



## Erasmus+ Programme, Inter-institutional agreement 2014/15-2020/21

between programme countries. Key Action 1

– Mobility for learners and staff – Higher Education, Student and Staff Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

| Erasmus code   | Name of the institution                        | Contact detail  | Website   |
|--|--|---|---|
| <b>E BARCELO02</b>   | <b>UNIVERSITAT AUTÒNOMA DE BARCELONA (UAB)</b> |   | <a href="http://www.uab.cat">http://www.uab.cat</a> |
| <i>Administrative contact:</i><br>Marta Vilalta, <i>Erasmus Institutional Coordinator</i><br>Mònica Leiva, <i>Exchange Programmes Coordinator</i><br>Àrea de Relacions Internacionals, Erasmus<br>Plaça Cívica, Ed. N, 08193 Bellaterra - Spain<br>Tel. +34 93 586 8499 / Fax +34 93 581 3264<br>email: <a href="mailto:Erasmus@uab.cat">Erasmus@uab.cat</a> |  | <i>Faculty / Academic Contact:</i><br><b>Dr Antoni Morell Perez</b><br>Departamento de Telecomunicación e Ingeniería de<br>Sistemas - Escola d'Enginyeria - Edifici Q-<br>Campus UAB, 08193 Bellaterra (Cerdanyola del Vallès) Spain<br>Phone: +34935811301 Fax: +34935813443<br>Email: <a href="mailto:intercanvis.enginyeria@uab.cat">intercanvis.enginyeria@uab.cat</a><br><b>the course catalogue:</b><br><a href="http://www.uab.cat/servlet/Satellite/els-estudis-1216102917489.html">http://www.uab.cat/servlet/Satellite/els-estudis-1216102917489.html</a>   |   |
| <b>I UDINE01 - UNIVERSITÀ DEGLI STUDI DI UDINE</b>   |  |   |   |
| <b>UNIVERSITY OF UDINE</b><br><i>International Relations and Mobility Office</i><br>v. Palladio, 8<br>33100 UDINE<br>ITALY   |  | <a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a><br>outgoing mobility & Erasmus Studio Agreements<br>Fax +39-0432-556229<br>phone: +39-0432-556221<br>International Student Service<br><a href="mailto:iss@uniud.it">iss@uniud.it</a><br>incoming exchange mobility<br>fax +39-0432-556496<br>phone +39-0432-556218/556497420<br><a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a><br>general course catalogue:<br><a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a><br>courses held in english:<br><a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a><br>Academic contact: prof. Selmi L.<br><a href="mailto:luca.selmi@uniud.it">luca.selmi@uniud.it</a> |   |

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies (SMS)

| FROM        | TO          | Subject area ISCED | Subject area name ISCED                       | Study cycle (1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ) | Total Number of students/Total number of months |
|-------------|-------------|--------------------|---|---|---|
|             |             |                    |   |   | Student Mobility for Studies                    |
| E BARCELO02 | I UDINE01   | 06.5/523           | Electronic Engineering and Telecommunications | 1 <sup>st</sup>   | 2 students x 9 months (18)                      |
| I UDINE01   | E BARCELO02 | 06.5/523           | Electronic Engineering and Telecommunications | 1 <sup>st</sup> , 2 <sup>nd</sup>                                   | 2 students x 9 months (18)                      |

### Staff Mobility for Teaching

| FROM        | TO          | Subject area ISCED | Subject area name ISCED | Total Number of staff mobility/Total number of days                             |
|-------------|-------------|--------------------|-------------------------|---|
|             |             |                    |                         | Staff Mobility for Teaching STA   |
| E BARCELO02 | I UDINE01   | 06.5/523           | To be fixed             | To be determined: will be agreed on upon request if there is a mutual interest. |
| I UDINE01   | E BARCELO02 | 06.5/523           | To be fixed             | To be determined: will be agreed on upon request if there is a mutual interest. |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional Subject area ISCED | Language of instruction 1 | Language of instruction 2 | Language of instruction 3 | Recommended language of instruction level                    |                             |
|-----------------------|-----------------------------|---------------------------|---------------------------|---------------------------|--|-----------------------------|
|                       |                             |                           |                           |                           | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching |
| E BARCELO02           |                             | Catalan                   | Spanish                   | English(**)               | B1 (*)   | To be agreed                |
| I UDINE01             |                             | Italian                   | english                   |                           |  |                             |

### E BARCELO02: Comments

- (\*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams. (\*\*) English requirement it's for students authorized to take Master's Courses

- During both semesters, Catalan basic language lessons are offered (free of charge at the moment; however this may be subject to change in the future).

#### **I UDINE01: Comments**

**-At the University of Udine:** Courses held in english can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

### **D. Additional requirements**

#### **E BARCELO02**

- **Enrolment.** According to the exchange policy of the UAB, incoming students must enrol for at least the 50% of their credits at the faculty of admission. The other 50% can be taken at the rest of the UAB centres/faculties, provided the groups are still open. Exchange incoming students at Master level can enrol a maximum of 30 ECTS.
- **Admission to Master's programmes at the UAB.** This only possible when the agreement specifies a UAB Master's programme. In order to be admitted to a Master's programme at the UAB as an exchange student, prior written approval from the coordinator of this Master is compulsory. Otherwise admission will be for fourth year courses in our 4 year bachelor programmes. Incoming students willing to be accepted at Master Level have to prove they have already completed 180 ECTS credits at UG level.
- **Teaching Staff Mobility.** A letter of invitation issued by an authorised UAB contact person is required prior to implementing Teaching Staff Mobility.

