

**CHARTER  
OF THE UNIVERSITY OF UDINE**

**Favourable Opinion of the Board of Directors dated 21.07.2015**

**Approval by the Academic Senate dated 15.07.2015 and 22.07.2015**

**Preamble**

**Within the framework of the law of the Italian Republic, founding member of and participant in the European Union, the value of science and of its teaching is the prime foundation of the University of Udine, a public institution of high culture that by adopting this Charter provides the basic source of the autonomy that the Constitution guarantees to it.**

**CHAPTER I**

**GENERAL PRINCIPLES**

**ARTICLE 1 – ESTABLISHMENT, PURPOSES, AUTONOMY**

1. The University of Udine (hereinafter referred to as the "University"), established by the Law dated August 8th, 1977, Nr. 546, Article 26, is a primary seat of free research and free education. It promotes the development and the advancement of culture and sciences through research, education, scientific and cultural cooperation with Italian and foreign institutions, thereby also contributing to the civil, cultural, social and economic development of Friuli.
2. The University enjoys scientific, didactic, organizational, financial and accounting autonomy. It pursues its institutional purposes, inspired by principles of autonomy, responsibility, secularity and pluralism, and grants freedom in research, teaching and studying, while complying with the principles of the law, of the law regulations expressly referring to State Universities, and of the provisions of the Code of Ethics of the University of Udine.
3. In order to achieve its objectives, the University performs basic and applied research, promotes the transfer of technologies and scientific dissemination, and pursues didactic, experimental and supporting activities linked with them.

4. The University guarantees equal dignity to all disciplines and the free circulation of ideas and information, with due regard to the privacy and subjective rights of the interested parties.

5. It also guarantees the compliance with the principle of equal opportunities and equal treatment of women and men, in accessing employment, public offices and academic positions, as well as in the work activity itself.

6. The University organizes itself by means of the structures referred to by this Charter.

7. In order to guarantee a continuous improvement of its quality levels and an optimal management of the available resources, the University conducts a systematic assessment of the scientific, didactic and administrative activities, according to standards of quality, transparency and merit-based advancement.

## **ARTICLE 2 – INSTITUTIONAL ACTIVITIES**

1. The University pursues the objectives mentioned by Article 1 by employing the means permitted by law.

2. The University promotes the internationalisation process by means of the mobility of academics and students, integrated study programmes, inter-University cooperation initiatives for study and research activities. It cooperates with national and international bodies for defining and implementing scientific and education programmes.

3. It promotes, also through collaboration with public and private bodies, initiatives striving to provide the faculty, managerial and technical and administrative personnel, and the students, with cultural, recreational, residential services, as well as support for accessing the study and work environments. It promotes and stimulates the practice of sports by means of the university sporting bodies operating at the local, national and international levels.

## **CHAPTER II**

### **SUBJECTS**

## **ARTICLE 3 – UNIVERSITY COMMUNITY**

1. The University is a community of persons who contribute to achieving its institutional purposes, according to each own's specific functions and competencies.
2. Professors, researchers, managers and the technical and administrative staff, the students, as well as everyone who, on any basis, spends some time researching, teaching or studying at the University are all members of the university community.
3. The various components participate in the university life with equal dignity, and carry out the functions provided for them by the laws in force, with due regard for the institution and the rights and duties of others.
4. The University promotes or establishes services supporting the quality of life of the members of the university community.
5. The University may recognise any associations established by the components of the university community.

#### **ARTICLE 4 – PROFESSORS AND RESEARCHERS**

1. Professors and researchers are guaranteed freedom of teaching and research, as well as the right to access to research funds.
2. Professors and researchers perform research activities, which include the scientific update activities too, according to the tasks provided for by the regulations for each role and function, and they reserve part of their time yearly for performing didactic tasks, orientation and tutoring for the students, as well as for verifying the achievements of the latter.
3. The academics teaching clinical disciplines are guaranteed the inseparability of assistance and care functions from teaching and research functions.
4. Every professor and researcher of the University belongs to a Department.
5. Professors and researchers contribute to the functioning of the University also by participating in the collegial bodies and – depending upon their different roles and positions – by undertaking the coordination of research and didactic activities, as well as governance and management functions.

## **ARTICLE 5 – MANAGERIAL, TECHNICAL AND ADMINISTRATIVE PERSONNEL**

1. The managerial personnel ensures the functioning of the offices and services for which they are responsible; they are responsible for the legitimacy of any administrative measures; they take care of the implementation of resolutions of the central collegial bodies and of the structures; they cooperate with the General Manager within the scope of their respective duties.
2. The technical and administrative personnel carry out specific tasks pertaining to the respective classifications and positions, within the offices and services of the structures they are assigned to.
3. The personnel members participate in the management of the University through their representatives in the collegial bodies, in the cases when this is provided for by the law or by this Charter.

## **ARTICLE 6 – STUDENTS**

1. Those who are duly registered for study courses, as well as for specialisation courses and doctorates, are students of the University. With the exception of what is provided for by paragraph 3, those who are registered for scientific advanced courses and for permanent and recurring higher education, following the award of the bachelor's degree or master's degree, at the completion of which first-level and second-level university PhD degrees are awarded, are equated with the students.
2. Students can choose the study field and the courses to be taken, with due regard for the didactic regulations in force, and they contribute to the evaluation of the didactic activities and of the services provided to them.
3. Students participate in the management of the University through their representatives in the collegial bodies, in the cases when this is provided for by the law or by this Charter.
4. Students make use of the services and support provided by the University and by the bodies tasked with guaranteeing the right to study, depending upon their actual needs. In order to carry out activities linked with their education, they are entitled to access to the university structures, including the cultural, sport and recreational structures. They participate in the organised students' activities and freely cultivate their cultural interests.



5. Students can establish associations and cooperative bodies, also for the purpose of supplying services within the University.

#### **ARTICLE 7 – OTHER SUBJECTS**

1. Only for the period during which they perform assigned functions at the University, subjects who are appointed for a teaching position, those who are included on any basis in research groups, and subject experts are attached, respectively, to the structure appointing them to the position, within which the research is taking place, or to which the professor teaching the subject belongs.

2. Guest students, scholarship recipients and graduate trainees, only for the period of their stay, are equated to registered students, to the exclusion of the right to vote and to stand for election in the elections for the representatives in the academic collegial bodies.

3. The subjects attending the University on any other basis, such as education activities and scientific update and advancement activities, make use of the services provided for by the University since they are necessary in order to make their presence and participation possible, with a view to achieving the goals of their education.

### **CHAPTER III**

#### **CENTRAL BODIES**

##### **Section I – Rector**

#### **ARTICLE 8 – FUNCTIONS**

1. The Rector is the legal representative of the University; his functions are the orientation, initiative and coordination of the scientific and didactic activities of the University, and he is responsible for pursuing the objectives of the University.

2. The Rector:

- a) summons and presides the Academic Senate and the Board of Directors;
- b) issues the Charter and the regulations, as well as the appointment decrees;

- c) proposes to the Board of Directors the three-year programming document, also after having taken into account the proposals and opinions of the Academic Senate, and he proposes the yearly and three-year budget estimate and the final balance of the University;
- d) proposes to the Board of Directors the appointment of the General Manager;
- e) appoints the President of the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination";
- f) designates the members of the Supervisory Committee referred to by the Code of Ethics of the University and undertakes the initiative of disciplinary proceedings pursuant to Article 22, paragraph 4, of this Charter;
- g) carries out any other function provided for by the university regulations and by this Charter and any other function not expressly attributed by law or by this Charter to other bodies, including the replacement in cases of need and urgency;
- h) in case of circumstances making urgent action necessary with no delay being possible, he undertakes measures falling within the purview of the Academic Senate or of the Board of Directors. These measures must be presented for the approval by the body that would have been competent for adopting them, during the first subsequent meeting. The measures are void since their first implementation in case the approval is denied or failed. The effects having taken place in the meantime can be rectified by the competent governing body. Should this not happen, the Rector will be liable for such measures and their effects.



## **ARTICLE 9 – ELECTION OF THE BODY, DURATION IN OFFICE AND INCOMPATIBILITY**

1. The Rector is elected among tenured professors in service with Italian Universities who entered the election as candidates.
2. If a professor belonging to another University is elected to the position, the regulations specifically provided for by the law will apply.

3. The active electorate comprises:

- a) the full professors and the associate professors;
- b) the researchers with a permanent contract, as well as the researchers with fixed-term contracts who, on that basis, have been in service with the University for at least three years;
- c) the managerial personnel and the technical and administrative personnel working with permanent contracts, who have a weighted vote equal to twelve percent of the number of voters in this component group;
- d) the members of the Students' Council.

4. The duration of the Rector's term of office is six academic years, and the Rector cannot be re-elected.

5. The Rector appoints a Vice Rector as his deputy – in order to perform replacement functions in case of his absence, impediment, or early cessation from office – and he is entitled to delegate to other tenured academics any specific functions.

6. The office of Rector is incompatible with the offices and positions referred to Article 57, paragraphs 1 and 4.

7. The Rector's election is proclaimed by the Senior Member of the tenured professors and he is appointed by a decree of the competent Minister.

