

## Erasmus<sup>+</sup> Programme

### Inter-institutional agreement 2016/17-2020/21

#### Higher Education Student and Staff Mobility

#### → Key Action 1 - Mobility for learners and staff ←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone)
<b>Universität Bayreuth</b>  <a href="http://www.uni-bayreuth.de">www.uni-bayreuth.de</a>	<b>D BAYREUT01</b>	<b>Dr. Arnim Heinemann</b> Director of the International Office E-Mail: <a href="mailto:arnim.heinemann@uni-bayreuth.de">arnim.heinemann@uni-bayreuth.de</a> Tel.: +49 921 55 5240 <b>Mr. Michael Schneider</b> Coordinator International Cooperations E-Mail: <a href="mailto:partner@uni-bayreuth.de">partner@uni-bayreuth.de</a> Tel.: +49 921 55 5309  <b>Departmental Coordinator:</b> <b>0511/0512 - Prof. Matthias Ullmann</b> Department of Structural Biology/Bioinformatics Tel: +49 921 55 3545 Email: <a href="mailto:matthias.ullmann@uni-bayreuth.de">matthias.ullmann@uni-bayreuth.de</a>
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	<b>I UDINE01</b>	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497  <b>Departmental Coordinator: prof. Zancani</b> <b>Marco</b> <a href="mailto:marco.zancani@uniud.it">marco.zancani@uniud.it</a> ...

## B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/months	
					SMS <sup>1</sup>	SMT <sup>2</sup>
D BAYREUT01	I UDINE01	0511/ 0512	Plant Biology / Plant Biochemistry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x4	0/0
I UDINE01	D BAYREUT01	0511/ 0512	Plant Biology / Plant Biochemistry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x4	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/days	
				STA	STT
D BAYREUT01	I UDINE01	0511/ 0512	Plant Biology / Plant Biochemistry	1x5	
I UDINE01	D BAYREUT01	0511/ 0512	Plant Biology / Plant Biochemistry	1x5	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D BAYREUT01		English	German	B2 for German B2 for English	B2
I UDINE01		Italian (undergraduate)	English (postgraduate)	B1	B2

<sup>1</sup> Student Mobility for Studies

<sup>2</sup> Student Mobility for Traineeship

\* 1st =Bachelor, 2nd =Master, 3rd =doctoral



## D. Additional requirements

**D BAYREUT01:** For additional requirements and information concerning the application procedure, etc., please see our website:

[http://www.international-office.uni-bayreuth.de/en/03\\_Admission/1\\_Exchange\\_Students/index.html](http://www.international-office.uni-bayreuth.de/en/03_Admission/1_Exchange_Students/index.html)

For information about welcome events and practical services, please refer to:

[http://www.international-office.uni-bayreuth.de/en/09\\_Service\\_Students/index.html](http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html)

### At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period>

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement>

## E. Calendar

### 1. Student application deadlines:

Receiving institution	Winter term	Summer term
D BAYREUT01	15 <sup>th</sup> June	15 <sup>th</sup> December
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.
  - **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
  - Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)).

**I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

  - **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
  - Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

## F. Information

grading system	D BAYREUTH01		I UDINE01
	local grade	ECTS grade	
	sehr gut (1) gut (2) befriedigend (3) ausreichend (4) mangelhaft (5) ungenügend (6)	A B C D E F	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>

	D BAYREUTH01	I UDINE01
WWW for Incoming Students	<a href="http://www.international-office.uni-bayreuth.de/de/A_Students/1_Incomings/">http://www.international-office.uni-bayreuth.de/de/A_Students/1_Incomings/</a>	Homepage for Incoming Students: <a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students">http://www.uniud.it/en/uniud-international/incoming-exchange-students</a>  Courses held in English: <a href="http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>
WWW Course Catalogue	<a href="http://www.international-office.uni-bayreuth.de/en/01_Study_Programs/01_Programs_Courses/index.html">http://www.international-office.uni-bayreuth.de/en/01_Study_Programs/01_Programs_Courses/index.html</a>	General course catalogue: <a href="http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso">http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso</a>
Housing <sup>3</sup>	<a href="http://www.studentenwerk-oberfranken.de">www.studentenwerk-oberfranken.de</a>	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine">http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine</a>
Contact details	<a href="mailto:international-students@uni-bayreuth.de">international-students@uni-bayreuth.de</a> +49 921 55 5319 <a href="mailto:wohnheim@studentenwerk-oberfranken.de">wohnheim@studentenwerk-oberfranken.de</a>	<a href="mailto:iss@uniud.it">iss@uniud.it</a>
WWW Visa Information <sup>4</sup>	<a href="http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html">http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html</a>	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students">http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students</a>
Contact details	<a href="mailto:international-students@uni-bayreuth.de">international-students@uni-bayreuth.de</a> +49 921 55 5319	<a href="mailto:iss@uniud.it">iss@uniud.it</a>

<sup>3</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>4</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.



WWW Insurance Information <sup>5</sup>	<a href="http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html">http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html</a>	
Contact details	<a href="mailto:international-students@uni-bayreuth.de">international-students@uni-bayreuth.de</a> +49 921 55 5319	
WWW Students and Staff with Disabilities	<a href="https://www.uni-bayreuth.de/universitaet/leitung_und_or_gane/besondere_aufgaben/Beauftragter_fuer_Studierende_mit_Behinderung/index.html">https://www.uni-bayreuth.de/universitaet/leitung_und_or_gane/besondere_aufgaben/Beauftragter_fuer_Studierende_mit_Behinderung/index.html</a>	
Contact details	<a href="mailto:BSS@uni-bayreuth.de">BSS@uni-bayreuth.de</a> +49 921 55 4600	

**D BAYREUT01** – for further information, please see the attached institutional fact sheet

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature <sup>6</sup>
<b>D BAYREUT01</b>	<b>Dr. Arnim Heinemann</b> Director of the International Office	<b>31.08.2015</b>	Universität Bayreuth International Office 95440 Bayreuth Tel. (0921) 55 53 09 Fax (0921) 55 52 97
<b>I UDINE01</b>	Vice Rector for Erasmus+ Mobility prof. M. Ballerini 	18.09.15	<i>Monica Ballerini</i>

<sup>5</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>6</sup> Scanned signatures are accepted

