

# Erasmus+ Programme

## Inter-institutional agreement 2014/15-2020/21

### Higher Education Student and Staff Mobility

#### →Mobility for learners and staff (Key Action 1)←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Universitat de Barcelona E BARCELO01	Università di Udine I UDINE01
<p>Faculty of Philology Department of Latin Philology</p> <p>Contact details<sup>1</sup>:</p> <p>Head of International Relations: Dr. Javier Velaza, Vice-Dean</p> <p><i>International Relations Office</i> Gran Via de les Corts Catalanes, 585. E 08007 Barcelona Fax: +34 934 035 596 Bilateral Agreements: +34 934 031 380; <a href="mailto:ori-filologia@ub.edu">ori-filologia@ub.edu</a> Incoming Students: +34 934 034 440; <a href="mailto:incoming.filologia@ub.edu">incoming.filologia@ub.edu</a> Outgoing students: +34 934 031 380; <a href="mailto:outgoing.filologia@ub.edu">outgoing.filologia@ub.edu</a></p> <p>Department of Latin Philology Departmental Coordinator: Dr. Javier Velaza Tel.: +34 934 020 478; E-mail: <a href="mailto:velaza@ub.edu">velaza@ub.edu</a></p> <p>Faculty URL: <a href="http://www.ub.edu/filologia/en/">http://www.ub.edu/filologia/en/</a></p>	<p>Faculty of Letters and Philosophy Department of Humanities: Latin Language and Literature</p> <p>Contact details<sup>1</sup>:</p> <p>Vice Rector for International Mobility: Dr. M. Ballerini</p> <p><i>International Relations and Mobility Office</i> v. Palladio, 8, IT-33100 Udine</p> <p>Outgoing mobility &amp; Erasmus Study Agreements: Claudia Schileo Tel.: +39 0432 556 221; Fax: +39 0432 556 229; E-mail: <a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a></p> <p>Incoming exchange mobility: International Student Service Tel.: +39 0432 556 218/+39 0432 556 497; Fax: +39 0432 556 496; E-mail: <a href="mailto:iss@uniud.it">iss@uniud.it</a></p> <p>Department of Humanities: Latin Language and Literature Departmental Coordinator: Dr. Maria Luisa Delvigo Tel.: +39 0432 556 524; E-mail: <a href="mailto:maria.delvigo@uniud.it">maria.delvigo@uniud.it</a></p> <p>Faculty URL: <a href="http://www.uniud.it/dipartimenti/dstu">http://www.uniud.it/dipartimenti/dstu</a></p>

#### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle (B= Bachelor M= Master)	Total Number of Students/Total number of months	
					SMS N (Y) = M2	SMT
E BARCELO01	I UDINE01	222 (09.5)	Classical Philology	M + D	2 (4) = 20	-
I UDINE01	E BARCELO01	222 (09.5)	Classical Philology	M + D	2 (4) = 20	-

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of Staff Mobility for Teaching /Total number of days
				N (D) <sup>3</sup>
E BARCELO01	I UDINE01	222 (09.5)	Classical Philology	1 (2)
I UDINE01	E BARCELO01	222 (09.5)	Classical Philology	1 (2)

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates

<sup>2</sup> N = Number of Students; Y = Number of students (when it is possible to double the number of students); M = Total of months

<sup>3</sup> N = Number of Teaching Staff; D = Total of days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E BARCELO01	All subject areas	Catalan	Spanish	B2 (Spanish, English) A2 (Catalan)	C1 (English, Spanish, Catalan)
I UDINE01	All subject areas	Italian		B1 Italian	B2 Italian or English

For more details on the language of instruction recommendations, see the course catalogue of each institution. General EU Commission information on language levels: <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### D. Additional requirements

#### E BARCELO01

- **Transcript of Records**

- The Language Courses, taken at the University of Barcelona, might be included in the Student Learning Agreements but its marks will not be part of the Regular Transcript of Records that each Faculty/School will send to the partner at the end of the student stay. An additional document should be provided by the specific Department.

- **Instruction languages**

- The main languages of courses at the Faculty of Philology are Catalan and Spanish.
- Specific courses of German or English are taught almost exclusively in German and English respectively.
- Courses in other languages are also available (French, Italian, ...)
- The main languages of courses in other faculties are generally only Catalan and Spanish.

- **Courses in other faculties**

- Students are allowed to take courses in other faculties provided they take 60% of all their subjects at the Faculty of Philology.

#### I UDINE01

- The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.
- The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.
- The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:
  - <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
  - <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

### E. Calendar

#### 1. Nomination deadlines:

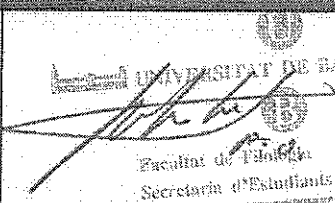


Receiving institution	Winter term [month]	Summer term [month]
E BARCELO01	June 15 <sup>th</sup>	November 15 <sup>th</sup>
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. The receiving institutions will send their decisions within 8 weeks.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. *In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

	E BARCELO01	I UDINE01
Website Grading systems of the institutions (ECTS Users' Guide?)	<a href="http://www.ub.edu/uri/estudiantsNOUB/estnoUB.htm">http://www.ub.edu/uri/estudiantsNOUB/estnoUB.htm</a>	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>
WWW Course Catalogue	<a href="http://www.ub.edu/filologia/en/">http://www.ub.edu/filologia/en/</a>	
Website Visa Information	<a href="http://www.ub.edu/uri/estudiantsNOUB/nie_en.htm">http://www.ub.edu/uri/estudiantsNOUB/nie_en.htm</a>	<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine-living-in-udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine-living-in-udine/issue-renewal-of-residence-permit?lingua=eng</a>
Contact details	<a href="mailto:nie@ub.edu">nie@ub.edu</a>	
Website Insurance Information <sup>4</sup>	<a href="http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm">http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm</a>	Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period. EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
Contact details		
Housing	<a href="http://www.ub.edu/sae/serveis/allotjament/en/index.html">http://www.ub.edu/sae/serveis/allotjament/en/index.html</a> <a href="http://en.bcu.cat/Allotjarse/Allotjarse.html">http://en.bcu.cat/Allotjarse/Allotjarse.html</a>	<a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>
Contact details		
Website Students and Staff with Disabilities	<a href="http://www.ub.edu/integracio/">http://www.ub.edu/integracio/</a>	
Contact details	<a href="mailto:sae.integracio@ub.edu">sae.integracio@ub.edu</a>	
Other useful information - Info Sheet	<a href="http://www.ub.edu/uri/welcome_en.htm">http://www.ub.edu/uri/welcome_en.htm</a>	

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature <sup>5</sup>
E BARCELO01	<b>Dr. Javier Velaza</b> , Vice Dean Head of International Relations (Faculty of Philology)	11/12/2013	 UNIVERSITAT DE BARCELONA Facultat de Filologia Secretaria d'Estudiants i Docència
I UDINE01	<b>M. Ballerini</b> Vice Rector for International Mobility	13/12/2013	 

\* The effective implementation of this agreement is subject to the award of the Erasmus University Charter to each of the participating institutions. Failure to secure a valid Charter by one or both institutions shall result in automatic termination of the agreement.

<sup>4</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institutions will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>5</sup> Scanned signatures are accepted