## **Section II – Academic Senate**

### **ARTICLE 10 – FUNCTIONS**

1. The Academic Senate:

- a) designates, pursuant to Article 18, the internal members of the Board of Directors;
- b) designates professors or researchers as members of the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination";
- c) approves, after a favourable opinion by the Board of Directors, the Charter, and, after an opinion by the Board of Directors and of the Students' Council, the General Regulations of the University, the Didactic Regulations of the University, and any amendments thereof;

d) approves, after an opinion by the Board of Directors, the Regulations concerning didactic and research activities, including those for the functioning of the Departments and of the Inter-Departmental Schools;

e) approves the Code of Ethics of the University and performs the functions set by the code with regard to the violations it contemplates;

f) approves the Regulations of the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination";

g) draws up proposals and expresses compulsory opinions as to: didactics, research, services for the students, also with reference to the establishment, suppression, activation, deactivation as well as modification or reorganisation of courses, Departments, research and didactic structures and Inter-Departmental Schools and premises; it expresses opinions as to the appointment of the General Manager and on the composition of the Board of Evaluation. It also expresses opinions as to the proposals for the calling of professors and researchers, which are made by the Departments, taking resolutions on the basis of the *"principle of the peer review technique"*;

h) expresses its compulsory opinion to the Board of Directors with regard to the yearly and three-year budget estimate, the final balance and the three-year programming document of the University;

i) performs coordination and liaison functions with the Departments and the Inter-Departmental Schools;

l) with regard to the Inter-Departmental Schools, carries out the functions referred to by Articles 25 and 34 of this Charter;

m) requests to the Department it judges the most suitable the attachment of the professors and researchers who did not take care to do that on their own, within the terms granted to them, pursuant to Article 33 of this Charter;

n) performs the functions referred to by Article 22 of this Charter, with regard to the establishment of the Disciplinary Committee;



o) performs any other function attributed to it by the laws in force or by this Charter.

2. After at least two years since the beginning of the term of office of the Rector, no less than two thirds of the members of the Senate can propose to the voting by the electorate a written, signed and reasoned motion of no confidence against the Rector. The electorate will vote no earlier than ninety days after the passing of the motion. For the vote to be valid, at least the majority of those entitled must cast their vote. The motion is considered as approved by the electorate if it achieves a majority of the validly cast votes, calculated according to the same procedure employed for the election of the Rector. Between the thirtieth and the ninetieth day after the passing of the motion, the procedure for electing a new Rector is started.

#### **ARTICLE 11 – ESTABLISHMENT OF THE BODY**

1. The Academic Senate is composed of eighteen members.

2. The members are the following:

a) the Rector, presiding the Senate;

b) the Department Heads, representing the various scientific and discipline areas that are present in the University, in a number between a minimum of six and a maximum of ten, while taking into account what is provided for by paragraph 4, below;

c) at least one representative of the full professors, elected by them, while taking into account what is provided for by paragraph 4, below;

d) at least one representative of the associate professors, elected by them while taking into account what is provided for by paragraph 4, below;

e) at least one representative of the researchers, elected by them, while taking into account what is provided for by paragraph 4, below;

f) at least one representative of the technical and administrative personnel, elected by the latter;

g) three representatives of the students, elected by the students duly enrolled in the University of Udine.

3. The Vice Rector and the General Manager attend the meetings of the Academic Senate, without voting rights.

4. If the number of Departments is between six and ten, all the Department Heads are members of the Academic Senate. If the number of Departments is below ten and equal to or higher than six, each remaining position with regard to the maximum number referred to by paragraph 2, letter b), is assigned, in order, to increase the components referred to by paragraph 2, letters c) and d), e), f) starting with letter f) and going up to letter c). If the number of Departments is higher than ten or lower than six, the composition of the Academic Senate must be redefined, by means of an amendment to the Charter.

5. If a member of those referred to by letter b) should be in a position of incompatibility as provided for by the laws in force or by the Charter, upon the outcome of the procedure referred to by Article 57, paragraph 10, he will be replaced by a representative elected by the Council of the Department he belongs to.

6. In the hypothesis referred to by paragraph 4, the members referred to by letters c), d), e) of paragraph 2 who are elected by those who belong to the respective group or category are the academics who have achieved the highest number of votes and who belong to a different scientific and discipline area.

7. When voting for the elections referred to by letters from c) to g) of paragraph 2, one choice only can be expressed. In the hypothesis referred to by paragraph 4 and in the elections for the representatives of the students, a second choice is admissible only in case it is for a candidate of the other gender than that of the first-choice candidate, otherwise the second choice will be annulled.

8. If for the elections of the components referred to by letters c), d), e), f), g) lists of candidates must be presented or are presented anyway, in order to guarantee the actual compliance with the general principle of equal opportunities for women and men, for each component at least thirty percent of the candidates must be of the less represented gender, otherwise the list cannot be admitted.

## **ARTICLE 12 – DURATION IN OFFICE, TERMS OF OFFICE, INCOMPATIBILITY AND INELIGIBILITY**

1. The members of the Academic Senate, with the exception of the Rector, are in office for three years. Their term of office can be renewed one time only, consecutively.
2. Reference is made to what is provided for by law as to the conditions of ineligibility to the office.
3. The office of member of the Academic Senate is incompatible with the offices and positions referred to by article 57, paragraphs 2 and 4.

### **Section III – Board of Directors**

#### **ARTICLE 13 – FUNCTIONS**

1. The Board of Directors:

- a) performs the function of strategic orientation of the University;
- b) oversees the financial sustainability of the activities of University;
- c) approves the Regulations of administration and accounting as well as any other Regulation not falling within the purview of the Senate;
- d) approves the yearly and three-year financial programming and the one concerning the personnel, as well as, upon proposal by the Rector and after the opinion of the Academic Senate as to the aspects within its purview, the yearly and three-year budget estimate, the final balance and the three-year programming document;
- e) decides, after the opinion of the Academic Senate, the establishment, suppression, activation, deactivation as well as modification or reorganisation of courses, Departments, research and didactic structures and Inter-Departmental Schools and premises;
- f) approves, consistently with what is provided for by the University's three-year development plan, the proposals for calling professors and researchers made by the Departments, after having heard the Academic Senate;
- g) performs the functions referred to by article 22 of this Charter, as to the disciplinary proceedings;

- h) expresses a compulsory and binding opinion as to the Charter, a compulsory opinion as to the General Regulations of the University, the Didactic Regulations of the University, the Code of Ethics of the University, as well as any amendments thereof;
- i) verifies that the competent offices transmit to the Ministry that is competent for the Universities and to the Ministry of Economy and Finance the yearly budget estimate, the three-year budget estimate and the final balance;
- l) appoints the General Manager, upon proposal by the Rector and after having heard the Academic Senate;
- m) defines the types of expenditure that will fall within its own purview and the expenditure restrictions that will require an authorisation by the Board itself;
- n) approves the fundamental contents of contractual deeds having economic relevance concerning matters and values that fall within its own purview;
- o) designates, after the opinion of the Academic Senate, the members of the Board of Evaluation;
- p) performs any other function attributed to it by the laws in force or by this Charter.

#### **ARTICLE 14 – COMPOSITION OF THE BODY**

1. The Board of Directors comprises ten members.
2. The members of this body are the following:
  - a) the Rector, presiding it;
  - b) three external subjects who are not members of the University;
  - c) four internal subjects who are members of the University;
  - d) two representatives of the students.
3. The Vice Rector and the General Manager attend to the meetings of the Board of Directors, without voting rights.

#### **ARTICLE 15 – SUBJECTIVE REQUIREMENTS FOR THE OFFICE**



1. With the exception of the Rector and the representatives of the students, whose membership in the body is provided for by force of law, the other seven members are Italian or foreign subjects having a proven competence in the management and administration fields, or a high-level professional experience. In assessing the candidates, a particular attention must be paid to a full and acknowledged honourability of the candidate, as well as to at least one of the following factors: scientific and cultural qualifications, experience accrued in managing organizational Units, management and coordination of national and/or international research projects, experience accrued in the management field.

2. As to the issue of incompatibility or ineligibility to the office of Director in the Board, reference is made to what is provided for by the law and by this Charter.

#### **ARTICLE 16 – DURATION IN OFFICE, TERMS OF OFFICE AND INCOMPATIBILITY**

1. The members of the Board of Directors, with the exception of the Rector, are in office for four years.
2. The term of office can be renewed once only.
3. The office of Director in the Board is incompatible with the offices and positions referred to by article 57, paragraphs 3 and 4.

#### **ARTICLE 17 – CANDIDATURES, EVALUATION COMMITTEE AND APPOINTMENT**

1. Anybody wishing to present his candidature to the office of Director in the Board for the four positions reserved to persons belonging to the University presents his candidature to the Evaluation Committee referred to by paragraph 4 of this article. The Committee must receive a number of candidatures amounting to at least three times the number of positions to be assigned. If the number of candidatures is not sufficient, the Rector proposes to the Committee further names, in order to achieve the threshold mentioned above.

2. The Rector directly proposes to the Committee, with prior public notice, four high-profile names for the positions reserved to external members, representatives of the economic, social and cultural world, while respecting, if possible, gender equality.

3. A further four names for the positions reserved to external members are proposed to the Committee referred to by paragraph 4 by the Municipality of Udine, the Municipality of Gorizia, the Municipality of Pordenone and the Friuli Venezia Giulia Region, while respecting, if possible, gender equality. In case one or more of the above-mentioned bodies fails to propose a name, the Committee referred to by paragraph 4 of this article will nevertheless take into account the presented candidatures.

4. The Committee for the evaluation of the candidatures, whose meetings can also be convened electronically, is formed by a member of the Board of Evaluation who does not belong to the University, appointed by the Board itself, having the functions of President, by the President of the Board of Auditors and by the President of the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination".

5. The Committee expresses its evaluation, both for the positions reserved to internal and external candidates, with a concise reasoning, as to the presence or otherwise of the requisites provided for by article 15 of this Charter. With reference to the candidates for the internal positions only, it prepares a report for the Academic Senate.

6. In the hypothesis in which the candidates as external members of the Board of Directors who have the above-mentioned requisites do not amount to at least twice the number of the members to be appointed, it is up to the Rector to present to the Evaluation Committee the number of names needed to reach the above-mentioned threshold.

