

Library rules

Silence must be observed at all times

The use of mobile phones is prohibited

It is forbidden to mark or damage any library material

Seats are reserved for the consultation of library material

Don't place the material on the shelves of the library, leave it on the trucks

Smoking is strictly prohibited

Opening hours

Library:

Monday–Friday: 9.00 a.m.–7.00 p.m.

Office library:

Monday–Friday: 9.00 a.m.–1.00 p.m.

Tuesday–Thursday: 3.00 p.m.–5.00 p.m.

Contact us:

Biblioteca Economica e Giuridica

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by Biblioteca Economica e Giuridica
October 2016



**UNIVERSITÀ
DEGLI STUDI
DI UDINE**

Welcome to



**BIBLIOTECA
ECONOMICA E
GIURIDICA**

<http://www.uniud.it/it/servizi/servizi-studiare/biblioteche/bib3>
cib3@uniud.it

tel. +39 0432 249 610

Our services

Library card registration

Monday-Friday 9.00 a.m.–1.00 p.m.
Tuesday-Thursday 3.00 p.m.–5.00 p.m.

Registration is free and granted to:

- **Internal users** (professors, researchers, students and staff at University): automatically registered for the service
- **External users:** registration at loan desk or at the library offices by presenting a valid ID and “Tessera Sanitaria” (European healthcare system ID card will be validated as a library card)

Borrowing

- Internal users: 20 books for 1 month
- External users: 5 books for 1 month

Renewals

If there is no waiting list, loans can be renewed by:

- connecting to the integrated catalogue “PRIMO” as a registered user (username and password of institutional email)
- asking at the loan desk or calling us during opening hours (0432-249610)

Reservations

Books on loan can be reserved (through your personal account on the integrated catalogue “PRIMO”). Once the item is returned you’ll be notified by email. Books can be collected at the loan desk during the following 3 days.

Books & Journals

On the ground floor in the reading room you can find text-books (yellow label), reference books, dictionaries, and encyclopedias. Most library material can be borrowed. Periodicals, reference collection items, text-books, dictionaries, law codes and encyclopedias are available for a 1-day loan. Books are on open shelves and you can consult them freely. Please leave them on the trucks after consulting, we’ll take care of re-shelving them. Current issues of journals can be viewed on the second floor of the library. Items are classified according to the Dewey Classification number and, within the same number, they are located by title in alphabetical order. Shelves are open. Some older or discontinued titles are kept in separate storage areas, and can be consulted upon request to the loan desk. Contact the loan desk if you want to see the material placed in the storage.

Intra-library loans (off-campus libraries)

You can reserve a book from our off-campus locations in Pordenone and Gorizia at the loan desk, by sending us an email (intra.cib3@uniud.it) or in your personal area in the catalogue website. The book will be shipped to our library and you will receive an email alert when the book will be available.

Interlibrary loan

Interlibrary Loan is a service through which library users can obtain materials (books, articles) from other libraries. Send your requests to: ill-cib3@uniud.it
More info: <http://www.uniud.it/it/servizi/servizi-studiare/biblioteche/bib3/Servizi/fornitura-documenti-ILL-dd>

Online catalogue

All the library collections can be browsed through our integrated catalogue: <http://www.uniud.it/primo>
PRIMO is an electronic database where you can find bibliographical information, check the availability of the books and periodicals, monitor your active loans and ILL-DD requests.

Electronic resources

The library subscribes to several bibliographic database.

Search here all our databases and e-journal subscriptions: <http://www.uniud.it/primo>
In order to access the full-text of an article, you need to connect via the University’s IP address (158.110.*.*) by:

- connecting to the Eduroam Wi-Fi
- using any of the desktop computers in the University campus
- clicking the “EZProxy” link on our catalogue <http://www.uniud.it/primo> and inserting your ID and password for the University e-mail service (@uniud.it)

More info: <http://www.uniud.it/it/servizi/servizi-studiare/biblioteche/bib3/Servizi/risorse-elettroniche>

Other services

-Photocopying service: there are 4 self-service photocopiers (photocopying card: 5,00€ prepaid card for 90 copies). You can buy it from the automatic distributor on the ground floor
-Workstations with Internet connection and Wi-Fi service
-24h access: for authorized personnel. Info: cib3@uniud.it