



**Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2020/2021²
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Uniwersytet Śląski w Katowicach (University of Silesia in Katowice)	PL KATOWIC01	<p><u>Departmental Coordinator for staff and students:</u></p> <p>Dr hab. Beata Nowacka Tel.: +48 32 2009409, E-mail: beata.nowacka@us.edu.pl University of Silesia, Institute of Polish Literature, address: Pl. Sejmu Śląskiego 1, 40-032 Katowice, Poland, szkola@us.edu.pl</p> <p>Prof. dr hab. Jolanta Tambor Tel.: +48 32 251 29991 E-mail: jolanta.tambor@us.edu.pl University of Silesia, School of Polish Language and Culture, address: Pl. Sejmu Śląskiego 1, 40-032 Katowice, Poland, szkola@us.edu.pl</p> <p><u>Institutional Coordinator:</u> Mr Jaroslaw Gasior, Email: jaroslaw.gasior@us.edu.pl Erasmus Contact Persons: Ms Marta Koziarz, marta.koziarz@us.edu.pl Ms Marta Żebracka, marta.zebracka@us.edu.pl Ms Anna Przybycin, anna.przybycin@us.edu.pl Ms Monika Ostrowska, monika.ostrowska@us.edu.pl University of Silesia, Department of International Relations, Erasmus Office, address: ul. Bankowa 12, 40-007 Katowice, Poland, t/f: +48 32 359 1178 erasmus@us.edu.pl</p>	<p>http://kandydat.us.edu.pl/katalog_kursow/</p> <p>http://www.erasmus.us.edu.pl</p> <p>http://www.us.edu.pl</p>
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i>	I UDINE01	<p>claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229</p>	<p>Homepage for Incoming Students: http://www.uniud.it/en/uniud-</p>

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

v. Palladio, 8 33100 UDINE ITALY PIC-Number 999899281		phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 Academic contact: Prof. Emiliano Ranocchi emiliano.ranocchi@uniud.it	international/incoming-exchange-students General course catalogue: http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso Courses held in English: http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code *	Subject area name *	Study cycle	Number of student mobility periods	
		[ISCED]			Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KATOWIC01	I UDINE01	222/223	Languages, not further defined POLISH	All levels	4 students x 10 months = 40 months	4 students x 5 months = 20 months
I UDINE01	PL KATOWIC01	222/223	Languages, not further defined	All levels	4 students x 10 months = 40 months	4 students x 5 months = 20 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL KATOWIC01	I UDINE01	222/223	Languages, not further defined POLISH	4 staff members x 5 days = 20 days	4 staff members x 5 days = 20 days
I UDINE01	PL KATOWIC01	222/223	Languages, not further defined	4 staff members x 5 days = 20 days	4 staff members x 5 days = 20 days

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Number of staff mobility periods Staff Mobility for Training
	PL KATOWIC01	To be agreed by both institutions
PL KATOWIC01		To be agreed by both institutions

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KATOWIC01	222/223 Languages, not further defined POLISH	Polish	English	B1 (Polish) B1 (English)	B2

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

I UDINE01	222/223 Languages, not further defined	Italian	Polish/English	B1	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

PL KATOWIC01:

- Incoming Erasmus students have to take main part of their workload from the US faculty and department that coordinates the bilateral agreement. Some additional workload can be made up of courses from different faculties.
- Incoming teaching staff must be individually accepted by the US faculty and department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the US host didactic unit.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Silesia in Katowice places the utmost importance on providing equal opportunities for people with disabilities. Our university is constantly re-examining the needs of students and employees with disabilities and the challenges they may encounter during their studies and work. We are committed to ensuring equal access to sources of knowledge, new educational programs, modern technological solutions and the appropriate conditions of studies and work.

Detailed information:

www.bon.us.edu.pl, bon@us.edu.pl, +48 32 359 1998 (Bankowa 14, 40-007 Katowice, Poland)

www.erasmus.us.edu.pl, erasmus@us.edu.pl, +48 32 3591178, (Bankowa 12, 40-007 Katowice, Poland)

I UDINE01:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KATOWIC01	30 th June	30 th November
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 3 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [*It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines*]

I UDINE01:

F. Information

1. Grading systems of the institutions

PL KATOWIC01:

Uniwersytet Śląski w Katowicach (PL KATOWIC01):

http://kandydat.us.edu.pl/katalog_kursow/ or <http://www.erasmus.us.edu.pl>

Local Grade	ECTS Grade	ECTS Grade	
		% of successful students normally achieving the grade	Definition
5 - bardzo dobry	A	10	EXCELLENT – Outstanding performance with only minor errors.
4,5 (+4 dobry plus)	B	25	VERY GOOD – Above the average standard but with some errors
4 (dobry)	C	30	GOOD – Generally sound work with a number of notable errors
3,5 (+3 dostateczny plus)	D	25	SATISFACTORY – Fair but with significant shortcomings
3 (dostateczny)	E	10	SUFFICIENT - Performance meets the minimum criteria
2 (niedostateczny)	F/FX	-	FAIL (below the minimum criteria)

I UDINE01: <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl or http://kandydat.us.edu.pl/katalog_kursow/ Ministry of Foreign Affairs Republic of Poland information for foreigners: http://www.msz.gov.pl/en/ entering Poland: http://www.msz.gov.pl/en/travel_to_poland/entering_poland/entering_poland visa requirements: http://www.msz.gov.pl/en/travel_to_poland/visa/visa
I UDINE01		

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-



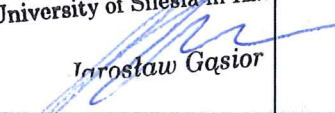
		udine-no-eu-students
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl (http://www.erasmus.us.edu.pl/accommodation - direct link to accommodation info) www.epass.us.edu.pl
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-Indine

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶ (and stamp - optional)	Seal
I UDINE01	prof. R. Vermiglio Vice-Rector Erasmus + Studio	05/06/19		
PL KATOWIC01	Mgr Jarosław Gašior Institutional Coordinator Erasmus+ KA1HE University of Silesia in Katowice	21/06/ 2019	INSTITUTIONAL COORDINATOR Erasmus+ KA1HE University of Silesia in Katowice 	
PL KATOWIC01	(Dean of the Faculty)			

⁶ Scanned signatures are accepted

 University of Silesia in Katowice
Department of International Relations
Bankowa 12, 40-007 Katowice
POLAND
Tel. +48 32 359 13 67