#### **ARTICLE 18 – DESIGNATION AND APPOINTMENT OF THE MEMBERS**

1. The Academic Senate carries out the designation of the internal members due to it, by means of one or more voting sessions by secret ballot. Each Senator can express one choice only. Those who achieve the highest number of votes, provided that these are no less than four, are designated.

2. If with the first voting session the designated candidates are less than the number of members due to the Senate, a second voting session will take place, and so on until all the members are designated.

3. During each voting session, if several candidates receive the same number of votes, provided these are no less than four, and if the candidates thus voted are a greater number than the number of members to be designated, the following standards will be applied:

a) first of all, the candidate of the less represented gender will take priority, if such a situation exists when taking into account the already designated members who are due to the Senate only;

b) if the hypothesis referred to under a) doesn't apply, and in any case for the designation of the remaining members, the candidates having greater seniority in service in the category they belong to will take priority;

c) in the hypothesis of an equal seniority in service in the category the candidates belongs to, the older candidate will take priority.

4. The three external members are designated by the Committee referred to by article 17, paragraph 4.

5. The representatives of the students are elected by the students duly enrolled in the University of Udine.

6. The designated Directors are appointed by means of a decree by the Rector.

7. In order to guarantee equal opportunities for women and men, within the overall scope of the designations referred to by paragraphs 1 to 4, it must be guaranteed, if possible, that at least one third of the designated persons belong to the less represented gender. In the elections for the representatives of the students, all lists of candidates must include at least a thirty percent of candidatures of the less represented gender, otherwise the list cannot be admitted.

#### **Section IV – Board of Auditors**

##### **ARTICLE 19 – BOARD OF AUDITORS**

1. The Board of Auditors is an independent consultancy and internal control body as to the regularity of the administrative management of the University.

2. The Board is comprised of three incumbent members and two deputies. At least two of the incumbent members must be registered with the Register of Accounting Auditors. One of the incumbent members,

chosen among administrative and accounting magistrates and State legal advisors, will perform the functions of President of this body. An incumbent member and a deputy member are designated by the Ministry of Economy and Finance; an incumbent and a deputy are designated by the Ministry of the University, chosen among the managers and officials of the same Ministry.

3. The members of the Board cannot hold the offices and positions referred to article 57, paragraph 5.

4. All the members are appointed by means of a decree by the Rector.

5. The Board is in office for four years. The office can be renewed once only.

## **Section V – Board of Evaluation**

### **ARTICLE 20 – BOARD OF EVALUATION**

1. The Board of Evaluation is the University body tasked with evaluating the didactic, research and administrative activities and with verifying, also by means of comparative analyses of costs and returns, the correct use of resources, the productivity of research and the effectiveness of didactics, as well as the impartiality and sound performance of the administrative actions.

2. The Board of Evaluation is granted with all the functions provided for by the national regulations, by the ANVUR (National Agency for the Evaluation of Universities and Research), by this Charter and by the Regulations referring to it.

3. The Board is comprised of:

a) four members not belonging to the University, designated among scholars and experts in the field of evaluation, not necessarily having a university background;

b) two members designated among the tenured professors of the University who have accrued an appropriate experience in the field of the evaluation of didactics, research and performance of public administration bodies; the Rector will designate among these the Coordinator of the Board;

c) one member designated among the students duly enrolled in the University of Udine.

4. The members referred to by letters a) and b) of paragraph 3 are designated by the Board of Directors, upon proposal by the Rector and after the opinion of the Academic Senate. The member referred to by

letter c) is designated by the Students' Council, and he participates in the activities regarding the evaluation of didactics and of the services offered to the students.

5. The Board of Evaluation organizes itself in three sections for the information-gathering stage, respectively for didactics, research, and administrative management. Two of the external members are assigned to the research section, and one each to the other two sections. The representative of the students is assigned to the didactics section. The Coordinator is a member in all sections. Also, the following participate by virtue of their office: in the didactics section, a delegate of the Rector; in the research section, a delegate of the Rector; in the administrative section, the General Manager.

6. The University ensures the Board of Evaluation has operational autonomy, the right to access data and information as necessary for performing its activities, and the publication and dissemination of its documents, with due regard for the regulations protecting privacy.

7. The Board of Evaluation forwards its reports to the Ministry that is competent for the universities, to the ANVUR, to the Board of Directors, to the Academic Senate, to the Department Heads, to the Students' Council and to the other bodies provided for by law, according to the deadlines provided for by the laws in force.

8. The Board of Evaluation avails itself of a dedicated supporting structure.

9. The documentation gathered by the structure concerning the activities of organizational Units or individuals cannot be published without the explicit consent by the heads of the former or, respectively, by the latter, in all cases in which the publication is not directly provided for by law, or, if allowed but not required by law, by the Board of Directors.

10. The duration of the term of office is three years, and it can be renewed once only. The procedures for the operation of the body are defined by the General Regulations of the University. The office is incompatible with the offices and positions referred to by article 57, paragraph 6.

## **Section VI – General Manager**

### **ARTICLE 21 – GENERAL MANAGER**

1. The General Manager is responsible for the overall management and organisation of the services, of the actual resources and of the technical and administrative personnel of the University, within the scope of the functions attributed to him by the laws in force concerning the management of public administration bodies and on the basis of the directions provided by the Board of Directors.
2. In particular, the General Manager adopts measures concerning the organisation of the offices and services, in compliance with the strategic directions set by the Board of Directors; he confers and revokes management positions; exercises the disciplinary power over the managerial personnel.
3. The office of General Manager, with a duration no longer than four years and renewable, is conferred by the Board of Directors, after having heard the Academic Senate, upon a proposal by the Rector, to a person of high professional qualifications and proven experience over many years with managerial functions.
4. In case the appointment of the General Manager in office is not renewed, the General Manager is chosen after a public selection notice.
5. The General Manager designates a deputy General Manager, who will replace him in case of absence, impediment, or early cessation from office, choosing him among the higher-ranking managers or persons in charge of organizational Units. The deputy General Manager is appointed through a decree by the Rector.
6. The General Manager participates in the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination". He attends the meetings of the Academic Senate and of the Board of Directors, without voting rights. The position is incompatible with the offices referred to by article 57, paragraph 7.

## **Section VII – Other Bodies**

### **ARTICLE 22 – DISCIPLINARY COMMITTEE**

1. A Disciplinary Committee is established in order to exercise disciplinary duties towards professors and researchers. This comprises three full professors, two associate professors, all of them working full time, as well as two researchers working full time with a permanent contract.
2. The members are appointed by the Academic Senate, upon a proposal by the Rector. The position has a duration of four years and is renewable.
3. The Committee elects a President and a deputy President, replacing the former in case of absence or impediment, from among its members.
4. The Rector is competent for starting a disciplinary procedure. The Rector forwards the documents to the Disciplinary Committee concerning any fact he becomes aware of, and that may give rise to the imposition of a penalty more serious than censure, among those provided for by article 87 of the R.D. Nr. 1592 dated August 31st, 1933, within thirty days from the time when he became aware of the fact, and he presents a reasoned proposal as to the penalty to be imposed or as to the dismissal of the procedure.
5. The Disciplinary Committee, operating according to the principle of a judgement by one's own peers (that is, carrying out its functions by means of the members having a position at least equal to that of the person who is subjected to the disciplinary procedure) with due regard to the right of cross-examination, performs the preliminary fact-finding stage of the disciplinary procedure, applying the state regulations applicable to administrative procedures. After having heard the Rector or a delegate, as well as the professor or researcher for whom the violation of one or more disciplinary duties is alleged, assisted – if he deems it suitable – by a counsel of his choice, the Disciplinary Committee issues a reasoned, binding opinion as to the proposal made by the Rector. The opinion, together with the documentation, must be forwarded to the Board of Directors within thirty days from the date when the Committee was tasked with the issue.
6. Within thirty days from receiving the opinion, the Board of Directors adopts the resolution closing the procedure, without the participation of the representatives of the students. By means of the resolution,

the Board either imposes the penalty or orders the closure of the procedure, according to the binding opinion issued by the Disciplinary Committee.

7. If the Board of Directors does not take any decision within a deadline of one hundred and eighty days from the date when the documentation was forwarded by the Disciplinary Committee, the procedure is dropped.

8. The deadlines referred to by paragraphs 6 and 7 are understood to be suspended until the Disciplinary Committee or the Board of Directors, respectively, are re-established, in case any operations are in progress that prevent their regular functioning, because they are intended to establish or renew, in whole or in part, these bodies. The deadline referred to by paragraph 6 is likewise suspended, no more than twice, and for no longer than sixty days with regard to each suspension, if the Committee deems it necessary to acquire further deeds or documents for fact-finding purposes, provided it notifies the Board of Directors. The Rector shall comply with fact-finding requests submitted by the Committee.

#### **ARTICLE 23 – SINGLE COMMITTEE GUARANTEEING EQUAL OPPORTUNITIES**

1. The "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination" (hereinafter "SC") is established within the University Community.

2. the SC undertakes the functions already provided for by laws and collective work agreements for the Committee for equal opportunities and the Committee against mobbing. In particular, the SC promotes, also through the cooperation with other bodies and subjects, measures and actions that are suitable to guarantee actual equal opportunities; it has verification, proposal-making and advisory tasks, intended to favour the implementation of a work environment and working conditions aimed at achieving organizational well-being, also by means of actions opposing any form of discrimination and moral, psychological or physical violence; it promotes the spreading of the culture of equal opportunities, including beyond the university community.



3. A delegate of the Rector presides the SC, which comprises the General Manager or a delegate of his, two students designated by the Students' Council, as well as a number of members who are designated by each of the most representative trade unions in the administration, and by a number equal to the above of professors or researchers, designated by the Academic Senate. With the exception of the students, the subjects thus designed must have adequate and proven skills and experience in the fields falling within the purview of the SC. In order to guarantee equal opportunities to women and men, at least a third of the subjects thus designed must be of the less represented gender.
4. The members of the SC are in office for two academic years.
5. The operating procedures of the SC are regulated by an internal Regulation approved to this purpose by the Academic Senate.

