



European Commission



University of Udine

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017/2021

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ³ (email, phone) | Website (eg. of the course catalogue) |
|--|--------------|---|--|
| UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY PIC-Number 999899281 | I UDINE01 | <u>Claudia.schileo@uniud.it</u> outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service <u>iss@uniud.it</u> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 | Homepage for Incoming Students: <u>http://www.uniud.it/en/uniud-international/incoming-exchange-students</u> General course catalogue: <u>http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso</u> Courses held in English: <u>http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</u> |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|---|-------------------|---|---|
| | I UDINE01 | Academic contact: Antonio Paolo BELTRAMI antonio.beltrami@uniud.it | |
| University of Nantes International Office : Nadege Souchereau 1 quai de Tourville, F- 44035 Nantes international.cooperation@univ-nantes.fr Incoming Erasmus students: Patricia Torres-Gabillard international.accueil@univ-nantes.fr | F NANTES01 | - UFR Sciences et techniques International Office address : international.sciences@univ-nantes.fr Administrative departmental contact : Christine FOUCAT +33 (0) 251 125 255 christine.foucat@univ-nantes.fr Academic contact: Grégory MONTIEL gregory.montiel@univ-nantes.fr | Homepage for incoming students : http://www.univ-nantes.fr http://www.univ-nantes.fr/formation http://www.univ-nantes.fr/calendrier |

B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] + Subject area name | Study cycle [1 st cycle, or undergraduate] | Study cycle [2 nd cycle or postgraduate] | Study cycle [phd or doctoral cycle] | Total Number of students | Duration of stay for each student [number of months] |
|---|---|---|---|---|-------------------------------------|--------------------------|--|
| I UDINE01 | F NANTES01 | 051-Biological and related Sciences | | | 1 | 1 | 1x10 months |
| F NANTES01 | I UDINE01 | 051-Biological and related Sciences | | | 1 | 1 | 1x10 months |

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Teaching Staff Mobility per academic year

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|--|--|--------------------------------------|---------------------------|----------------------------------|---|
| | | | | Staff Mobility for Teaching | Average duration in weeks (minimum of teaching hours required: 8) |
| I UDINE01 | F NANTES01 | 13.1 | Biology | 1 | 1-2 weeks / 8 hours for week |
| F NANTES01 | I UDINE01 | 13.1 | Biology | 1 | 1-2 weeks / 8 hours for week |

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level ⁵ | |
|---|---------------------------|-----------------------------------|-----------------------------------|--|---|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| I UDINE01 | | Italian | English | B2 | Antonio Paolo Beltrami |
| F NANTES01 | Animal Physiology | French | French English B2 (ABT) | French B1 English B2 | Angela Tesse |

At the University of Udine: Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

At the University of Nantes: Courses held in English can be offered within some study courses. The student can check the list on our web-site: (ABT)

http://www.sciences-techniques.univ-nantes.fr/1275377034938/0/fiche___actualite/&RH=SET_FR1

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period>

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement>

Université de Nantes organizes each year a Welcome and Information Center for international students referred as Guichet Unique. More information about the Guichet Unique : <http://www.univ-nantes.fr/guichet-unique>

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

<http://www.univ-nantes.fr/guichet-unique>

Infrastructure to welcome students and staff with disabilities at Université de Nantes:

Relais Handicap: <http://www.univ-nantes.fr/handicap>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term, or full year | Spring term |
|---|---|---|
| I UDINE01 | 15 May (nomination letter) | 30 September (nomination letter) |
| F NANTES01 | 1st semester and full academic year: apply online by April 30 | 2nd semester: apply online by November 15 |

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

2. The receiving institution will send its decision within 8 weeks after the application deadline.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20th 2020 will only take effect from the October of the following new academic year.

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. Information

1. Grading systems of the institutions

The link to our webpage is

| [Erasmus code] | |
|-------------------|--|
| I UDINE01 | http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects |
| F NANTES01 | <p>[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]</p> <p>Université de Nantes will enclose the requested table with the transcript of records.</p> |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---------------------------------------|--|--|
| I UDINE01 | | http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students |
| F NANTES01 | international.accueil@univ-nantes.fr +33 (0)253 462 160 (+33 (0)253 462 162) | http://www.univ-nantes.fr/visa-residencypermit Ministry of Foreign Affairs : http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/#sommaire_1 |

3. Insurance

At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution

[Erasmus code] Contact details

(email, phone) Website for information

F NANTES01 international.accueil@univ-nantes.fr

+33 (0)253 462 160

(+33 (0)253 462 162) <http://www.univ-nantes.fr/healthcare-coverage>

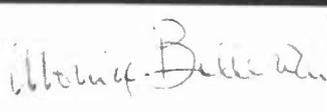
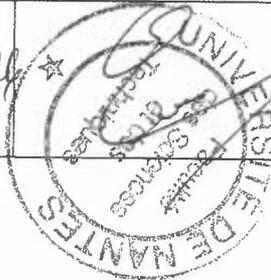
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| I UDINE01 | | http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine |
| F NANTES01 | international.accueil@univ-nantes.fr +33 (0)253 462 160 (+33 (0)253 462 162) | http://www.univ-nantes.fr/housing |

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁶ | stamp |
|-------------------------------|---|------------|--|---|
| I UDINE01 | Vice Rector for Erasmus+ Mobility Prof. M. Ballerini | 10/11/17 |  |  |
| F NANTES01 | Head of the faculty of sciences Prof. Michel Evain | 14/11/2017 |  |  Michel EVAIN Doyen de la Faculté des Sciences et des Techn |

⁶ Scanned signatures are accepted

