante Alighieri" Society and the University of Reggio Calabria for foreign students), also in agreement with the Institutes of Italian Culture abroad or with other recognized institutions. These certificates can be achieved in the country of origin, in approved examination centres all over the world.

The following prospective students are exempted from the preliminary Italian language test and can enrol regardless of the number of reserved positions:

- a)** students holding a secondary school qualification of second level with a study duration of four or five years, issued by Italian state schools or officially recognized schools abroad;
- b)** students holding one of the secondary school final qualifications listed in Annex 2 of the Ministry regulation "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2024-2025";
- c)** students holding a complementary certificate to the final qualification of Secondary School in Argentina, certifying attendance in a study course including the teaching of the Italian language for a minimum duration of five years, in compliance with Law Nr. 210 dated 07.06.1999 (G.U. Nr. 152 dated 01.07.1999);
- d)** students having achieved the Diploma of Italian language and culture at the Universities of Perugia and Siena for foreign students;
- e)** students having achieved a certificate of proficiency of the Italian language, at the C1 and C2 levels of the European Council, issued within the CLIQ quality system (Italian Language Certification of Quality), gathering all the current certification authorities (the University of Perugia for foreign students, the University of Siena for foreign students, the University of Rome Three, the "Dante Alighieri" Society and the University of Reggio Calabria for foreign students), also in agreement with the Institutes of Italian Culture abroad or with other recognized institutions. Students holding the qualifications listed under letters **d)**, **e)** above are exempted, for the enrolment in second-cycle degree courses.

If the prospective student does not hold the required language certificate, he/she will have to take an Italian language proficiency test. The test of Italian language proficiency for access to the academic year 2024/2025 at the University of Udine **will be held ONSITE on Thursday 19th of September 2024 at 9.00 a.m. (written test) in class A022 and at 2.00 p.m. (speaking test) in class A024, in Via delle Scienze 206, Udine.**

In order to participate in the ITALIAN LANGUAGE PROFICIENCY TEST it is required a registration by e-mail to studenti@uniud.it with the indication of the name, the surname, the degree course, attaching a valid copy of the passport, no later than the 9th of September 2024:

TEST DATE	REGISTRATION DEADLINE
Thursday 19th of September 2024	Monday 9th of September 2024
Written test, 9 a.m., class A022, Via delle Scienze 206, Udine	
Speaking test, 2 p.m., class A024, Via delle Scienze 206, Udine	

The registered candidates will receive an e-mail with further operational instructions.

The University of Udine will also accept the CISIA TOLC@CASA Italian language test certification:

For access to UNIUD degree courses that require level B1 of knowledge of the Italian language, the minimum score required for the ITALIANO TOLC L2 test is from 47 to 48.

For access to UNIUD degree courses that require level B2 of knowledge of the Italian language, the minimum score required for the ITALIANO TOLC L2 test is from 49 to 61.

REQUIREMENTS FOR ADMISSION TO MASTER DEGREES TAUGHT IN ENGLISH:

Master degree course UNIUD	Required Degree/Majors/Academic background	Minimum GPA (Grade Point Average)
Industrial Engineering for Sustainable Manufacturing	Bachelor degree in the field of Industrial Engineering, e.g. Chemical, Mechanical, Process & Environment, Energy, Materials, Manufacturing, Management Engineering.	The final grade of the bachelor degree must be not less than 3/4 of the maximum possible.
Management Engineering	Bachelor degree in Industrial or Information Engineering obtained in the last five years.	The final grade of the bachelor degree

		must be not less than 3/4 of the maximum possible
Artificial Intelligence & Cybersecurity	<p>Bachelor degree in Computer science or Computer engineering.</p> <p>Students with degrees in any scientific area, such as Engineering, Mathematics or Physics, can be also considered and may be admitted to the online interview for the pre-evaluation.</p>	The final grade of the bachelor degree must be not less than 3/4 of the maximum possible.
International Marketing Management & Organization* <small>*Special cases will be assessed by the evaluation committee</small>	<p>Bachelor degree with a major in Economics, Business or Management.</p> <p>Candidates must provide evidence of English language proficiency at level B2 of the Common European Framework of Reference for Languages.</p> <p>The Admissions Committee will evaluate fulfilment of the above requirements, in addition to other relevant personal experiences and competencies, as well as the ability to use English through the online interview.</p>	The final grade of the bachelor degree must be not less than 60% of the maximum possible.
Economics	Bachelor degree in Economics or another degree with a focus on Economics or on quantitative subjects, such as Accounting, Business, Engineering, Mathematics, Physics, Science, Statistics.	Non indicated.

Candidates who have a foreign first cycle university qualification (bachelor degree), interested in one of the above-listed master degrees, must submit the pre-evaluation application on the esse3 digital portal of the University of Udine, by following the instructions that are given on the website: https://www.uniud.it/en/uniud-international/International_Students/degree-english

The pre-evaluation application for access to master degree courses taught in English requires the payment of a fee of 20 euro. Payment can be made via the PagoPA digital process and, in specific cases, via bank transfer. The 20-euro application fee is NOT refundable under any circumstances. Please note that only applications with the completed payment will be evaluated.

After submitted pre-evaluation application with documentation and the paid fee will be sent to the teaching committee, which will communicate the outcome of the pre-evaluation to the candidate via email within 30 working days from the date of submission of the application.

OTHER VERIFICATION TESTS RELATED TO BACHELOR DEGREE COURSES

Verification/admission Test TOLC for bachelor degrees **with free access:**

Bachelor Degree Courses	TOLC
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<ul style="list-style-type: none"> • Agricultural Science • Food Science and Technology • Environmental Science • Viticulture and Oenology • Science and culture of food • Animal Health and Breeding 	<u>TOLC AV</u>
<ul style="list-style-type: none"> • Business Economics • Economics and Commerce • Banking and Finance 	<u>TOLC E</u>
<ul style="list-style-type: none"> • Civil and environmental engineering • Electronic engineering • Management Engineering • Mechanical Engineering • Industrial Engineering for Environmental Sustainability 	<u>TOLC I</u>
<ul style="list-style-type: none"> • Mathematics • Computer Science • Internet of Things, Big Data, Machine Learning 	<u>TOLC S</u>

Verification/admission test TOLC for bachelor degrees **with programmed access**:

Bachelor Degree Courses	TOLC
<ul style="list-style-type: none"> • Biotechnology 	<u>TOLC B</u>
<ul style="list-style-type: none"> • Building and territory technology 	<u>TOLC I</u>

Bachelor Degree Course	TOLC
<ul style="list-style-type: none"> • Architectural Sciences 	<u>test-ARCHED</u>

For more information, please check the following page, addressed to the TOLC test:
<https://www.uniud.it/it/servizi/servizi-orientamento-scuole/orientamento-e-assistenza-1/servizi-per-futuri-studenti/informazioni-utili-allaccesso/tolc-casa-test-online>

Other verification/admission tests:
<https://www.uniud.it/it/servizi/servizi-orientamento-scuole/orientamento-e-assistenza-1/servizi-per-futuri-studenti/informazioni-utili-allaccesso/accesso-ai-corsi>

THE DIRECTOR GENERAL
Massimo Di Silverio

THE RECTOR
Professor Roberto Pinton