#### **ARTICLE 24 – STUDENTS' COUNCIL**

1. The Students' Council is a representative collegial body, guaranteeing the autonomous participation of the students' community in the organisation of the University. It has proposal-making functions and it is an advisory body of the Academic Senate and of the Board of Directors as to the issues provided for by the laws in force and by this Charter.
2. The Students' Council:
  - a) adopts its own internal Regulations;
  - b) expresses, for what is within its purview, opinions as to the General Regulations of the University and as to the Didactic Regulations of the University;
  - c) expresses reasoned opinions as to the three-year programming document of the University;
  - d) provides its opinions as to the issues presented to it by the Academic Senate and by the Board of Directors;
  - e) expresses opinions and drafts proposals as to problems and issues related with the didactic organisation and all the activities expressly concerning the students;

- f) expresses opinions and drafts proposals for the Board of Directors with reference to the contributions to be paid by the students;
- g) expresses opinions as to the forms of collaboration of the students with service activities and as to the remuneration thereof;
- h) drafts proposals for the Board of Directors as to the allocation of funds provided for by the budget for the activities managed by the students;
- i) designates the representatives in the collegial bodies of the University, unless otherwise determined by this Charter or by the internal Regulations of the structures;
- l) proposes to the Academic Senate the Regulations for the election of the representatives of the students;
- m) performs any other function assigned to it by the university regulations, by this Charter and by the Regulations.



3. the Students' Council comprises:

- a) two students elected in each Departmental Council;
- b) the students elected in each Inter-Departmental School's Council;
- c) the students elected in the Board of Directors;
- d) the students elected in the Academic Senate;
- e) the students elected in the Board of Directors of ERDISU;
- f) a representative of the doctoral candidates and a representative of the postgraduate students;
- g) a representative of the School for Advanced Studies of the University.

4. The procedures for the election of the members of the Council who are not members of it by virtue of their being members of other bodies are defined by the Regulations for the election of the representatives of the students.

5. The Students' Council elects the President and the Vice-President from among its members; it also elects the Committees it deems necessary or useful to adopt, choosing their Presidents.

6. A manager or other subject belonging to the technical and administrative personnel, designated by the University administration, can attend the meetings of the Students' Council.

7. The President of the Students' Council is, by virtue of his office, a member of the Disciplinary Committee for the students referred to by the Didactic Regulations of the University.

8. The Students' Council is in office for two years.

9. The University guarantees to the Students' Council, within the limitations of the balance funding available, the resources and structures needed to perform its institutional tasks.

## **CHAPTER IV**

### **THE STRUCTURES AND THEIR BODIES**

#### **Section I – The Structures of the University**

#### **ARTICLE 25 – GENERAL PROVISIONS**

1. The didactic and research structures of the University are the Departments. The following also are didactic structures of the University: the School for Advanced Studies, a centre of excellence the access to which is reserved to successful candidates in competitions, and the International Centre for Multi-Linguism, a scientific institution established by virtue of the law Nr. 19 dated January 9th, 1991, as well as, if established, any Inter-Departmental Schools.

2. The following also are structures of the University: the organizational service Units for research and didactic and the organizational Units for the administrative, managerial and technical support. These are established, modified, deactivated by means of a resolution of the Board of Directors.

3. Further didactic and/or research structures can be established, by a resolution of the Board of Directors, after the interested Departments have been heard, as well as after an opinion by the Academic Senate.

4. The organizational layout of the structures referred to by paragraph 2 is defined by the General Manager, on the basis of the directions issued by the Board of Directors.

#### **ARTICLE 26 – PARTICIPATIONS**

1. The University, in order to accomplish its institutional purposes, can establish Consortiums, Foundations, Societies and Associations, including Inter-University Centres, or participate in said bodies and associations, if already established.

## **Section II – Departments**

### **ARTICLE 27 – THE DEPARTMENT**

1. The Department is the structure tasked with:

- a) promoting and coordinating the scientific research activities;
- b) promoting and managing the didactic and educational activities and, in particular, the study courses for awarding the academic titles provided for by the laws in force;
- c) promoting and managing the external activities that are linked with or accessory to the activities referred to by letters a) and b).

2. A Department may collaborate with other Departments, within the framework of agreements to this purpose, in order to manage the didactic initiatives, also by establishing an Inter-Departmental School as provided for by article 34.

3. Professors and researchers belong to the Department, in a number not smaller than that provided for by the law, organised in homogenous scientific and discipline fields, or, in any case, consistent with the research or didactic activities of the Department. The subjects referred to by article 7, paragraph 1, are attached to the latter.

4. The belonging and attachment of subjects are regulated, insofar as this is not provided for by this Charter, by the General Regulations of the University.

5. The Department is assigned technical and administrative personnel for supporting and managing the activities referred to by paragraph 1, in the forms provided for by the University administration.

6. The Department enjoys management autonomy and responsibility, in the forms and within the limitations provided for by the Charter and the University Regulations.

7. The identity of the Departments is defined by the scientific and discipline fields, which are acknowledged, if possible and as a rule, as exclusively pertaining to a single Department, and that identity must be clearly distinguished from that of the other Departments. This does not rule out that professors and researchers organised in scientific and discipline fields pertaining to a Department can belong to another Department, provided that it is consistent with the research or didactic activities of the structure.

#### **ARTICLE 28 – BODIES AND STRUCTURES OF THE DEPARTMENT**

1. The following are necessary bodies of the Department:

- a) the Department Head;
- b) the Department Council.

2. The following is an optional body of the Department:

- a) the Department Executive.

3. The following are optional structures of the Department:

- a) the Sections;
- b) the Research Committee of the Department;
- c) the Didactic Committee of the Department.

4. The forms for establishing the optional organ and structures are provided for by the Departmental Regulations, which also define their powers, in accordance with what is provided for by this Charter and the General Regulations. In any case, neither the organs nor the structures have spending powers or attached personnel.

#### **ARTICLE 29 – DEPARTMENT HEAD**

1. The Department Head represents the Department and he is responsible for managing it, with regard to his own functions.

2. The Department Head:

- a) summons and presides the Council and the Executive, if established;

- b) takes care of the implementation of their resolutions;
- c) promotes and coordinates the Department's activities;
- d) represents the Department in the relationships with the other University bodies;
- e) proposes to the General Manager, with the prior approval by the Department Council, a forecast of costs and investments, linked with the didactic and research activities, for a three-year cycle;
- f) at least once a year, presents a report to the Department Council as to the use of the funds for the Department's operation;
- g) exercises all the other functions provided for by the laws, this Charter, and the Regulations.

3. The Department Head is elected by the Department Council among the full professors belonging to the Department. In case no full professors are available, the right to stand for election is extended to associate professors. The Department Head is in office for three academic years; he can be re-elected only once, consecutively. The office is incompatible with the offices and positions referred to by article 57, paragraph 8.

4. After at least half of the term of office of the Department Head, no less than one third of the members of the Department Council can propose to the vote of the Council itself, in its electoral composition, a written, signed and reasoned motion of no confidence against the Department Head. The electoral body will vote no earlier than ninety days since the presentation of the motion. For the voting to be valid, at least half of those entitled, plus one, must vote. The motion is deemed to be approved by the electoral body if it achieves a majority of the validly cast votes.

5. In case of early cessation from office, what is provided for by article 61, paragraph 2 is implemented.

6. The Department Head can appoint a delegate for research and a delegate for didactics.

### **ARTICLE 30 – DEPARTMENT COUNCIL**

1. The Department Council is the governing body programming, managing and governing the Department's activities.

2. The Council:

a) approves, for what is within its purview: the Departmental Regulations and the Regulations of the School or of the Inter-Departmental Schools it might participate in; the Regulations concerning the study courses, the PhD courses and other didactic initiatives of the Department; the conventions, agreements and contractual deeds; the applications for assignment presented by professors and researchers and the applications for attachment by external subjects; the proposal by the Department Head referred to by article 29, paragraph 2, letter e);

b) approves the research plan and the three-year reports concerning the scientific and didactic activity of the professors and researchers belonging to the Department;

c) approves and proposes to the Board of Directors the activation of study courses and PhD courses and of other didactic initiatives of the Department – upon verification, if this is provided for, of the sustainability with regard to the necessary requisites, or expresses a binding opinion to the competent Inter-Departmental School, if established, with regard to the above;

d) approves the proposals presented by the study course Councils or possibly by the Inter-Departmental School with regard to the didactic regulations and provisions, to the teaching positions to be covered and to the organisation of didactic and education activities, as well as to any proposals for the establishment of new didactic initiatives;

e) prescribes the general standards for the coordinated employment of the personnel and resources available to the Department;

f) defines the specific matters and tasks to be delegated to the Department Executive, if established;

g) proposes to the Board of Directors the programming and the resolutions for calling professors and researchers in the scientific and discipline fields pertaining to the Department;

h) allocates the resources for didactic tasks and passes resolutions about all aspects of the didactic management that imply the use of resources;

i) expresses an opinion about the General Regulations, with regard to what is within its purview.

3. The Council comprises:

- a) the professors belonging to the Department;
  - b) the researchers belonging to the Department;
  - c) representatives of the technical and administrative personnel, in the number provided for by the General Regulations of the University;
  - d) the administrative secretary of the Department who, as a rule, performs the function of Council secretary;
  - e) representatives of the students enrolled in the study courses pertaining to the Department, in the number and according to the forms provided for by the General Regulations of the University.
4. The composition of the Department Council can vary according the regulations in force and, specifically, according to what is provided for by the General Regulations of the University, depending upon the items in the agenda.

