



European Commission



University of Udine



Vilnius University

# Erasmus + Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2021-2022<sup>2</sup>

### between programme countries

### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01  PIC-Number 999899281	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>  general course catalogue: <a href="https://www.uniud.it/en/education/offer">https://www.uniud.it/en/education/offer</a>  courses held in english: <a href="https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	<b>I UDINE01</b>	<b>Academic contact:</b> Nickolas Komninos nickolas.komninos@uniud.it	
Vilnius University INTERNATIONAL RELATIONS OFFICE Universiteto str. 3, LT-01513 Vilnius Lithuania	<b>LT VILNIUS 01</b> PIC-Number 999893170	Erasmus Institutional Coordinator Ms. Simona Viziniene, International Relations Office Email: <a href="mailto:simona.viziniene@cr.vu.lt">simona.viziniene@cr.vu.lt</a> Faculty of Communication Academic coordinator, Vice- Dean for Studies Faculty of Communication Assoc. prof. dr. Martynas Petrikas E-mail: <a href="mailto:martynas.petrikas@kf.vu.lt">martynas.petrikas@kf.vu.lt</a> ; Faculty Study Administrator Ms. Ieva Caikovske <a href="mailto:ieva.caikovske@kf.vu.lt">ieva.caikovske@kf.vu.lt</a>	<a href="http://www.vu.lt">www.vu.lt</a> <a href="https://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">https://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a>

#### B. Student Mobility numbers<sup>5</sup> per academic year

[ if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 <sup>st</sup> cycle, or undergra duate ]	Study cycle [2 <sup>nd</sup> cycle or postgrad uate]	Study cycle [phd or doctoral cycle]	Number of students	Duration of stay for each student [number of months]
<b>I UDINE01</b>	<b>LT VILNIUS 01</b>	319 social and behavioural studies (Public relations)	2	2	1	5	6
<b>LT VILNIUS 01</b>	<b>I UDINE01</b>	0320 Journalism and information	2	2	0	4	6

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	LT VILNIUS 01	319	social and behavioural studies	1	2 weeks
LT VILNIUS 01	I UDINE01	0320	Journalism and information	1	2 weeks

### D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian	English	B2	
LT VILNIUS 01	0320 Journalism and information	English	-	B2	

**-At the University of Udine:** Courses held in English ARE offered within some DEGREE courses. A full list is consultable on our website: [https://www.uniud.it/en/uniud-international?set\\_language=en](https://www.uniud.it/en/uniud-international?set_language=en)

**LT VILNIUS 01** Information on the application is available at: <https://www.vu.lt/en/studies/exchange-students/how-to-apply>

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

### At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

### **Vilnius University:**

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
<b>I UDINE01</b>	15 May (nomination)	30 September (nomination)
<b>LT VILNIUS 01</b>	June 1 <sup>st</sup> (nomination/application)	November 15 <sup>th</sup> (nomination/application)

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from 1st October of the following new academic year.

**LT VILNIUS01:** The nomination letter has to be sent by sending university coordinator to the International Office of Vilnius University by e-mail ([trs@cr.vu.lt](mailto:trs@cr.vu.lt)). The receiving institution will send its decision within 2 weeks after the deadline.

## G. Information

### 1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	WEB PAGE
<b>I UDINE01</b>	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>
<b>LT VILNIUS 01</b>	<a href="https://www.vu.lt/en/studies/exchange-students/credits-and-grading-system">https://www.vu.lt/en/studies/exchange-students/credits-and-grading-system</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobility participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I UDINE01</b>		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>
<b>LT VILNIUS 01</b>	International Relations Office Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="https://www.vu.lt/en/studies/bachelor-studies/practical-information-bachelor/visa-residence-permit">https://www.vu.lt/en/studies/bachelor-studies/practical-information-bachelor/visa-residence-permit</a>

### 3. Insurance

**At the University of Udine:** Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.

EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

**At Vilnius University:**

<https://www.vu.lt/en/studies/bachelor-studies/practical-information-bachelor/health-matters>



#### 4. Housing

The receiving institution will guide incoming mobility participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I UDINE01</b>		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>
<b>LT VILNIUS01</b>	Accommodation Office E-mail: <a href="mailto:accommodation@vub.lt">accommodation@vub.lt</a>	<a href="https://www.vu.lt/en/studies/bachelor-studies/practical-information-bachelor/accommodation">https://www.vu.lt/en/studies/bachelor-studies/practical-information-bachelor/accommodation</a>

#### H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>	stamp
<b>I UDINE01</b>	Vice Rector for International Mobility Mobility prof. Giorgio Alberti	28/11/2020		
<b>LT VILNIUS01</b>	Prof. dr. Rimvydas Laužikas Dean of the Faculty of Communication	01/12-2020		

<sup>7</sup> Scanned signatures are accepted