

Inter-Institutional agreement 2014/15 – 2020/21

Higher Education Student and Staff Mobility - Mobility for learners and staff (Key Action 1)

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Universitat de Barcelona E BARCELO01	University of Udine I UDINE01
<p>Facultat de Formació del Professorat (Faculty of Teacher Training)</p> <p>Contact details: Dr. Miquel Robert, Responsable de Relacions Internacionals Oficina 3317 (Edifici de Migdia) – Campus Mundet Facultat de Formació del Professorat (UB) Passeig Vall d'Hebron, 171 08035 Barcelona, Spain Tel: +34 934 035 126 ori-ffp@ub.edu</p> <p>Personnel at the International Office (at the faculty) (see KEYDAYA infosheet): http://campusvirtual.ub.edu/mod/resource/view.php?id=232925 0</p> <p>Website (UB): www.ub.edu/uri/estudiantsNOUB/intercanvis/welcomeang.htm</p> <p>Website (faculty): www.ub.edu/fprofessorat/ori/</p>	<p>Contact details: International Relations and Mobility Office v. Palladio, 8 33100 UDINE - ITALY</p> <p>Claudia Schileo, Outgoing Mobility & Erasmus Agreements Phone: +39-0432-556229 e-mail: Claudia.schileo@uniud.it</p> <p>International Student Service iss@uniud.it</p> <p>Incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497</p> <p>Davide Zoletto, Prof./departmental coordinator davide.zoletto@uniud.it</p> <p>Website http://www.uniud.it/international-area/incoming-mobility</p>

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle		Total Number of Students/and total of months SMS (St Mobility Studies)
				B = Bachelor	M = Master	
E BARCELO01	I UDINE01	14	Teacher Training / Education	B	M, PHD	2x6 months = 12 ²
I UDINE01	E BARCELO01	14	Teacher Training / Education	B	M, PHD	2x6 months = 12

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of Staff Mobility for Teaching
				Total number of days & teaching hours
E BARCELO01	I UDINE01	14	Teacher Training / Education	1 – 1 week – 8 teaching hours

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates

² [N x M = T] N = Number of Students; M = Number of months; T = Total of months (No restrictions concerning which semester/s students can do exchange) (6 is the top number of months student can stay at the host university per semester)

³ [N-W-H] N = Number of Teaching Staff per year; W = 1 week H = Hours of teaching/seminars/etc.

I UDINE01	E BARCELO01	14	Teacher Training / Education	1 – 1 week – 8 teaching hours
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E BARCELO01	Catalan	Spanish	English	B2 (in one of the 3 languages at least)	B2 (in one of the 3 languages at least)
I UDINE01	Italian			A1 (Italian Certificate not requires)	?

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page and next section, 'D'].

D. Additional requirements and information (faculty, college or department)

E BARCELO01 Faculty of Teacher Training	It is the policy of the UB to integrate all international students with our faculty students as much as possible. We consider this to be a most relevant aspect of their professional development. Thus international students with very low proficiency in Catalan or Spanish must necessarily choose subjects from the 'List of recommended courses': http://campusvirtual.ub.edu/mod/resource/view.php?id=1052534																						
	Faculty KEYDATA Infosheet (Prospective international students and visiting academics should read all the information concerning their stay before contacting the faculty): http://campusvirtual.ub.edu/mod/resource/view.php?id=2329250																						
I UDINE01 Faculty of ...	Grading system - UB																						
	<table border="1"> <tr><td>9-10</td><td>Excel·lent</td></tr> <tr><td>8-9</td><td>Notable</td></tr> <tr><td>7-8</td><td>Notable</td></tr> <tr><td>6-7</td><td>Aprovat</td></tr> <tr><td>5-6</td><td>Aprovat</td></tr> <tr><td>0-4.99</td><td>Suspens</td></tr> <tr><td>NP</td><td>No presentat</td></tr> </table>	9-10	Excel·lent	8-9	Notable	7-8	Notable	6-7	Aprovat	5-6	Aprovat	0-4.99	Suspens	NP	No presentat	<table border="1"> <tr><td>A (Excellent)</td></tr> <tr><td>B (Very good)</td></tr> <tr><td>C (Good)</td></tr> <tr><td>D (Satisfactory)</td></tr> <tr><td>E (Pass)</td></tr> <tr><td>F (Fail)</td></tr> <tr><td>Student didn't take exams</td></tr> </table>	A (Excellent)	B (Very good)	C (Good)	D (Satisfactory)	E (Pass)	F (Fail)	Student didn't take exams
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Student didn't take exams																							
<i>The Language Courses (or other offered by the faculty outside the curriculum) taken at the University of Barcelona, may be included in the Student Learning Agreements but their marks will not be part of the Regular Transcript of Records (TOR) that each Faculty/School will send to the partner institution at the end of the student's stay. An additional document should be provided by the specific Faculty/School.</i>																							
General Course Catalogue: http://www.uniud.it/didattica/facolta																							
Courses held in English http://www.uniud.it/international-area																							
The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.																							
The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.																							
The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site: http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng																							

E. Calendar

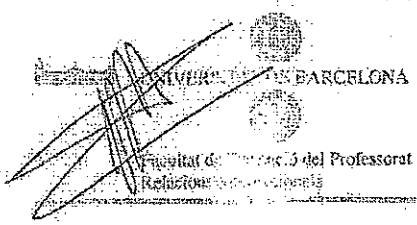

Receiving institution	Winter term (first semester) [month]	Summer term (second semester) [month]
E BARCELO01	Nomination: May 20th Application: June 15th	Nomination: October 20th Application: November 15th
I UDINE01	Nomination: May 15th Application:	Nomination: September 30th Application:

1. **Nomination** deadlines (and **application** for incoming students): The I UDINE01 will send a detailed Erasmus nomination list by e-mail. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it).
2. The receiving institutions will send their decisions within 8 weeks.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. Please note that the Transcript of Records may be somewhat delayed during holiday periods.

F. Information

Information	E-BARCELO01	Erasmus code
Website Grading systems of the institutions (ECTS Users' Guide?)	http://www.ub.edu/uri/estudiantsNOUB/estnouB.htm	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
Website Visa Information	http://www.ub.edu/uri/estudiantsNOUB/nie_en.htm	http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine-living-in-udine/issue-renewal-of-residence-permit?lingua=eng
Contact details	nie@ub.edu	Text
Website Insurance Information 4	http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm	<p>Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>
Contact details		Text
Housing	http://www.ub.edu/sae/servicis/allotjament/en/index.html	http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
Contact details	http://en.bcu.cat/Allojarse/Allojarse.html	Text
Website Students and Staff with Disabilities	http://www.ub.edu/integracio/	Text
Contact details	sae.integracio@ub.edu	Text
Other useful information - Info Sheet	http://www.ub.edu/uri/welcome_en.htm	Text

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature
E BARCELO01	Dr. Miquel Robert Departmental Coordinator (Faculty of Teacher Training)	December 2013	
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	December 2013	

* The effective implementation of this agreement is subject to the award of the Erasmus University Charter to each of the participating institutions. Failure to secure a valid Charter by one or both institutions shall result in automatic termination of the agreement.

4 The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institutions will inform mobile participants of cases in which insurance cover is not automatically provided.

5 Scanned signatures are accepted