#### **ARTICLE 31 – DEPARTMENT EXECUTIVE AND COMMITTEES**

1. The Department Executive, if established, is a body whose functions are the current management of the Department and any preparatory work.
2. The Executive:
- a) assists the Department Head in performing his functions;
  - b) passes resolutions on matters of current management, according to what is provided for by the Regulations;
  - c) performs preparatory work for and presents proposals to the Department Council;
  - d) passes final resolutions on matters delegated to it by the Department Council.
3. The Executive comprises the Department Head, the delegates for research and didactics, if appointed, the Department Secretary and by representatives of the academic personnel and of the technical and administrative personnel of the Department, in the number and according to the procedures provided for by the Department Regulations.
4. The duration in office is the same as that of the Department Head.



5. The Research Committee of the Department, if established, performs coordination functions as to the research activities carried out in the Department, presents proposals and performs any preparatory work as decided by the Department Council.

6. The Department Regulations determine the composition of the Committee, taking into account the presence of Sections, or otherwise.

7. The Departmental Research Committee:

- a) proposes the establishment of any organizational structures for research, including laboratories;
- b) defines the standards for managing the common premises and services dedicated to research;
- c) drafts proposals for the acquisition of scientific instruments of common interest;
- d) performs preparatory work as to the topics related with research and any other function provided for by the Department Regulations, or delegated to it by the Council, with due regard to what is provided for by the Charter or by regulations taking priority over the Department Regulations.

8. The Departmental Didactic Committee, if established, performs promotion, coordination and rationalisation functions as to the study courses pertaining to the Department; drafts proposals as to the management of the educational offer and performs any preparatory work as decided by the Department Council.

9. The Department Regulations determine the composition of the Committee, taking into account the presence of Sections, or otherwise.

10. The Departmental Didactic Committee:

- a) proposes to the Department Council, on the basis of the resolutions passed by the study course Councils, the general plan of the educational offer and the yearly didactic programming, including the individuation of the academics of reference for the study courses;
- b) promotes the harmonisation of procedures among the study courses;
- c) drafts proposals as to the exchange of teaching courses, didactic calendars and lesson timetables;

d) performs preparatory work as to the topics related with didactics and any other function provided for by the Department Regulations, or delegated to it by the Council, with due regard to what is provided for by the Charter or by regulations taking priority over the Department Regulations.

#### **ARTICLE 32 – SECTIONS**

1. The Departments can be organised into Sections, that is groupings of academics having affinities as to the scientific goals or research methods.
2. The Department Regulations contain all other provisions that are necessary for the establishment and operation of the Sections.

#### **ARTICLE 33 – ESTABLISHMENT, ACTIVATION AND DEACTIVATION OF DEPARTMENTS**

1. The proposal for the establishment of a new Department must be signed by at least forty professors and researchers.
2. After having heard the opinion of the Academic Senate, the Board of Directors passes a resolution as to the possible establishment and subsequent activation.
3. If the numerical requirements prescribed by law that allow its existence cease to exist, a period of one year is granted in order to restore those numerical requirements. After said period, the Board of Directors passes a resolution for the deactivation, after having heard the opinion of the Academic Senate.
4. The professors and researchers who belonged to a deactivated Department must request to be assigned to a different Department, within thirty days from the notification of the deactivation measure passed by the Board of Directors. Should this not happen, the Academic Senate will formally enjoin in writing the defaulting professor or researcher to take care of that, and indicate the Department that appears to be the most suitable to accept him, taking into account his scientific field. The addressee of this notification will also be invited to express in writing any reasons impeding the choice of the hypothesised Department. If, after twenty days from the sending of the notification, the professor or

researcher has not presented any application, the application is presented – in the name and on behalf of the defaulting professor or researcher – by the Academic Senate.

### **Section III - Inter-Departmental Schools**

#### **ARTICLE 34 – ESTABLISHMENT OF INTER-DEPARTMENTAL SCHOOLS AND PARTICIPATION IN THE SAME**

1. It is possible to establish structures linking two or more Departments having affinities from the point of view of the disciplines involved, in order to perform coordination and rationalisation functions as to the didactic activities of multiple study courses or, in the case of the Medicine structure, to coordinate the didactic and research functions with the assistance and care functions assigned to the academics.
2. These structures are named "Inter-Departmental Schools".
3. The Departments involved pass a resolution about the intention to establish an Inter-Departmental School with the approval of the absolute majority of the members of each Council; they choose the denomination, the Department or Departments with which they intend to form a group, as well as the didactic initiatives that the Inter-Departmental School is meant to coordinate.
4. The establishment of an Inter-Departmental School is approved by a resolution of the Board of Directors, after having heard the opinion of the Academic Senate.
5. The Academic Senate, too, exercising its functions as to didactics, can propose the establishment of an Inter-Departmental School. The Departments that the Senate identified as potentially interested pass a resolution as to the proposal.
6. The maximum number, not exceeding twelve in any case, of the Inter-Departmental Schools that can be established is determined by the Academic Senate, with due respect to the proportionality with regard to the size of the University and in relation with the scientific and discipline character of the same.
7. With due regard to the principles set by the General Regulations of the University, the Academic Senate defines the quality and quantity standards for:

a) the establishment of an Inter-Departmental School, with reference to the minimum number of courses it is called upon to coordinate;

b) the participation of the Departments that intend to take part in it, also with reference to the level of involvement of the academics belonging to a Department in the coordinated didactic initiatives and to the maximum number of Inter-Departmental Schools a Department may participate in.

#### **ARTICLE 35 – BODIES OF THE INTER-DEPARTMENTAL SCHOOL**

1. The following are bodies of the Inter-Departmental School:

a) the President of the Council of the Inter-Departmental School;

b) the Council of the Inter-Departmental School.

#### **ARTICLE 36 – PRESIDENT OF THE COUNCIL OF THE INTER-DEPARTMENTAL SCHOOL**

1. The President:

a) summons and presides the Council of the Inter-Departmental School;

b) oversees the implementation of the resolutions of the Council of the Inter-Departmental School;

c) represents the Inter-Departmental School in the relationships with the bodies of the University.

2. The President is elected by the Council of the Inter-Departmental School among the full professors who are members of the Council itself, to the exclusion of any Department Heads, if they are members of the Academic Senate.

3. The President is in office for three academic years and he can be re-elected once only, consecutively.

The office is incompatible with the offices and positions referred to by article 57, paragraph 9.

#### **ARTICLE 37 – COUNCIL OF THE INTER-DEPARTMENTAL SCHOOL**

1. The Council of the Inter-Departmental School is the collegial body performing functions as to the coordination and rationalisation of the didactic initiatives pertaining to the Inter-Departmental School.

2. The Council:

- a) proposes to the Board of Directors the activation of didactic initiatives coordinated by the Inter-Departmental School, after having received the favourable opinion of the Departments involved;
- b) defines common standards and procedures for the didactic and organizational management of the courses pertaining to it and of the related support activities;
- c) coordinates and manages any didactic activities in common among the courses pertaining to it, including those concerning the admission tests and the final tests;
- d) verifies, coordinates and approves the proposals drafted by the Councils of the study courses as to the modification of didactic regulations and provisions, as to the teaching positions to be covered and to the organisation of didactic and education activities;
- e) coordinates the teaching programmes and the didactic commitments of professors and researchers according to standards of fairness and with due regard to the freedom of teaching of everyone;
- f) drafts proposals for the competent Departments as the allocation of resources for didactic positions and for the programming of the calling of professors and researchers with regard to the didactic requirements in specific scientific and discipline fields;
- g) drafts proposals for the Board of Directors and the Academic Senate as to the organization, rationalisation and programming of didactic initiatives pertaining to the School itself;
- h) prepares and presents to the Department Councils of the participating Departments, for their approval, the Regulations of the Inter-Departmental School.

3. The Council of the Inter-Departmental School comprises:

- a) the Heads of the participating Departments;
- b) the Coordinators of the study courses and PhD courses that the Inter-Departmental School coordinates, being elected, if their total number exceeds the maximum limit provided for by the law, by the professors and researchers belonging to the participating Departments;
- c) elected representatives of the students enrolled in the courses that the Inter-Departmental School coordinates, in a proportion equal to fifteen percent of the number of members of the body.

4. The elected members of the Council are in office for three academic years and they can be re-elected once only.

#### **ARTICLE 38 – DEACTIVATION OF THE INTER-DEPARTMENTAL SCHOOL**

1. Save for the case in which the minimum requirement of the participation of at least two Departments ceases to exist, which makes the deactivation of an Inter-Departmental School automatic, the procedure for deactivating the structure is the same and the opposite of one of those provided for activating the same structure.

#### **ARTICLE 39 – INTER-DEPARTMENTAL SCHOOL OF MEDICINE**

1. An Inter-Departmental School can be established among the Departments of the health area. The general rules set forth by the articles above are applied to this School. It also undertakes the tasks of elaborating, proposing and implementing educational projects that are consistent with the mission of the University and of the local Health Enterprises linked with it, and it is involved in the assistance and care activities, as provided for by the agreements with the Friuli Venezia Giulia Region.

2. If the Inter-Departmental School is established, its Council, in order to guarantee that the functions of didactics and research are inseparable from those of assistance and care, undertakes, after having heard the Department Councils, the most suitable decisions for coordinating the above-mentioned functions and also takes care to perform those provided for by the General Regulations of the University and by the agreements with the Friuli Venezia Giulia Region.

3. The composition of the Council of the Inter-Departmental School referred to by article 37, paragraph 3, is amended as follows for the Inter-Departmental School of Medicine:

- a) the Heads of the participating Departments;
- b) the Coordinators of the study courses and/or PhD courses and/or Specialisation Schools that the structure coordinates, the members of the Executives, if established, of the participating Departments, the persons responsible for the assistance and care activities falling within the purview of the Inter-Departmental School as identified by the Regulations of the structure itself, being elected, if their total

number exceeds the maximum limit provided for by the law, by the professors and researchers belonging to the participating Departments;

c) elected representatives of the students enrolled in the courses that the Inter-Departmental School of Medicine coordinates, in a proportion equal to fifteen percent of the number of members of the body.

