



UNIVERSITÄT
BAYREUTH



University of Udine

Erasmus + Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2016

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area
Universität Bayreuth	D BAYREUT01	Dr. Arnim Heinemann Director of the International Office E-Mail: arnim.heinemann@uni-bayreuth.de	www.uni-bayreuth.de

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		bayreuth.de Tel.: +49 921 55 5240 Mr. Michael Schneider Coordinator International Cooperations E-Mail: partner@uni-bayreuth.de Tel.: +49 921 55 5309 Departmental Coordinator: Prof. Matthias Ullmann Department of Structural Biology/Bioinformatics Tel: +49 921 55 3545 Email: matthias.ullmann@uni-bayreuth.de	http://www.international-office.uni-bayreuth.de/en/01_Study_Programs/01_Programs_Courses/index.html
	I UDINE01	Professor/departmental coordinator: Angelo VIANELLO angelo.vianello@uniud.it DISA - DIPARTIMENTO DI SCIENZE AGRARIE ED AMBIENTALI	

B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle or undergraduate]	Study cycle [2 nd cycle or postgraduate]	Study cycle [PhD or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
I UDINE01	D BAYREUT01	421 biology and biochemistry	X	X	X	1	4
D BAYREUT01	I UDINE01	421 biology and biochemistry	X	X	X	1	4

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	D BAYREUTO 1	421	biology and biochemistry	To be defined	1
D BAYREUTO 1	I UDINE01	421	biology and biochemistry	To be defined	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian (Undergraduate)	English (Postgraduate)		
D BAYREUTO1		English	German	B1	B2

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

D BAYREUT01: please see the attached institutional fact sheet and our website for information concerning application procedure etc.

http://www.international-office.uni-bayreuth.de/en/03_Admission/1_Exchange_Students/index.html

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
D BAYREUT01	mid July	mid January

2. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

4. The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

5. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
D BAYREUT01	
D BAYREUT01	
local grade	ECTS grade
sehr gut (1)	A
gut (2)	B
befriedigend (3)	C
ausreichend (4)	D
mangelhaft (5)	E
ungenügend (6)	F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
D BAYREUT01	international- students@uni- bayreuth.de +49 921 55 5319	http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

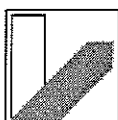
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
D BAYREUT01	international-students@uni-bayreuth.de +49 921 55 5319 wohnheim@studentenwerk-oberfranken.de	www.studentenwerk-oberfranken.de

H. Signature of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	20.11.13	<i>Monica Ballerini</i>	
D BAYREUT01	Dr. Arnim Heinemann Director of the International Office	18/11/2013		Universität Bayreuth International Office 95440 Bayreuth Tel. (0921) 55 53 09 Fax (0921) 55 52 97

⁶ Scanned signatures are accepted



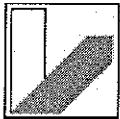
Annex to the Inter-institutional agreement 2014–2016

Institutional fact sheet

Name of University	Universität Bayreuth (University of Bayreuth)
Erasmus Code – EUC number	D BAYREUT01 – 28423
Website	http://www.uni-bayreuth.de
Head of the Institution	Prof. Dr. Stefan Leible, President
Postal Address	Universitätsstraße 30 95447 Bayreuth, Germany

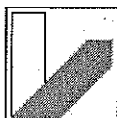
International Office Contact Details

Director of the International Office	Dr. Arnim Heinemann Tel.: +49 921 55 5240 arnim.heinemann@uni-bayreuth.de
Postal Address	Universitätsstraße 30 95447 Bayreuth, Germany Fax: +49 921 55 5297; international@uni-bayreuth.de
Website	http://www.international-office.uni-bayreuth.de/en/
International Cooperations & Partnerships	Mr. Michael Schneider Tel.: +49 921 55 5309 partner@uni-bayreuth.de
Outgoing students and exchange programmes	Ms. Fakhra Heinrich Tel.: +49 921 55 5244 exchange@uni-bayreuth.de
ERASMUS outgoing administration	N.N. Tel.: +49 921 55 5320 outgoing-erasmus@uni-bayreuth.de
Incoming students (degree seeking students & PhD candidates)	Mr. Richard Kastner Tel.: +49 921 55 5242 incoming@uni-bayreuth.de
Incoming students (ERASMUS & exchange students)	Ms. Helene Lehmann Tel.: +49 921 55 5287 incoming@uni-bayreuth.de



Service for International Students (practical assistance, visa, etc.)	Mr. Thorsten Parchent Tel.: +49 921 55 5319 international-students@uni-bayreuth.de
Scholarship information (incoming students and researchers)	Ms. Daniela Kasel Tel.: +49 921 55 5241 daniela.kasel@uvw.uni-bayreuth.de
Online application support (MoveOn)	Ms. Sabine Diel Tel.: +49 921 55 5237 support-moveon@uni-bayreuth.de
Career Service	Dr. Bernd Protzner Tel.: +49 921 55 7605; Fax: +49 921 55 5248 career-service@uvw.uni-bayreuth.de
Welcome Centre for International Visiting Scholars	N.N. Tel.: +49 921 55 5318 welcome-centre@uni-bayreuth.de
Bayreuth International Alumni Centre (BIAC)	Ms. Larissa di Carmine Tel.: +49 921 55 7607 biac@uni-bayreuth.de

Information for Incoming Students	
Application form	https://uni-bayreuth.moveonnet.eu/moveonline/incoming/welcome.php
Website for incoming students	http://www.international-office.uni-bayreuth.de/de/A_Students/1_Incomings/
Application deadline	31 st of July for winter semester 31 st of January for summer semester
Recommended language skills	student mobility: English/German B1 teaching staff mobility: English/German B2
Academic calendar	Winter semester: 1 st of October – 31 st March Summer semester: 1 st of April – 30 th September
Link to course catalogue index	http://www.uni-bayreuth.de/studierende/vorlesungsverzeichnisse
Courses in foreign languages	http://www.international-office.uni-bayreuth.de/en/01_Study_Programs/01_Programs_Courses/index.html



Teaching language	English & German	
ECTS credit system?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	
ECTS grading scale (no minimum ECTS credits for enrolment)	ECTS grades	Local grades
	A	1
	B	2
	C	3
	D	4
	E	5
	F	6

Other Exchange related information	
Orientation session for incoming students	Orientation Programme takes place 2 weeks before the beginning of the lectures. Further details will be enclosed with the letter of acceptance or can be found on the website for incoming students.
Language courses	See homepage of Language Centre for details: http://www.sz.uni-bayreuth.de/

Housing/Accommodation information	
Accommodation Contact Person	Ms. Zenkel, Ms. Krueger SWO – Studentenwerk Oberfranken Universitätstraße 30 95447 Bayreuth, Germany Tel.: +49 921 55 5900 wohnheim@studentenwerk-oberfranken.de
Website for housing information	www.studentenwerk-oberfranken.de
Application procedures for housing	The accommodation application form is attached to the online application for incoming students. Limited accommodation is available on a first-come first-served basis. It is strongly recommended that applications for accommodation are made as soon as possible.
Deadline for housing application	Same as application deadline
Assistance in finding off-campus housing	<input checked="" type="checkbox"/> yes → Mr. Thorsten Parchent