



UNIWERSYTET GDAŃSKI



## Erasmus<sup>+</sup> Programme

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
<p><b>UNIVERSITY OF GDANSK</b> Faculty of History</p>	<p><b>PL GDANSK01</b></p>	<p><b>Erasmus Faculty Coordinator:</b> Dr. Anna Mazurkiewicz ul. Wita Stwosza 55 80-952 Gdansk, Poland <a href="mailto:dokam@univ.gda.pl">dokam@univ.gda.pl</a> tel. +48 58 5232039</p> <p><b>Administrative contact:</b> Monika Butkiewicz e-mail: <a href="mailto:m.butkiewicz@univ.gda.pl">m.butkiewicz@univ.gda.pl</a> ; <a href="http://www.ug.edu.pl/en/?lang=en">www.ug.edu.pl/en/?lang=en</a> PL 80-952 Gdansk, ul. Bazynskiego 1A, PL, phone/fax: +48 58 523 24 67, +48 58 523 24 42</p>
<p><b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY</p>	<p><b>I UDINE01</b></p>	<p><b>Erasmus Faculty Coordinator:</b> Academic contact: Stefano Magnani, Dipartimento di Storia e Tutela dei Beni Culturali, Vicolo Florio 2/b, 33100 - Udine (Italia) <a href="mailto:stefano.magnani@uniud.it">stefano.magnani@uniud.it</a> phone: +39 (0)432 556638 fax:+39 (0)432 556649</p> <p><b>Administrative contact:</b> <a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility &amp; Erasmus Studio Agreements Fax +39-0432-556229, phone:+39-0432-556221 International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496, phone +39-0432-556218/556497 <i>International Relations and Mobility Office</i> v. Palladio, 8; 33100 UDINE ITALY</p> <p>International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497</p>

## B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Total Number of students/ Total number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
PL GDANSK01	I UDINE01	225	History	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/12	-
I UDINE01	PL GDANSK01	225	History	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> LAUREA, MAGISTRALE, DOTTORATO	2/9	-

FROM	TO	Subject area code [ISCED]	Subject area name	Total Number of staff mobility/ Total number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
PL GDANSK01	I UDINE01	225	History	1 / 5	-
I UDINE01	PL GDANSK01	225	History	1 / 5	-

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PL GDANSK01	225	English	Polish, (German - select courses only)	B1	B2
I UDINE01	225	English	Italian	B1	B2

## D. Additional requirements

-At the University of Udine: Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent

directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

-<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [month]	Summer term [month]
PL GDANSK01	May 31 <sup>st</sup>	November 30 <sup>th</sup>
I UDINE01	May 15 (nomination letter)	September 30 (nomination letter)

2. The University of Gdansk will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the University of Gdansk institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
  - Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). I UDINE01 cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
  - I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

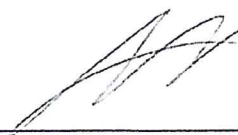



Erasmus incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.
5. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

	PL GDANSK01	SPAIN
WWW for Incoming Students	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus/">www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus/</a>	Homepage for Incoming Students: <a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students">http://www.uniud.it/en/uniud-international/incoming-exchange-students</a>
WWW Course Catalogue	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--courses_in_english/">http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--courses_in_english/</a>	General course catalogue: <a href="http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso">http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso</a>  Courses held in English: <a href="http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>

Housing <sup>1</sup>	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/">http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/</a>	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine">http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine</a>
Contact details	m.butkiewicz@univ.gda.pl	
WWW Visa Information <sup>2</sup>	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/">http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/</a> ;	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students">http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students</a>
	<a href="http://www.ms.gov.pl/en/travel_to_poland/visa/visa">http://www.ms.gov.pl/en/travel_to_poland/visa/visa</a>	
WWW Insurance Information <sup>3</sup>	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/">http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/</a>	Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period. Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
Grading System <sup>4</sup>	<a href="http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/">http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/</a>	<a href="http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>
WWW Students and Staff with Disabilities	<a href="http://bariery.ug.edu.pl/en">http://bariery.ug.edu.pl/en</a>	
Contact details	rafal.kaminski@ug.edu.pl	

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name- function	Date	Signature <sup>5</sup>
PL GDANSK01	Prof. dr hab. Grzegorz Węgrzyn Vice-Rector for Research	27. 10. 2015	 
I UDINE 01	Vice Rector for International Mobility prof. M. Ballerini	4/11/15	 

<sup>1</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>2</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>3</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>4</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>5</sup> Scanned signatures are accepted