#### **Section IV Joint Committees of Academics and Students**

#### **ARTICLE 40 – JOINT COMMITTEE OF ACADEMICS AND STUDENTS**

1. With reference to all activated study courses, a Joint Committee of academics and students is established within each Department or Inter-Departmental School to which the courses pertain.

2. The Joint Committee of academics and students:

a) performs activities for the monitoring of the educational offer and of the quality of didactics, as well as of the service activities for the students by professors and researchers;

b) working in line with the resolutions taken as to this subject by the Board of Evaluation of the University, identifies indicators for the evaluation of the results achieved by the activities referred to by letter a);

c) drafts opinions as to the activation, modification and termination of study courses.

3. The Committee comprises a joint representation of academics and students, designated by the Department Council or by the Council of the Inter-Departmental School among its members, in a number from two to five for each component, according to what is provided for by the internal Regulations of the individual structures. If in the above-mentioned Councils there are not enough elected representatives of the students, representatives of the students who were elected in the Councils of study courses that are coordinated by the structure can also be designated.

At least for the purposes referred to by paragraph 2, letters a) and b), if, even when what is provided for by the sentence above is implemented, it is impossible to establish this body because the number of students is insufficient, the President of the Committee will invite the Students' Council to designate, among the elected representatives, as many students as are necessary for the body to be operational.

4. The Council of the structure designates the President of the Committee among the professors and researchers who are members thereof.

5. The members of the Committee are in office for two years, and their term of office can be renewed once only.

#### **Section V – Councils of Study Courses**

#### **ARTICLE 41 – COUNCIL OF THE STUDY COURSE**

1. The Council of the study course performs preparatory work as to the programming and didactic organisation of a study course. It is established simultaneously with the activation of the course. Out of proven organizational needs, it is possible to establish unified Councils of study courses, within which two or more Councils of study courses are merged.

2. The Council comprises all academics who perform didactic activities in the course in any capacity, and by representatives of the students enrolled in the course, in a proportion provided for by the General Regulations of the University.

3. For the medicine area courses, the Council comprises all professors and researchers performing didactic activities in the course, by representatives of the non-university teachers and of the students enrolled in the course, in a proportion provided for by the General Regulations of the University and/or by the Regulations of the Inter-Departmental School or of the Department to which the course pertains.

4. The Council elects, from among the permanent professors and researchers who are members thereof, the Coordinator of the course. The latter cannot hold the offices referred to by article 57, paragraph 8. The unified Councils of study courses also elect, from among their members, their Coordinator.

5. The Council of study course:

a) proposes to the structure it pertains to any modifications to the regulations and the didactic Regulations;

b) proposes to the structures it pertains to the forms for covering the teaching positions in the course and the related programmes prepared by the individual academics;



- c) passes final resolutions as to students' dossiers and other matters as provided for by the Regulations;
- d) performs any other function provided for by the University Regulations.

## **CHAPTER V**

### **RESEARCH**

#### **ARTICLE 42 – SCIENTIFIC RESEARCH**

1. The research activity, the primary and decisive task of all professors and researchers, and including the necessary prerequisite of a continuous scientific updating, amounts to the fundamental duty of the above-mentioned members of the academic community.
2. Since the University acknowledges that the scope of the freedom of science is that of allowing science itself to be manifested, without being subjected to any univocal and authoritarian imposition, orientation or direction, it guarantees full freedom in choosing and in performing research programmes to its professors and researchers, and it favours as far as possible their implementation.
3. The University creates the best conditions for performing research activities, by supplying its professors and researchers the resources and instruments needed to perform both basic and applied scientific research, as well as by favouring the scientific cooperation among subjects belonging to the academic community and among bodies of the University, facilitating the establishment of research groups and promoting the exchange of scholars with other Universities and Italian and foreign scientific institutions.
4. Besides professors and researchers, other subjects, in compliance with what is provided for by the laws in force, can perform research activities within the scope of research groups and for their own purposes in research projects.
5. The University favours the training and the introduction in research activities of young graduates and stimulates the activities supporting research also by other subjects belonging to the university community.

## **CHAPTER VI**

## **DIDACTICS**

### **ARTICLE 43 – DIDACTIC ACTIVITIES**

1. teaching promotes the cultural preparation of the student and the acquisition of competences, experience and methodologies that are appropriate for the study title the student intends to achieve.
2. The University orientates its didactic activities in harmony with the research activities and consistently with the cultural, scientific and professional requirements that are necessary for the education of the students.
3. The University, in order to ensure effective educational activities, promotes the coordination of didactic activities, of the teaching programmes and of any other initiative linked with them.
4. The University favours the experimentation with new methodologies and the internationalisation of study courses.
5. Professors and researchers performing teaching activities implement activities for the formation and the verification of the achievements of the students, coordinating them within the didactic structures they belong to, in order to pursue the set educational objectives. In order to meet documented didactic requirements, the University can attribute teaching activity positions according to what is provided for by the laws in force.

### **ARTICLE 44 – DIDACTIC REGULATIONS**

1. The Didactic Regulations of the University lays down the general lines regulating the study courses, the organisation of the didactic activities and the study career of the students, and defines the conditions for the entitlement to the student status.
2. Each competent structure must implement its own Didactic Regulations for each of the study courses.

### **ARTICLE 45 – TUTORING**

1. The University establishes the tutoring with the goals and according to the forms referred to by article 13 of Law Nr. 341 dated November 19th, 1990, and governs it by Regulations to this purpose.

## **CHAPTER VII**

## **PRINCIPLES AND STANDARDS OF THE FINANCIAL AND ACCOUNTING MANAGEMENT**

### **ARTICLE 46 – ADMINISTRATION AND ACCOUNTING REGULATIONS**

1. The University defines the standards for the financial and accounting management by means of its own administration and accounting Regulations.
2. Said standards are meant to ensure the continuous programming and verification of the management of resources, pursuing the objectives of sustainability of the activities, uniformity in the procedures, autonomy and responsibility in management, transparency, stability and economic and financial balance over one year and over multiple years, according to the planning by the competent bodies of the University.

### **ARTICLE 47 – SINGLE BALANCE SHEET AND BALANCE RESPONSIBILITY**

1. The University has a single balance sheet, based on the reporting system provided for by the administration and accounting Regulations, according to the principles and accounting norms that are applicable to the universities.
2. Within the scope of the single balance sheet of the University and with due regard to the competences entrusted to the governing bodies, the Departments, and the structures identified by the Board of Directors on the basis of reasoned organizational choices, are recognised as having autonomy and decision-making responsibility, with regard to the use of the allocated resources.

## **CHAPTER VIII**

### **EVALUATION OF THE ACTIVITIES**

#### **ARTICLE 48 – EVALUATION OF THE ACTIVITIES**

1. The University evaluates the conditions of effectiveness, efficiency and quality of its own didactic, scientific and administrative structures according to the national regulations provided for the evaluation and the quality of the university system.

2. In order to do so, the University adopts a system for the internal evaluation of the administrative management, of the didactic and research activities, of the interventions for supporting the right to study, verifying, also by means of comparative analyses of costs and returns, the correct use of resources, the productivity of research and didactics, as well as the impartiality and sound performance of the administrative actions.

3. The results of the evaluation are a fundamental standard for allocating resources within the University.

## **CHAPTER IX**

### **AMENDMENTS OF THE CHARTER, REGULATIONS AND OTHER SOURCES OF THE UNIVERSITY**

#### **ARTICLE 49 – AMENDMENTS OF THE CHARTER**

1. This Charter is amended by means of a resolution of the Academic Senate, passed by an absolute majority of its members, after a favourable opinion by the Board of Directors, which also must be approved by an absolute majority.
2. The proposals for amendments of the Charter must be presented by the Rector; by one third of the members of the Academic Senate; by one third of the members of the Board of Directors; by one tenth of the members of one of the components of the university community.
3. Proposals for amendments of the Charter for the parts of their own competence or interest can be presented by the General Manager; by a majority of the members of a Department Council or of a Council of an Inter-Departmental School; by a majority of the members of the Board of Evaluation, by the Board of Auditors, the Disciplinary Committee or the Students' Council.
4. Proposals for amendments of the Charter received by the Rector within December, 31st of each year are all examined in one meeting during the first six months of the following year.



5. At the time of their approval, the Academic Senate or the Rector can amend and/or merge the received proposals. The Senate can, by a majority of two thirds of its members and after having received a favourable opinion by the Board of Directors, reject the proposals without discussing them.

6. The amendments of the Charter that amount to a mere incorporation of a mandatory law provision are approved by the Academic Senate by a majority of those present, after having heard the opinion of the Board of Directors.

7. The amendments of the Charter that the Senate approved are forwarded to the competent Ministry in compliance with what is provided for by the laws in force.

8. If there are no ministry findings, or in case the amendments are adjusted to comply with them, the amendments of the Charter are issued by means of a decree of the Rector and published in the *Gazzetta Ufficiale (Official Gazette)*.

9. If there are findings by the ministry, the Senate can confirm its own text by a majority of three fifths of its members as to amendments about which there are findings concerning their legitimacy, or by an absolute majority of its members as to amendments about which there are findings in the merits.

#### **ARTICLE 50 – REGULATIONS. APPROVAL AND AMENDMENTS**

1. The Regulations are distinguished into General Regulations of the University and internal Regulations of the University.