#### **I UDINE01**

##### **At the University of Udine:**

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

**-<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>**

**- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>**

### **Infrastructure to welcome students and staff with disabilities**

#### **E BARCELO02**

- **PIUNE**, Programme for Students with Special Needs  
[fas.piune@uab.cat](mailto:fas.piune@uab.cat) Telf. +34 93 581 2697  
<http://www.uab.es/servlet/Satellite/life/special-needs-1101231886126.html>

#### **I UDINE01**

## E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

| Receiving Institution | Winter term<br>[Sept / Jan]<br>or one academic year   | Summer term<br>[Feb / May]   |
|-----------------------|---|--|
| E BARCELO02           | Nomination deadline: June 1 <sup>st</sup><br>Application Form: May 1 <sup>st</sup> to June 15 <sup>th</sup> | Nomination deadline: December 1 <sup>st</sup><br>Application Form: Nov 1 <sup>st</sup> to Dec 10 <sup>th</sup> |
| I UDINE01             | 15 May (nomination letter)  | 30 September (nomination letter)   |

### E BARCELO02

- Once students have been selected and nominated by their home universities for an academic exchange stay at UAB, they must fill in the online Application Form at the site <http://sia.uab.es>.
- The accepted students will receive via e-mail an admission letter and a document with useful information for their future stay at UAB. Once their acceptance has been confirmed, they must send their Learning Agreement to the Exchange Office at the Centre where they have been admitted.
- The UAB will send their **decision** within 2-3 weeks after the application period closing date.
- A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement**, or amendments to the same, can be made annually, if communicated before 30 September 20XX and will only take effect as of 30 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### I UDINE01

- I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). I UDINE01 cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
- I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
- Erasmus incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

## F. Information

### 1. Grading systems of the institutions

#### E BARCELO02

| Grade   | Catalan           | Spanish            | Equivalent to  | Meaning  |
|---------|-------------------|--------------------|----------------|--|
| +       | Matricula d'Honor | Matricula de Honor | A with honours | Outstanding performance                              |
| 9 – 10  | Excel·lent        | Sobresaliente      | A (excellent)  | Highest level of Attainment                          |
| 7 – 8.9 | Notable           | Notable            | B (very good)  | High level of Attainment                             |
| 5 – 6.9 | Aprovat           | Aprobado           | C (good)       | Adequate level of Attainment                         |
| 0 – 4.9 | Suspens           | Suspenso           | F (fail)       | The student has not achieved the minimum performance |

|  |              |               |  |
|--|--------------|---------------|--|
| NP   | No Presentat | No Presentado | The student neither did the final exam nor presented the required homework |
| 1 credit at the <i>Universitat Autònoma de Barcelona</i> equals 1 ECTS |              |               |  |

## I UDINE01

| Institution<br>[Erasmus code] | WEB PAGE  |
|-------------------------------|---|
| I UDINE01                     | <a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a> |

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information   |
|-------------------------------|---|---|
| E BARCELO02                   | International Welcome Point (IWP)<br>Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25<br><a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a> | <a href="http://www.uab.cat/international-students/">http://www.uab.cat/international-students/</a><br>link International Welcome Point   |
| I UDINE01                     |   | <a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a> |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information  |
|-------------------------------|---|--|
| E BARCELO02                   | International Welcome Point (IWP)<br>Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25<br><a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a> | <a href="http://www.uab.cat/international-students/">http://www.uab.cat/international-students/</a><br>link International Welcome Point<br>link Practical guide  |
| I UDINE01                     |   | <p><b>3. Insurance</b></p> <p><b><i>At the University of Udine:</i></b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p> |

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources.

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| E BARCELO02                   | International Welcome Point (IWP)<br><a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a><br><br>The University Village (Vila Universitària)<br><a href="mailto:vila@vilauniversitaria.com">vila@vilauniversitaria.com</a> Tel:+34 93 580 3095 | <a href="http://www.uab.cat/international-students/link%20Accomodation">http://www.uab.cat/international-students/<br/>link Accomodation</a>  |
| I UDINE01                     |  | <a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-<br/>area/incoming-mobility/alloggio-a-<br/>udine/alloggio-a-udine?lingua=eng</a> |

### 5. Student Services

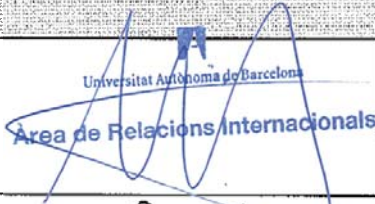


| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information  |
|-------------------------------|--|--|
| E BARCELO02                   | <a href="mailto:intercanvi.estudiants@uab.cat">intercanvi.estudiants@uab.cat</a> | <a href="http://etc.uab.cat">http://etc.uab.cat</a>  |
| I UDINE01                     | <a href="mailto:iss@uniud.it">iss@uniud.it</a>                                   | <a href="http://www.uniud.it/International-area/incoming-mobility">http://www.uniud.it/International-<br/>area/incoming-mobility</a> |

#### E BARCELO02

Information about social and cultural activities in Catalonia is offered, also orientation to life on campus and support in other areas that may be useful during the stay at the UAB ("International Welcome Days", Mentor Programme...)

#### I UDINE01

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution | Name<br>function   | Date       | Signature <sup>1</sup>   |
|-------------|--|------------|--|
| E BARCELO02 | Ms. Marta Vilalta<br>Erasmus Institutional Coordinator       | 10-12-2013 | <br>Universitat Autònoma de Barcelona<br>Àrea de Relacions Internacionals                 |
| I UDINE01   | Vice rector for International<br>Mobility prof. M. Ballerini | 27-11-13   | <br> |

<sup>1</sup> Scanned signatures are accepted