2. The General Regulations of the University are those provided for by the state laws in the parts in which they lay down limitations to the autonomous organisation of the universities. These are approved by an absolute majority of the competent body and must be forwarded to the Ministry for the University in compliance with what is provided for the laws in force. They are:

a) the General Regulations of the University, which is entrusted, among other things, with the task of laying down the lines for the School for Advanced Studies. The Regulations are approved by the Academic Senate, after having heard the opinion of the Board of Directors and, for what falls within their purview, of the Students' Council, both by an absolute majority of their members;

- b) the administration and accounting Regulations, which are approved by the Board of Directors;
- c) the Didactic Regulations of the University, which are approved by the Academic Senate, after having heard the Departments and the opinion, for what falls within their purview, of the Students' Council and of the Board of Directors, both by an absolute majority of their members.

3. The internal Regulations of the University are distinguished into: Regulations provided for by law provisions in the parts in which they deal with particular aspects of university activities; implementation Regulations, expressly provided for by the Charter or by the General Regulations of the University; Regulations of the individual structures.

a) the Regulations provided for by law provisions in the parts in which they deal with particular aspects of university activities, including those that fall within the purview of the Departments and of the Inter-Departmental Schools, are approved by the Academic Senate, after having received a favourable opinion by the Board of Directors and upon proposal of the collegial governing body of the Inter-Departmental School, if these are Regulations concerning the same.

b) implementation Regulations, expressly provided for by the Charter or by the General Regulations of the University, are approved by the body identified by the source providing for them, according to the forms thereby defined.

c) the Regulations of the individual structures and the amendments thereof are approved, unless otherwise decided, by the Academic Senate, after having received a favourable opinion by the Board of Directors.

4. In order to amend the above-mentioned Regulations, the same procedure used for their approval has to be followed.

5. The Regulations are issued by means of a decree of the Rector.

#### **ARTICLE 51 – OTHER SOURCES OF THE UNIVERSITY**

1. The Code of Ethics of the University – referred to by article 2, paragraph 4, of Law Nr. 240/2010 – is adopted by the Academic Senate, after having heard the opinion of the Board of Directors, and it

regulates, among other things, the composition and functions of the Single Committee referred to by article 18 of this Charter.

2. The penalties that can be imposed upon those who violate what is provided for by the Code of Ethics are the following:

- a) formal reprimand;
- b) formal reprimand with notification to the university community of the University;
- c) exclusion from the allocation of Departmental funds for a period of at most three years, starting on January, 1st of the year after the resolution by the Senate;
- d) exclusion from the offices by appointment by the Rector, for a period of at most three years, starting with the beginning of the academic year after the resolution by the Academic Senate.

3. In the cases when a conduct amounts not just to a deontological breach deriving from a violation of the Code of Ethics, but also a disciplinary breach, the jurisdiction of the bodies tasked with deciding as to disciplinary proceedings takes priority, in compliance with article 10 of Law Nr. 240/2010.

## **CHAPTER X**

### **GENERAL AND COMMON PROVISIONS**

#### **ARTICLE 52 – ELECTIONS TO THE OFFICES. VOTE TIES**

1. Unless otherwise provided for, the elections to the bodies are carried out by a direct universal vote.

2. The election is deemed to be valid if at least a third of those entitled to vote participate in the voting.

This paragraph's provision does not apply to the elections for the representatives of the students.

3. In case of an election for an individual body, unless the General Regulations of the University provide otherwise, the person who receives the absolute majority of the votes is immediately elected.

After the third voting, a run-off election is held to choose between the two candidates who received the highest number of votes.

4. If the election takes place "by acclamation", the unanimity of those who are present and those who vote is necessary, and they – with the exception of the elected person or persons – must sign a special report, even if drafted in a simplified form, bearing witness to the vote by show of hands.
5. Unless otherwise provided for, for the election of the collegial bodies the voting takes place by a limited ballot, and each voter can vote for no more than a third of the names to be designated.
6. The fifteen percent proportion, provided for by Law Nr. 236 dated June 21st, 1995, applicable to the representatives of the students, must be calculated by rounding up to the higher unit.
7. If for one position, one or more subjects achieve a tie in votes, the candidate having greater seniority in service is elected, and, in case this is still a tie, the older one is elected. In case of a vote "by categories", seniority in service refers to the category the candidate belongs to.
8. If the representatives of one or more components fail to be elected, either because the minimum number of voters provided for was not attained, or because the number of elected persons was not attained, this does not affect the validity of the composition of the bodies.

#### **ARTICLE 53 – RENEWAL OF OFFICES AND POSITIONS**

1. Ninety days before the natural expiry of the term of office of an individual or collegial body of the University, the competent structures notify it to the individual body or to the President of the collegial body about to expire, and, as appropriate, to the Rector or the Senior Member of the interested structure, so that they proceed to call the elections for the renewal of the above-mentioned bodies.
2. If the individual and collegial bodies of the University are not renewed before the natural expiry of their term of office, the bodies in office keep operating – solely for current business administration – in a "prorogation" regime up to a maximum of forty-five days after said expiry. After this deadline, the Rector sets up a controlled administration for the structure or the office.
3. In case of forfeiture, due to resignation, transfer, loss of subjective requirements or otherwise, of one or more elected representatives in collegial bodies, the first of the non-elected candidates belonging to the relevant component will step in as replacements. If there are not enough non-elected candidates,



elections for the interested component have to be called, and held within one hundred and twenty days from the forfeiture. Pending the reestablishment of the representative components, the validity of the composition of the collegial body is not affected.

#### **ARTICLE 54 – VICE PRESIDENCY OF COLLEGIAL BODIES**

1. As soon as the President of a collegial body is elected or appointed, a deputy Vice President will be elected, appointed or designated, either simultaneously or anyway in the shortest time possible. Unless otherwise provided for, the Vice President will be able to exercise all the powers of the President, in case of absence or impediment of the latter, including the power to sign and the function of substitution.

#### **ARTICLE 55 – CALCULATION OF THE QUORUM FOR THE MEETINGS OF THE COLLEGIAL BODIES**

1. With the exception of the Board of Directors and the Academic Senate, unless otherwise provided for, the quorum for validly convening a collegial body for passing resolutions amounts to half those entitled to vote plus one. They must be duly summoned in writing, also by e-mail, according to the forms provided for by the General Regulations of the University, within the time limits provided for by the relevant Regulations and with a presentation of the agenda. For the purposes of the above-mentioned calculation, the following subjects are not taken into account, unless they do attend the meeting:

- a) personnel on long-term leave;
- b) personnel on leave or excused absence after presentation of a medical certificate;
- c) professors and researchers on secondment;
- d) professors and researchers who are members of examination boards of university selections and who are duly summoned for operations related to the above-mentioned function;
- e) professors and researchers who are speakers or attendants at conferences, round tables, study seminars and academic initiatives;
- f) persons appointed with teaching tasks who are not permanent members of the University.

2. In the hypothesis referred to by paragraph 1, lett. d), the absence from the meeting of the collegial body is considered as excused and the professors and researchers are not taken into account for the purpose of the quorum, on the day of the meeting of the collegial body. In the case when the place where the examination board is summoned, or the initiatives referred to by paragraph 1, lett. e) take place, lies more than 100 kilometres from Udine, the absence is excused on the day before and the day after the event, too.

## **ARTICLE 56 – PROCEDURES FOR THE MEETINGS OF THE COLLEGIAL BODIES. RESOLUTIONS AND MINUTES**

1. Upon authorisation by the president of the collegial body, if it is technically feasible and if the discussion and decision are guaranteed to be collective, the meetings can be held by electronic means.
2. In case the composition of the collegial bodies can vary, the items that fall within the purview of the various components are clearly indicated as such in the agenda, and they are ordered within the agenda in such a way as to allow the body to deal with them – if possible – starting with the most numerous composition thereof.
3. Resolutions are taken by an absolute majority of those present, unless otherwise provided for by the laws in force or by the Charter. In case of ties, the vote of the President takes priority. Unless otherwise provided for, resolutions are understood as immediately enforceable.
4. The minutes of the meetings of the collegial bodies, signed by the President and the Secretary, are, as a rule, understood as read by the members of the body. The minutes are approved by the latter during the first useful meeting after they are made available to the members. The minutes are kept by the secretariat offices of the relevant bodies and forwarded to the higher-level bodies. Unless otherwise and justifiably provided for, the minutes are public documents that can be perused by those entitled to that, in the place where they are kept and, if feasible, also by electronic means.

## **ARTICLE 57 – OFFICES AND POSITIONS: INCOMPATIBILITY AND FORFEITURE**

1. The Rector cannot also hold the position of General Manager, nor can he be a member of the Board of Auditors or of the Board of Evaluation.
2. The members of the Academic Senate cannot also hold the position of General Manager, or the office of member of the Board of Directors, of the Board of Auditors, of the Board of Evaluation, of President of the Council of an Inter-Departmental School.
3. The members of the Board of Directors cannot also hold the position of General Manager, or the office of member of the Academic Senate, of the Board of Auditors, of the Board of Evaluation. If they are external members, they cannot have held permanent positions in the University of Udine. An administrator or a member of a board of directors of entities or companies who are in a position of competition or of potential conflict of interests with the University of Udine, or of companies who are directly or indirectly funding the latter or its initiatives, cannot be designated or elected as a member of the Board of Directors.
4. Including the Rector, the members of the Board of Directors and of the Academic Senate cannot also hold the office of Department Head or President or member of the Board of Directors of Specialisation Schools in the University of Udine. Also, they cannot hold the offices of Rector, of member of the Board of Directors, of member of the Academic Senate, of Board of Evaluation, of the Board of Auditors in any Italian state, non-state, or online universities. They are forbidden from performing any functions concerning the programming, the funding and the evaluation of university activities, in the Ministry that is competent for the University, in the ANVUR or in any body having equivalent functions to the latter. No member of the Board of Directors and of the Academic Senate can hold any position that is political in nature, for the duration of his term of office.
5. The members of the Board of Auditors cannot also hold the office of Rector, the position of General Manager, or that of members of the Academic Senate, of the Board of Directors and of the Board of Evaluation. They cannot be personnel of the University.

6. The members of the Board of Evaluation cannot also hold the office of Rector, the position of General Manager, or of member of the Academic Senate, of the Board of Directors and of the Board of Auditors.

7. The General Manager cannot also hold the office of Rector, or that of a member of the Academic Senate, of the Board of Directors, of the Board of Auditors and of the Board of Evaluation.

8. The Department Heads cannot also hold the office of Rector, the position of General Manager, or that of Director or President of the Specialisation Schools, of Coordinator of a study course, of member of the Board of Directors of the University, of the Board of Auditors, of the Board of Evaluation, of the Board of Directors of the Specialisation Schools. They cannot hold any position of a political nature for the duration of the term of office, or hold the office of Rector or of member of the Board of Directors, of the Academic Senate, of the Board of Evaluation or of the Board of Auditors in any Italian state, non-state or online universities. They are forbidden from performing any functions concerning the programming, the funding and the evaluation of university activities, in the Ministry, in the ANVUR or in any body having equivalent functions to the latter.

9. The Presidents of the Councils of any Inter-Departmental Schools cannot be members of the Academic Senate and of the Board of Directors.

10. In the cases referred to by paragraphs 1 to 9, following an election or appointment to an office or position that is incompatible with those held at the time of the voting or election, or in any case when a clear situation of incompatibility comes into being, whoever becomes aware of it informs the Rector, who enjoins the interested party to opt, within twenty days from the receipt of the injunction, for either office. If the option is not exercised, the office or position already held at the time of the voting, designation or appointment is considered as opted for.

**ARTICLE 58 – FORFEITURE OF THE OFFICE OF MEMBER OF THE ACADEMIC SENATE, OF THE BOARD OF DIRECTORS AND OF THE STUDENTS' COUNCIL**

1. Apart from what is provided for by article 57, the members of the Academic Senate, of the Board of Directors and of the Students' Council who do not attend, without their absence being adequately excused, more than three consecutive meetings of the body to which they belong forfeit the office.

2. In any case, the members of the Academic Senate, of the Board of Directors and of the Students' Council who do not attend with continuity over a period of at least three months the meetings of the body to which they belong, without adequate excusation, forfeit the office.

#### **ARTICLE 59 – PROVISIONS CONCERNING THE RIGHT TO STAND FOR ELECTIONS**

1. The right to stand for elections for the academic offices is reserved to permanent professors and researchers who, before the date of their retirement, can ensure a number of years in service at least equal to the duration of the term of office.

#### **ARTICLE 60 – TERM OF OFFICE OF THE STUDENTS PARTICIPATING IN THE COMPOSITION OF THE COLLEGIAL BODIES**

1. The term of office of the students who are members of the collegial bodies lasts two years and it can be renewed only once, consecutively.

#### **ARTICLE 61 – BEGINNING OF THE ACADEMIC YEAR. COMMENCEMENT AND DURATION OF THE TERMS OF OFFICE**

1. Save for what is otherwise provided for in order to comply with constraints on a national level, the academic year begins on October 1st.

2. With the exception of cases of early cessation from office, all the elective terms of office commence with the beginning of the academic year. In case of early cessation from an individual office, by-elections are held and the person elected through these remains in office until the end of the current academic year, and then for the entire subsequent ordinary term of office. In this hypothesis, the partial term is taken into account, for the cases in which a further renewal is not allowed, if it lasts more than half an ordinary term of office.

## **ARTICLE 62 – EMOLUMENTS, FEES, COMPENSATION AND REIMBURSEMENT OF EXPENSES FOR PARTICIPATING IN COLLEGIAL BODIES**

1. No member of the Council of an Inter-Departmental School, of the Joint Committee of Academics and Students, and of the Disciplinary Committee can receive, for participating in the body, any form of fee, emolument, compensation or reimbursement of expenses.

## **ARTICLE 63 – TERMS FOR THE FORMULATION OF OPINIONS AS PROVIDED FOR BY THE CHARTER**

1. Unless otherwise provided for, all the opinions that are provided for by this Charter must be presented within forty-five days from the moment when they are requested.
2. In the cases when the time referred to by paragraph 1 is deemed insufficient by the body that has to provide the opinion, the advisory body can present a reasoned request to the administrative body, in order to obtain an extension. The latter cannot exceed, in any case, sixty days.
3. After the deadlines referred to by paragraphs 1 and 2, the opinion is understood as attained and the administrative body can proceed without further delay.

## **CHAPTER IX**

### **TRANSITIONAL AND FINAL PROVISIONS**

#### **ARTICLE 64 – TRANSITIONAL PROVISIONS**

1. The didactic, scientific and administrative structures in existence on the date of entry into force of this Charter are deactivated, if they are incompatible with it, within the academic year following the entry into force of the latter, following a formal resolution by the competent University bodies. The didactic structures provided for by the previous Charter remain operational for the strictly necessary functions until the end of the academic year which they had programmed.
2. In order to guarantee to the educational offer of the University an orderly and gradual transition to the new organizational framework, until the first academic year whose didactic programming will be implemented by the new structures, the same study courses are activated as those in existence at the

time of the entry into force of this Charter, in compliance with the law constraints and barring a reasoned contrary decision by the governing bodies. Over the same time, any amendments to the organisation and regulations of the study courses, proposed by the competent didactic structures, are approved by the Board of Evaluation, which will assess their functionality with a view to maintaining or improving the didactic quality of the courses and/or the efficiency of the future organizational framework. Over the same period, in any case the professors and researchers must ensure the performing of the didactic tasks within the scope of the study courses to which they are committed at the moment of the entry into force of this Charter.

3. Within thirty days from the publication of the Charter, in compliance with Law Nr. 240 dated December 30th, 2010, the procedures for the gradual renewal of the central collegial bodies of the University will be started. The collegial bodies remain in office until the new bodies are inaugurated.
4. On the occasion of the initial operation, the President of the Committee for Equal Opportunities will perform the functions of President of the "Single Committee guaranteeing equal opportunities, the enhancement of the employees' well-being and preventing discrimination".
5. The ongoing term of office at the time when this Charter first enters into force must be taken into account for the purpose of the limitation of the number of terms of office in the elections of the Board of Directors and of the Academic Senate.
6. On the occasion of the initial operation, the first term of office of the external members of the Board of Directors in the composition provided for by this Charter has a three-year duration.
7. On the occasion of the initial operation of this Charter, the position of General Manager will be attributed by the Board of Directors, after having heard the opinion of the Academic Senate, upon proposal by the Rector.
8. When the number of university researchers having a permanent contract will drop below the threshold of one eighth of the number of the researchers having a permanent contract added to the number of full professors and associate professors, what is provided for by articles 11 and 22 will be reviewed.

9. Paragraphs 4 and 5 of article 12 of the General Regulations of the University currently in force are repealed. Until a new wording of the Regulations is adopted, they are replaced by the following paragraphs:

*"...4. Each professor or researcher, after at least one year since he began his service, can request to be assigned to another Department. The Department of origin can oppose the change solely by means of a reasoned resolution, passed by an absolute majority of the Council members.*

*5. The request of assignment can be rejected by the members of the Council of destination solely by means of a reasoned resolution, passed by an absolute majority of the members, and only in the hypothesis in which the person requesting the transfer belongs to a scientific and discipline field not pertaining to that Department.*

*6. Provided that the provisions of paragraph 4 are complied with, the academic requesting the transfer to a Department where his scientific and discipline field is already present cannot be denied the assignment to that Department."*

10. Paragraphs 9, 10, 11 and 12 of this article and paragraphs 1 to 3 of article 18 are to be understood as revoked from the moment when the General Regulations of the University enters into force, transposing the contents of paragraph 9 of this article and paragraphs 1 to 3 of article 18.

11. Starting from the moment referred to by paragraph 10, the paragraphs 1 to 3 of article 18 will be replaced by the following paragraph, and the following paragraphs will be consequently renumbered:

*"1. The Academic Senate carries out the designation of the internal members due to it, by means of one or more voting sessions by secret ballot."*

12. The elections for the renewal of all the members of the Academic Senate, with the exception of the Rector, will be held, either anticipating or delaying their natural expiration, on a date suitable to make sure that the body, in its new composition, can be inaugurated by February 1st, 2016.

## **ARTICLE 65 – LIBRARY SYSTEM OF THE UNIVERSITY**



1. Pending the eventual redefinition of the whole system, the coordinated organisation of the library structures currently constituting the "University Library System" continues to exist and operate in its current forms and procedures. The latter operates in support of the didactic and research structures with the task to ensure the acquisition, conservation, utilisation and valorisation of the patrimony of the University represented by books and documents, as well as for the handling and dissemination of bibliographical information.

2. The bodies and structures composing it, as well as their operation, are governed by special Regulations approved by the Academic Senate, after having heard the opinion of the Board of Directors.

#### **ARTICLE 66 - CLOSING PROVISION**

1. This Charter is adopted in compliance with article 2, paragraph 1 of Law Nr. 240, dated December 30th, 2010, with due regard to the principles of autonomy provided for by Article 33 of the Constitution and in compliance with the guiding principles and standards provided for by article 2, paragraphs 1 and 2 of that same Law. For anything not otherwise provided for by this Charter, reference is made to the provisions contained in the latter, and subsequent amendments, as well as to the State implementation norms.

2. The Charter of the University of Udine, in the version issued by means of the decree of the Rector Nr. 634, dated October 19th, 2010, is revoked on the date of the day before the entry into force of this Charter.

3. This Charter, issued in compliance with the procedure referred to by article 6 of Law Nr. 168, dated May 9th, 1989, enters into force ten days after the date of the decree of the Rector issuing it.

